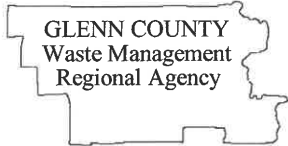


GLENN COUNTY
WASTE MANAGEMENT REGIONAL AGENCY
A JOINT POWERS AUTHORITY



P.O. Box 1070
Willows, CA 95988
Tel: 530-934-6530
Fax: 530-934-6533

M E M B E R S

CITY OF ORLAND
CITY OF WILLOWS
COUNTY OF GLENN

GOVERNING BOARD OF DIRECTORS

Glenn County Supervisors

Paul Barr	Dist. 2
Grant Carmon	Dist. 1

City Council Members

Dennis Hoffman	Orland
William Irvin	Orland
Chris Dobbs (Alt)	Orland
Jeff Williams	Willows
Joe Flesher (Alt)	Willows

Dennis Hoffman
CHAIR
Grant Carmon
VICE CHAIR

AGENDA

July 22, 2021 - 10:30 a.m.

MEMORIAL HALL
BOARD OF SUPERVISORS CHAMBERS
525 W. SYCAMORE
WILLOWS, CA 95988



1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Member Barr
Member Carmon
Member Hoffman
Member Irvin
Member Williams

4. MINUTES

Approve the Minutes of April 22, 2021

5. UNSCHEDULED ITEMS

Receive comments from audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent Agenda if required.

6. ACTION ITEMS

6.1. Proposal to Update Bylaws

Staff Recommends that Agency consider making a recommendation to the Board of Supervisors they update Section 3.7 Quorum and Section 3.9 Meeting Minutes Per Article 4.0 Bylaw Amendment (Backup Attached)

7. REPORTS AND DISCUSSION ITEMS

- 7.1. Solid Waste Operations Update**
- 7.2. Refuse – Ownership**
- 7.3. JPA Discussion**
- 7.4. SB1383 Update**

8. NEXT MEETING

October 28, 2021, 10:30 a.m.
Willows Memorial Hall, Board of Supervisors Chambers
525 W Sycamore Street, Willows, CA

9. ADJOURN

In compliance with the Americans with Disabilities Act, Glenn County will make available to disabled members of the public disability-related modification or accommodations. Notification two days prior to the meeting will enable the County to make arrangements to provide reasonable accommodations. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act. Contact the Clerk of the Board Office with your request for accommodations at (530) 934-6400.

Glenn County Waste Management Regional Agency

Members:

Paul Barr, Board of Supervisor
Grant Carmon, Board of Supervisor, Vice-Chair
Jeff Williams, Willows
Joe Flesher, Willows **Alternate**

Additional:

Willie Carpenter, Cal Recycle Local Asst.
Teri Ard, Johns Manville
Local Enforcement Agency, Environmental Health
Wayne Peabody, City of Willows, City Manager
Pete Carr, City of Orland, City Manager
Diana Ramirez, Waste Management
Jan Foster, Waste Management

Press/FAX List:

Valley Mirror, FAX 934-9208

Members: (continued)

Dennis Hoffman, Orland, Chair
William Irvin, Orland
Chris Dobbs, Orland **Alternate**

Additional: (continued)

Talia Richardson, Interim Director PW
Jolene Swanson, Clerk, PW

Posted:

Willows Memorial Hall, 525 W. Sycamore St., Willows, CA 95988

Also Posted:

Glenn County Website at:

<http://www.countyofglenn.net/committee/waste-management-regional-agency-governing-board-glenn-county/resources>



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Talia Richardson, Interim Director

GLENN COUNTY WASTE MANAGEMENT REGIONAL AGENCY

A JOINT POWERS AUTHORITY

AGENDA ITEM BACKUP

July 22, 2021

ACTION ITEMS

6.1 Proposal to Update Bylaws

Staff Recommends that Agency consider making a recommendation to the Board of Supervisors they update the following Bylaws of the WMRA:

Section 3.7 Quorum

The presence of three Board members shall constitute a quorum for the transaction of business by the Board. Every act or decision done or made by a majority of the Board at a meeting duly held at which a quorum was present shall be regarded as the act of the Board of Directors, unless a greater number be required by law.

Section 3.9 Meeting Minutes

The minutes of all official meetings of Regional Agency will be made available to the Board prior to the next scheduled meeting of the Regional Agency. Minutes shall be received no less than three (3) days before each meeting. Once approved at the next regularly scheduled meeting of the Board, the minutes are officially entered a permanent record.

