



GLENN COUNTY PLANNING & PUBLIC WORKS AGENCY

John F. Linhart, Director
Willows, California 95988



Planning & Public Works Agency
777 N. Colusa Street
Willows, CA 95988-2936
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February 17, 2012

ADDENDUM TO BID DOCUMENTS: Number TWO

PROJECT TITLE: Installation of 2 HVAC units at Jane Hahn Juvenile Hall
and 2 HVAC units at the Orland Administration Building

LOCATION: 306 N. Villa Avenue, Willows, CA 95988
821 East South Street, Orland, CA 95963

OWNER'S REPRESENTATIVE: JOHN F. LINHART

Listed below is supplement information to the Bid Documents for the project identified based on questions submitted to the Planning & Public Works Agency.

Willows Juvenile Hall:

1. Do you want the size requirements reduced from 5-Ton down to 4-Ton?
Yes. A 4-ton unit is acceptable. Please prepare your bid accordingly.
2. Do you require the 14" Return duct size, upsized to 16" Return Duct size, R-8 insulation?
Yes, please upsize the duct return to 16", and provide R-8 insulation on the duct.
3. Do you require the current condensor location relocated from the South West corner of the building to the North side of the Building adjacent to the Attic access? This would facilitate easier installation of new, required line sets for the requested larger capacity Condensers.
Yes, please relocate the current location of the condensers to the northeast corner of the building. Glenn County will provide the required concrete pad and the electrical wiring to the new location in a disconnect box. Contractor is responsible for connection of HVAC unit wiring to County-provided disconnect box.

Orland Municipal Building:

4. Which do you require? 5.0-Ton Cube Commercial Packaged Unit or a 5.0-Ton Rectangle Packaged Unit?
A 5.0-Ton Rectangle Packaged Unit is required.
5. Do you require a Direct Drive Blower Assembly? (Cube) or a Belt Drive Blower Assembly (Rectangle)?
A Belt Drive Blower Assembly (Rectangle) is required.

306 N. Villa

6. The ductwork is too small for 5 ton units, should we bid smaller units or enlarge existing ductwork?
A 4-ton unit is acceptable. Please prepare your bid accordingly.
7. With 3 phase at the building should we bid 3 ph.?
Please prepare bids for 3 phase.
8. Will the condensers remain on the west or move to the north?
Same as question #3, contractor to move the condensers to the northeast corner of the building.
9. Will a duct test be required?
Yes, duct testing is required.
10. Will the county do the electrical?
As in #3 above, Glenn County will provide the required concrete pad and the electrical wiring to the new location in a disconnect box. Contractor is responsible for connection of HVAC unit wiring to County-provided disconnect box.

821 E. South

11. Will the package units require isolation pads or springs? There are none on there now.
No isolation pads or springs are required.
12. Will a duct test be required?
Yes, duct testing is required.
13. Will the county do the electrical?
As in #3 above, Glenn County will provide the required concrete pad and the electrical wiring to the new location in a disconnect box. Contractor is responsible for connection of HVAC unit wiring to County-provided disconnect box.

306 N. Villa

14. Are we relocating the two split condensers at the Jane Hahn Juvenile Hall as discussed?
Yes, please relocate the current location of the condensers to the northeast corner of the building. Glenn County will provide the required concrete pad and the electrical wiring to the new location in a disconnect box. Contractor is responsible for connection of HVAC unit wiring to County-provided disconnect box.
15. Since this is an occupied building, is there an acceptable "down time" (if any) to get the units removed, replaced and running? (heating and/or cooling)
This facility is a 24/7 occupancy. Contractor shall coordinate with Facilities Management Staff and the management at this site for the most "acceptable" time to complete the project.

Both Locations

16. Is the duct testing exempt?
No, duct testing is required.
17. What is the pay schedule for the project?
Please see the bid package. This project requires prevailing wage and Davis-Bacon.

Additional Important Information:

1. **Project Completion Deadlines:** All EECBG funded projects must be complete, invoices submitted and final reports provided **PRIOR** to the end term date of your EECBG award. EECBG recipients should explore all options to complete their projects ahead of schedule while still adhering to program requirements.

2. **Signage:** Recipients are required to post signage in strategic project locations to provide credit for project funding from the American Recovery and Reinvestment Act of 2009 (ARRA) and the U.S. Department of Energy. Projects should display signage that features the emblem throughout the construction phase and should be at least 6 inches in diameter. The following are links to the logo:
http://www1.eere.energy.gov/wip/pdfs/sep_recovery_act_8-5x11.pdf
http://www1.eere.energy.gov/wip/pdfs/sep_recovery_act_poster_24x36.pdf

3. **Compliance with Buy American Provisions of ARRA:** Recipients are responsible for retaining documentation that demonstrates their compliance with the Buy American provisions of ARRA. During post-award monitoring activities, which may include desk reviews, on-site reviews, audits, and other activities, recipients may be asked to produce records that verify compliance. The Office of Energy Efficiency and Renewable Energy (EERE) at DOE has issued guidance on documenting compliance with the Buy American provisions of ARRA. This guidance may be found on EERE's Buy American web page at http://www1.eere.energy.gov/recovery/buy_american_provision.html. Most recipients are obtaining manufacturer specification sheets that certify compliance with the Buy American Act. In addition to this certification, recipients are encouraged to obtain the plant's physical location (address, city, state) where the equipment was manufactured.

4. **Weekly Certified Payrolls:** Recipients are required to submit weekly certified payrolls each and every week during project installation. Failure to submit weekly certified payrolls each week is a violation of the Davis-Bacon Act (DBA) and does not allow the Energy Commission to identify DBA issues as early as possible. Recipients that are local units of government may retain original weekly certified payrolls in accordance with DBA and submit copies to the Energy Commission for review and approval. Copies may be scanned and emailed to jbrewste@energy.state.ca.us. Recipients that are **not** local units of government must submit the original signed weekly certified payrolls to the Energy Commission.

5. **Press Releases and Media Outreach:** Recipients are reminded to credit the California Energy Commission, the U.S. Department of Energy, the Energy Efficiency and Conservation Block Grant program, and the American Recovery and Reinvestment Act of 2009 (ARRA) in all press releases and media outreach associated with your EECBG-funded projects. The U.S. Department of Energy's communications resource kit can be found at:

http://www1.eere.energy.gov/wip/pdfs/sep_eecbg_media_resource_kit.pdf

The Energy Commission's Media Office also requests that if you have completed your project and are considering having a media event, we would like the project to be showcased in the Energy Commission's Project of the Week (soon to be available on-line) or if you require media assistance please contact the Energy Commission's Media Office at 916.654.4989 or email Susanne Garfield at sgarfiel@energy.state.ca.us or Adam Gottlieb at agottlie@energy.state.ca.us.

Please direct any questions pertaining to this addendum to:

Annette Chavez, CBO, Deputy Director
Glenn County Planning & Public Works Agency
777 N. Colusa Street
Willows, CA 95988
(530) 934-6546 FAX 934-6533

/s/ *Annette Chavez*

FOR: JOHN F. LINHART, Owner's Representative
Planning & Public Works Agency Director
Glenn County, California

cc: Valley Contractors Exchange
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Greggs Heating & Air Fax (530) 865-8261
Air Rite Heating & Air Fax (530) 865-4644
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