

Program Manager Report

January 14, 2019

Administrative Updates:

- Continued coordination with Mary Fahey, Colusa Groundwater Authority (CGA), and others as needed to organize and direct joint tasks and upcoming activities. Phone meeting with M. Fahey.
- **California Fair Political Practices Commission (FPPC) Statement of Economic Interests (Form 700s)- 2018/2019 Forms are due April 2, 2019.** Please complete the Form 700 and send the signed original to Lisa Hunter. Forms can be found at the FPPC website at: <http://www.fppc.ca.gov/Form700.html> or contact Lisa Hunter to request a paper copy.
- Responded to questions from the Fair Political Practices Commission staff assigned to review the GGA's Conflict of Interest Code .
- Bylaws- Working with Executive Committee/Legal Counsel to update Article 7.1 concerning signatures on checks to agree with the County's protocol.
- Provided SGMA update at the Tehama Colusa Canal Authority meeting, including GGA update.
- Developed SGMA Fact Sheet, Subbasin Fact Sheet, and email distribution list sign-up sheet to distribute during grower permit renewals.
- Upcoming: Update to Budget to include a revenue line for reimbursement from CGA on GSP projects reimburse by the DWR grant.

Project Updates:

- Colusa Subbasin GSP Development Proposition 1 Grant (CGA contracting agency)
 - The first invoice and progress report are being prepared for submittal at the end of January.
 - GGA is invoicing CGA for project costs associated with the HCM/Water Budget Project for reimbursement (\$13,058.50).
- HCM/Water Budget Project Update
 - Worked with M. Fahey (CGA) and Executive Committee to develop strategy for payment to consultants and reimbursement through Prop 1 grant process. Payment strategy will remain the same. GGA will pay Davids Engineering invoices as received. GGA will invoice CGA quarterly to include in DWR grant invoice. CGA will reimburse GGA for project costs.
 - Continuing bi-weekly meetings with M. Fahey, B. Clark, L. Hunter on project updates. More information will be discussed under HCM/Water Budget Project Update item.
- Technical Support Services (TSS) Project (Monitoring well installation in Arbuckle) (CGA is DWR's point of contact)
 - DWR has conducted a site visit to the proposed well site. CGA will continue coordinating with DWR and update GGA staff on progress.

- This does not preclude the Colusa Subbasin from requesting additional technical support, which could include additional monitoring sites in the GGA portion of the subbasin.
- Facilitation Support Services (CGA lead)
 - Continuing coordination with CCP and CGA on the draft Stakeholder Communication Engagement Plan.
 - The Stakeholder Engagement Ad Hoc Committee reviewed the draft plan at its December 6 meeting. Comments were compiled and forwarded to the CCP/CGA team.
 - Contract was extended through the end of March.
 - Meeting will be scheduled soon with CGA/GGA/CCP staff.
- 2017/2018 Audit
 - Continued working with CliftonLarsonAllen staff and Treasurer (the County Department of Finance) to provide necessary documentation and clarifications.
 - Submitted Representation Letter as requested.
 - Comments from November 28, 2019 were compiled and incorporated into the final draft report.
 - Final report being considered at January 14, 2019 meeting.
- CGA/GGA MOU
 - V. Kincaid has been instrumental in developing the draft MOU.
 - Following GGA Executive Committee comments, the draft MOU was forwarded to M. Fahey requesting the CGA Executive Committee review and provide comments. The CGA Executive Committee will meet January 18, 2019. It is likely that a Joint Executive Committee meeting will take place to discuss the MOU in late January/February.
 - Following CGA and GGA Executive Committee reviews, the draft will be brought to both Boards for review, comment, and consideration of approval.
- Long-Term Funding
 - Working with V. Kincaid and L. Sloan (Provost & Pritchard) to negotiate a Consultant Services Agreement and revised Proposal to include “not to exceed” without approval and schedule.
 - Contact County Department of Finance/Auditor to determine schedule/deadlines, process, and sample packet.