Article 4.0 Bylaw Amendment

These bylaws may be proposed, amended or repealed, and new bylaws proposed to be adopted by the vote of a majority of the Board at any Regional Agency meeting, providing that the proposed amendment or repeal of any part or all of these bylaws, or new bylaws was proposed at a previous regular meeting of the Board.



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GLENN COUNTY WASTE MANAGEMENT REGIONAL AGENCY

A JOINT POWERS AUTHORITY

AGENDA ITEM BACKUP

July 22, 2021

DISCUSSION ITEMS

7.2 Refuse – Ownership

Glenn County Code:

• 07.080.260 Refuse--Ownership

- All garbage, rubbish and refuse, upon being removed from the premises where produced or accumulated shall become and be the property of the refuse collector permittee authorized by the county to remove the same, and upon this material being delivered to the county disposal areas shall forthwith become the property of the county upon dumping the same therein. (Ord. 551 § 8, 1972.)

<https://www.countyofglenn.net/govt/county-code/title-7/chapter-80#270>

California Legislative Information (attached):

https://leginfo.legislature.ca.gov/faces/codes_displayText.xhtml?lawCode=PRC&division=30.&title=&part=2.&chapter=9.&article=1.



California

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PUBLIC RESOURCES CODE - PRC

DIVISION 30. WASTE MANAGEMENT [40000 - 49620] (*Division 30 added by Stats. 1989, Ch. 1096, Sec. 2.*)

PART 2. INTEGRATED WASTE MANAGEMENT PLANS [40900 - 41956] (*Part 2 added by Stats. 1989, Ch. 1095, Sec. 22.*)

CHAPTER 9. Unlawful Acts [41950 - 41956] (*Chapter 9 added by Stats. 1989, Ch. 1095, Sec. 22.*)

ARTICLE 1. Generally [41950 - 41956] (*Heading of Article 1 added by Stats. 1990, Ch. 1452, Sec. 1.*)

41950. (a) No person, other than the authorized recycling agent of the city or county, shall remove paper, glass, cardboard, plastic, used motor oil, ferrous metal, aluminum, or other recyclable materials which have been segregated from solid waste materials and placed at a designated recycling collection location for residential curbside collection programs authorized by a city, county, or local agency for the purposes of collection and recycling.

(b) No person shall be subject to an action for a violation of this section, unless the person knows, or reasonably should know, that the materials would otherwise be collected by the authorized recycling agent for residential curbside collection programs authorized by a city, county, or local agency for the purpose of recycling the materials.

(c) From the time that the recyclable materials specified in subdivision (a) are placed for collection at curbside, for a residential curbside collection program authorized by a city, county, or local agency, the recyclable materials are the property of the authorized recycling agent.

(Amended by Stats. 1996, Ch. 732, Sec. 1. Effective January 1, 1997.)

41951. (a) For the purposes of this section, "commercial entity" includes a multifamily residential complex.

(b) Unless otherwise provided by contract, paper, glass, cardboard, plastics, used motor oil, ferrous metal, aluminum, and other recyclable materials, which have been segregated from other waste materials, and placed at the designated recycling collection location by any commercial or industrial entity, shall not be removed by anyone other than the authorized recycling agent.

(c) Unless otherwise provided by contract, from the time that the recyclable materials specified in subdivision (b) are placed at the designated recycling location, the recyclable materials are the property of the authorized recycling agent.

(Amended by Stats. 1996, Ch. 732, Sec. 2. Effective January 1, 1997.)

41952. Nothing in this chapter limits the right of any person to donate, sell, or otherwise dispose of his or her recyclable materials.

(Added by Stats. 1989, Ch. 1095, Sec. 22.)

41953. (a) In any civil action by a recycling agent against a person alleged to have violated Section 41950 or 41951, the court may either allow treble damages, as measured by the market value of the recyclable material removed, or award a civil penalty of not more than two thousand dollars (\$2,000), whichever is greater, for each unauthorized removal, against the unauthorized person removing the recyclable material.

(b) In any civil action by a recycling agent against a person alleged to have violated Section 41950 or 41951 for a second, or subsequent time, in any 12-month period, the court may either allow treble damages, as measured by the market value of the recyclable material removed, or award a civil penalty of not more than five thousand dollars (\$5,000), whichever is greater, for each unauthorized removal against the unauthorized person removing the recyclable material.

