

MINUTES

SPECIAL MEETING of
BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE
Board of Supervisors Conference Room
Willows Memorial Hall, Upstairs

Wednesday, March 22, 2017 – 1:30 p.m.

Present: Supervisors Corum and Minto

Others Present:

Ed Lamb, Finance	Christine Zoppi, HHS	Marcie Skelton, Ag	Matt Gomes, PPWA
Rich Warren, Sheriff	Chip Meriam, Interim Assessor	Olivia Ramirez, Probation	Debbie Lambert, Deputy Clerk
Alicia Ekland, Counsel	Betsy Karle, Coop Ext	Rick Beatty, Probation	
Di Aulabaugh, PPWA	Linda Durrer, Personnel	Jody Samons, HHS	

1. CALL TO ORDER – Supervisor Minto called the meeting to order at 1:33 p.m.
2. MINUTES –
Matter: Review and approve minutes from February 22, 2017
Proceedings: Consensus approval
3. UNSCHEDULED MATTERS AND PUBLIC COMMENT –
Matter: Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.
Proceedings: Di Aulabaugh, PPWA announced the Airport Site Worker's retirement this past December with proposed changes to eliminate the position and restructure County Facilities to be brought to the Board in April. Christine Zoppi, HHS shared that a recent resignation in the Weatherization program provides an opportunity for review. Sheriff Warren announced the recent approval from the Board to move forward with a proposal to the City of Willows for police services.
4. 2016 – 2017 BUDGET –
Matter: Discuss and possibly take action on the following items:
Proceedings:
 - a. Ag Commissioner: Loss of CA Dept. Food & Ag (CDFA) funds, Request for Contingency – Marcie Skelton reported that the request for contingency was withdrawn and she had not yet heard a response from CDFA on the additional information submittal for maintenance of effort funds.
 - b. Moving forward to 2017 – 2018: Supervisor Minto reported that the Board had adopted the implementation of AB1265 Williamson Act. Christine Zoppi asked how the ADA assessment is or would be incorporated into the budget. Di Aulabaugh responded that there are currently funds budgeted to remediate ADA issues and would continue to be budgeted year to year following the implementation plan. Additionally other remediation measures were being added to department projects when requested outside of regular maintenance. Marcie Skelton inquired about the turnaround timeline for the budget work papers. Ed Lamb responded approximately 3 weeks.
 - c. In-Home Support Services (IHSS) Maintenance of Effort (MOE): Christine Zoppi reported that this item is related to the letter of opposition approved by the Board at their March 21 meeting. She

further shared that the Governor had made a verbal commitment to make this a priority. Current estimate impact to Glenn is more than \$500 thousand.

5. STRATEGIC PLAN FOCUS AREAS –

Matter: Discuss and possibly take action on Strategic Planning items being reviewed or worked toward by the Budget and Finance Committee.

Proceedings:

- a. Community & Economic Development (Focus Area 1)
 - i. One-Stop-Shop: Supervisor Minto shared that the Board as a whole was aware of the effort to provide them with a report back by fiscal year end. Di Aulabaugh added that a compiled budget from the exiting departments identified by the Board to be considered in the one-stop-shop was being developed as well as an organizational chart and they should be available at or prior to the next meeting.
- b. County Financial Stability (Focus Area 3)
 - i. Build Partnerships to capture and maximize revenue from available funding sources, programs and/or agencies:
 1. Office of Emergency Services: Cooperative between Sheriff and HHSA – Sheriff Warren reported that they were currently recruiting for the shared position.
 2. Public Guardian-Administrator: Memorandum of Understanding with HHSA – Ms. Zoppi said that staff were meeting again next week. Supervisor Minto inquired as to the anticipated timeline. Ms. Zoppi indicated the goal was to be able to incorporate into the 2017-2018 budget.
 3. Juvenile Hall Assessment – Supervisors Minto and Corum reported on their meetings with the list of parties from Mr. Thompson and expected to report to the Board at their first meeting in May.
 4. Building Inspection Services: Cooperative between City and County – Di Aulabaugh shared that there was no new information. Discussions between the County and both cities were ongoing to see how services might be shared.
 - ii. Focus on Renewable Energy and Efficiency Upgrades – Alicia Eklund reported that she had been looking at the PACE programs due to the class action lawsuit brought against Los Angeles County. Glenn County programs do not take a portion of the proceeds from the PACE projects as is done in LA. Mrs. Eklund further stated that she was focused on improving the indemnification language in the agreements being presented to Glenn and would work to get them to the Board after receiving responses from the programs that had made presentations to the Budget and Finance Committee.
- c. Standards of Practice (Focus Area 4)
 - i. Update Administrative Manual and County Codes related to purchasing, contracts and other fiscal areas of operation of the County – Ed Lamb shared that he was drafting changes and asked for clarification on personal services versus professional services versus goods. Discussion ensued.

6. OTHER BUSINESS, REPORTS AND COMMUNICATION – None heard.

7. FUTURE AGENDA ITEMS – 2017-2018 Budget, Strategic Planning items, Update on Aircon

8. NEXT MEETING: 1:30p.m. Wednesday, April 26, 2017

9. ADJOURNED at 2:08 p.m.