Glenn Groundwater Authority Budget FY 2018/2019 FINAL APPROVED

Actuals through November 30, 2018

	FY 2018/2019				Projected
	Current Approved	Actual through 2018Nov30	Remaining Budget	% Budget Remaining	Year End Totals
Balance (Carryover)	\$ 273,902.55	\$ 326,864.81	(52,962)	-19%	-

REVENUES

Grant Revenue

State Funding- Prop 1 Grant, Colusa Subbasin GSP Development- Administered by Colusa County	\$ -	\$ -	\$ -		\$ -
Other	\$ -	\$ -	\$ -		\$ -
Total Grants	\$ -	\$ -	\$ -		\$ -

Agency Contributions

Agency Contributions, Fixed Fee					
City of Orland	\$ 10,000.00	\$ 9,101.50	\$ 898.50	9%	
City of Willows	\$ 10,000.00	\$ 8,248.00	\$ 1,752.00	18%	
County of Glenn	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
Glenn-Colusa Irrigation District	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
Glide Water District	\$ 10,000.00	\$ 9,946.00	\$ 54.00	1%	
Kanawha Water District	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
Orland-Artois Water District	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
Princeton-Codora-Glenn/Provident Irrigation	\$ 10,000.00	\$ 10,000.00	\$ -	0%	
Glenn Groundwater District	\$ 10,000.00	\$ -	\$ 10,000.00	100%	\$ -

Agency Contributions (Remaining costs divided by weighted factor FY17/18=\$1.08 FY 18/19=\$1.05)

City of Orland	\$ 8,203.00	\$ -	\$ 8,203.00	100%	
City of Willows	\$ 6,496.00	\$ -	\$ 6,496.00	100%	
County of Glenn	\$ 117,923.00	\$ 68,596.00	\$ 49,327.00	42%	
Glenn-Colusa Irrigation District	\$ 67,169.00	\$ 28,584.50	\$ 38,584.50	57%	
Glide Water District	\$ 9,892.00	\$ -	\$ 9,892.00	100%	
Kanawha Water District	\$ 15,356.00	\$ 2,678.00	\$ 12,678.00	83%	
Orland-Artois Water District	\$ 30,385.00	\$ 10,192.50	\$ 20,192.50	66%	
Princeton-Codora-Glenn/Provident Irrigation	\$ 21,856.00	\$ 5,928.00	\$ 15,928.00	73%	
Glenn Groundwater District*	\$ 29,269.00	\$ -	\$ 29,269.00	100%	
Other			\$ -		\$ -
Total Acres/Population					
Total Agency Contributions	\$ 396,549.00	\$ 193,274.50	\$ 203,274.50	51%	\$ -

Assessments

Per Acre Land Assessment	\$ -	\$ -	\$ -		\$ -
Well Head Fee	\$ -	\$ -	\$ -		\$ -
Extraction Fee	\$ -	\$ -	\$ -		\$ -
Other	\$ -	\$ -	\$ -		\$ -
Total Assessments	\$ -	\$ -	\$ -		\$ -

Other

Interest	\$ 600.00	\$ 659.57	\$ (59.57)	-10%	
Total Other	\$ 600.00	\$ 659.57	\$ (59.57)	-10%	\$ -

TOTAL REVENUES

\$ 397,149.00	\$ 193,934.07	\$ 203,214.93	51%	\$ -
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EXPENSES

Administration- Contracted County Services	\$ 150,000.00	\$ 15,178.81	\$ 134,821.19	90%	
Program Administration Support	\$ -	\$ -	\$ -		\$ -
Legal Services	\$ 70,000.00	\$ 20,415.00	\$ 49,585.00	71%	
Certified Public Accountant (Yearly Audits)	\$ 12,000.00	\$ 2,850.00	\$ 9,150.00	76%	

	Current Approved	Actual through 2018Nov30	Remaining Budget	% Budget Remaining	Projected Year End Totals
JPA Insurance	\$ 1,800.00	\$ 1,800.00	\$ -	0%	
County Bookkeeper	\$ -	\$ -	\$ -		\$ -
GSP Development/Projects	\$ 80,000.00	\$ 1,139.50	\$ 78,860.50	99%	
Long Term Funding Options	\$ 80,000.00	\$ -	\$ 80,000.00	100%	\$ -
Professional Services	\$ 15,000.00	\$ -	\$ 15,000.00	100%	
Board Expenses	\$ 2,000.00	\$ -	\$ 2,000.00	100%	
Special Department Expenses	\$ 25,000.00	\$ -	\$ 25,000.00	100%	\$ -
TOTAL EXPENSES	\$ 435,800.00	\$ 41,383.31	\$ 394,416.69	91%	\$ -
ESTIMATED CARRYOVER	\$ 235,251.55	\$ 479,415.57	\$(244,164.02)	-104%	\$ -

Notes:

*County will be responsible for the weighted fee until the Glenn Ground Water District is formally a GGA member
 Incorporated Cities populations derived from State Department of Finance 1/1/17 population- Downloaded 5/26/17
<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-1/>
 Long Term Funding options includes investigation of options including Prop 218 and implementing selected option
 County Bookkeeper is included in Administration- Contracted County Services line item