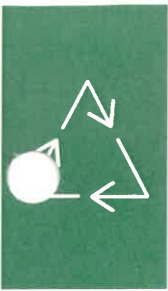
(Amended by Stats. 1996, Ch. 732, Sec. 3. Effective January 1, 1997.)

Glenn County Solid Waste Update

Glenn County WMRA Meeting

July 22, 2021

<p>Tonnage</p>	<ul style="list-style-type: none"> • Year to Date Tonnage Received: 23,934 <ul style="list-style-type: none"> ○ 27,820 tons sent to Anderson Landfill for disposal ○ 1,262 tons recycled <ul style="list-style-type: none"> ▪ E-Waste ▪ Scrap Metal/Appliances ▪ Tires ▪ Cardboard/Beverage Containers/Paper ▪ Mattresses ▪ Carpet
<p>Waste Tire Amnesty Events</p>	<p>2020 Event Collected Tires</p> <ul style="list-style-type: none"> • May 8, 2021 – 1,279 • June 12, 2021 – 1,225
<p>Waste Management Glenn County, Orland and Willows Public Education Plan 2021</p>	<p>The County and the Collection Franchisee shall cooperatively design, prepare, implement, and operate, at the Collection Franchisee's expense, a public information and education program. The program shall aim to educate the public on the environmental and economic benefits of Recycling and resource conservation, and provide Customers with information on increasing waste reduction and Recycling at their homes and businesses. The campaign shall be designed to increase community participation in waste diversion and recycling.</p> <p>Waste Management hired Anthony Prochaska as a Recycling Education Representative to manage this program. The agencies are working together to create and distribute a Residential Newsletter that will be sent to accounts quarterly; the newsletter will be geared to each Jurisdiction.</p>
<p>Beverage Container Recycling City/County Payment Program</p>	<p>FY 2020-21 Funding \$20,000</p> <p>This Program can be used to fund the following activities in Glenn County and the Cities of Willows and Orland pertaining to beverage container recycling:</p> <ul style="list-style-type: none"> • Bins/Litter Reduction • Advertising/Promotion • Litter Clean-Up Events • Education/Outreach • Litter Clean-Up Events
<p>Mattress Recycling Council</p>	<p>California's Bye Bye Mattress collection program. has surpassed 7 million mattresses collected and 230 million pounds of material diverted from landfills. A representative from the Bye Bye Mattress program conducted a site visit on June 24th. The County improved on the units per trailer loaded over time, and YTD your facility has averaged 150 units, which is above average.</p> <p>Year to Date Tonnage Recycled 53.36</p>



GLENN COUNTY RECYCLER



SUMMER | 2021

DISPOSE DANGEROUS MATERIALS PROPERLY

Hot coals, batteries and small propane tanks can cause dangerous fires if not disposed of properly. Please follow these basic rules to protect our neighborhoods, equipment and employees safe.



Example of a fire caused by hazardous materials



HOT COALS

Make sure hot coals are fully extinguished before placing in the trash. Place in a metal container and drench in water and/or wait several days before placing in trash.



BATTERIES

Household batteries (C, D, AA, AAA, etc.) should be disposed of at a household hazardous waste disposal site. Never place batteries in trash or recycling carts.



Lithium batteries, most commonly found in cell phones and other electronic devices must be disposed of at a household hazardous waste facility. Lithium batteries are extremely dangerous and can cause high temperature fire flareups when crushed.



PROPANE TANKS

While convenient for a camping trip or a tailgate, small propane tanks can wreck havoc at a recycling facility, landfill or in the hopper of a collection truck. Please never place any type of propane tank in your trash or recycling cart. These materials should be disposed of at a household hazardous waste facility.

WM SMART TRUCKSM REMINDER

Please remember not to overfill your carts or place the wrong materials in your recycling carts. Overfilled carts and/or contamination in your recycling cart could result in an extra charge.

We're here to help. We'll provide you with two warnings and let you know what went wrong, but if you have an overfilled cart or contamination more than twice, an extra charge of \$16 per incident will be added to your invoice.

If you have any questions or believe we improperly identified your cart, please contact customer service. Thank you.

SERVICE UPDATE: HOLIDAY REMINDERS

Waste Management **WILL** have curbside collections on the following holiday:

JULY 5

(OBSERVED JULY 4 HOLIDAY)

If your normal service day is Monday, please place your carts curbside as usual before 5 a.m.

**Waste Management
Customer Service:**

(866) 825-7190

email: cssacramento@dwm.com

Remember to Recycle Right



Recycle only empty/dry bottles, cans, paper and cardboard



Keep recyclables loose
No plastic bags



Keep food and liquid out of recycling



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Staff met to discuss departmental responsibilities throughout the jurisdiction and a demo of Recyclist Cloud-based Program Tracker. Recyclist Program Tracker offers an implementation and record keeping tool complying with SB 1383 regulations.

SB 1383 Jurisdiction Responsibilities

Jurisdictions should create an action plan that lays out a path to complying with the law. Implementing the law may require:

- Updating hauling contracts to reflect SB 1383 collection requirements
- Adopting an enforceable mechanism/ordinance for food recovery requirements
- Determining staff and funding needed to implement the law, including
 - Health inspections that could be addressed through a partnership with the county department of public health
 - Model ordinance implementation, which may require staff to modify the model ordinance for the jurisdiction, legal staff to review the ordinance, and presentations to city/county meetings for approval

SB 1383 specifically directs jurisdictions to conduct the following activities.

CalRecycle can issue three types of waivers to jurisdictions that are eligible, which delay or exclude implementation of some of the requirements:

- **Rural exemption**
- Elevation waivers

Food Recovery

Jurisdictions are required to establish an edible food recovery program that recovers edible food from the waste stream. This includes:

- Assessing capacity of existing edible food recovery
- Establishing an edible food recovery program
- Conducting inspections of:
 - Tier one commercial edible food generators and food recovery organizations and services beginning January 1, 2022
 - Tier two commercial edible food generators beginning January 1, 2024.
- Providing education and outreach

Education and Outreach

- Jurisdictions are required to conduct education and outreach to all affected parties, including generators, edible food recovery organizations, and city/county department staff. This includes:
 - Providing information on methods for the prevention of organic waste generation, recycling organic waste onsite, and sending organic waste to community composting
 - Providing information to food donors regarding programs for the donation of edible food



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- Providing materials in non-English languages so they are linguistically accessible to residents and businesses

Recycled-Content Paper and Paper Product Requirements

All departments in a jurisdiction that make paper purchases will be required to purchase and keep purchase records for paper products that:

- Contain postconsumer recycled content
- Are recyclable

Capacity Planning

Jurisdictions are required to evaluate the jurisdiction's readiness and capacity to implement SB 1383, including organics collection and recycling and edible food recovery capacity.

Each county will lead this effort by coordinating with cities, special districts that provide solid waste collection services, and regional agencies located within the county.

Enforcement

Starting January 1, 2022, jurisdictions are required to conduct inspections and enforce compliance with SB 1383. Jurisdictions are required to adopt an ordinance or enforceable mechanism consistent with SB 1383 requirements by January 1, 2022.

Jurisdictions may choose to combine edible food generator with existing health inspections, which may consolidate resources.

Recordkeeping and Reporting

Jurisdictions are required to maintaining accurate and timely records of SB 1383 compliance and reporting.

To reduce reporting, jurisdictions are required to maintain records and keep information in an Implementation Record.

Each jurisdiction is required to report to the Department annually on its implementation and compliance with the requirements of 1383.

SB 1383 Initial Implementation Plan for Counties with Populations of Less than 70,000 Persons

	Board of Supervisors	CAO	Public Works	PCDS	Environmental Health	HHS
Summary and Timeline						
Provide a summary and timeline of the SB 1383 components and requirements			X			
Rural Exemption Resolution (Section 18984.12 (c), page 74)						
Consider adoption of a Resolution that includes findings as to the purpose of and need for the Rural Exemption that will exempt the county, from the SB1383 requirements to provide organic waste collection services to all commercial and residential generators, organic waste capacity planning reports, and procurement of recovered organic waste products requirements until January 1, 2027, and submit to CalRecycle in September 2021.	X		X			
Procurement of Paper Products. (Section 18993.3, page 96)						
Designate the responsible department to implement Procurement of Paper Products (including recordkeeping, reporting, and enforcement requirements)		X				
Assign the responsible department to a reporting authority			X			
CalGreen Building Standards/Model Water Efficient Landscape Ordinance (MWELO) (Article 8, page 83)						
Designate the responsible department to implement CalGreen Building Standards (including recordkeeping, reporting, and enforcement requirements)				X		
Assign the responsible department to a reporting authority			X			
Designate the responsible department to implement Model Water Efficient Landscape Ordinance (MWELO) (recordkeeping, reporting, and enforcement requirements)				X		
Assign the responsible department to a reporting authority			X			
Edible Food Recovery Program (Article 10, page 85)						
Determine which Department is responsible to develop and implement the edible food recovery program (i.e. Social Services, Environmental Health, Health Department) including staffing, inspections, monitoring, recordkeeping, enforcement, capacity planning, and reporting.					X	
Assign the responsible department to a reporting authority			X			

SB 1383 Initial Implementation Plan for Counties with Populations of Less than 70,000 Persons

Board of Supervisors	CAO	Public Works	PCDS	Environmental Health	Other
Edible Food Recovery Advisory Committee/Task Force					
Decide if an Edible Food Recovery Advisory Committee/Task Force will be formed that could include representatives from the Social Services Department, Environmental Health Department, Food Banks, Tier 1 and Tier 2 businesses, non-governmental organizations, churches, and other organizations.					
				X	
Determine Expectations and responsibilities of the body.					
				X	
Determine Number and composition of members.					
Recordkeeping (18995.2, page 102)					
Identify responsible department(s) for Recordkeeping and compiling the Implementation Record that is to be compiled and kept in one central location.					
		X			
Reporting to CalRecycle (18994.2, page 97)					
Identify responsible department(s) for Reporting to CalRecycle.					
		X			
Education and Outreach (Article 4, page 77)					
Identify responsible department for Organic Waste Recovery Education and Outreach. (18985.1, page 77)					
		X			
Identify responsible department for Edible Food Recovery Education and Outreach (18985.2, page 77)					
				X	
Identify responsible department(s) for Recordkeeping Requirements for a Jurisdiction's Compliance with Education and Outreach Requirements. (18985.3, page 78)					
		X			
Inspections and Enforcement (18995.1, page 100)					
Identify responsible department(s) for inspections and enforcement for each of the programs, with penalty requirements beginning 2024.					
				X	
LEA Responsibility					
Organic waste recovery efficiency monitoring (Article 6.2, pages 15-28)					
				X	
Composting operations regulatory requirements (Chapter 3.1 pages 28-34)					
				X	
In-vessel digestion operation and facilities regulatory requirements (Chapter 3.2, pages 34-40)					
				X	

SB 1383 Initial Implementation Plan for Counties with Populations of Less than 70,000 Persons

Joint Powers Authority	Board of Supervisors	CAO	Public Works	PCDS	Environmental Health	Other
Determine if amendments are necessary in the JPA Agreement to implement the applicable portions of SB 1383.			X			
Ordinances and Enforceable Mechanisms to be adopted prior to January 1, 2022 (Section 18981.2 (a), page 50)						
Education and outreach.			X			
Edible food recovery.					X	
Procurement of paper products.	X					
CalGreen Building standards for recycling containers in new commercial and multi-family construction and construction and demolition recycling of residential and non-residential construction debris.				X		
Model Water Efficient Landscape Ordinance for new construction to meet Water Efficient Landscape requirement for compost and mulch application.				X		
Monitoring, inspections, and enforcement (beginning January 1, 2024).					X	
Recordkeeping and reporting for each of the program requirements.			X			

Statement of Work

Implementation of the Recyclist Program Tracker includes:

- Configuring data import process to align with Customer's data and programmatic objectives
- Importing initial compliance records
- Setting up user accounts and permissions
- Customizing database fields to meet reasonable customer needs
- Customizing reports to meet reasonable customer needs

Base subscription includes:

- Commercial and multi-family generator database for tracking:
 - Service levels
 - Contact information
 - AB 1826 & AB 341 compliance
 - SB 1383 compliance (rolling out in phases)
 - Log of all outreach activities
- CRM features to schedule and track outreach to commercial generators, including:
 - Site Visits
 - Phone Calls
 - Emails
 - Photos taken
 - Task lists and calendars
 - Task reminders and summaries
- Customization of standard forms and reports to meet reasonable customer needs, such as:
 - Tracking local programs and pilot projects
 - Tracking compliance with state, regional and/or local ordinances
 - Complex customization projects necessitating new forms and/or reports may require additional professional services. Any additional consulting, training, development, configuration, development and/or integration services may be out of scope and subject to Company agreeing to provide such services pursuant to a change order to this SOW.
- Reports in list and/or graph format, with ability to search, sort and filter, and to export to Excel, PDF, or image file
- Cloud-based database that syncs data across all users in real time
- Web-based application, with mobile app for iOS and Android (requires internet connection)
- Secure web hosting with weekly backups
- Support via email, Monday-Friday 9am-5pm PT
- Support via phone by appointment
- Unlimited users

Data Import includes:

- Processing and importing a single-tab Excel worksheet or CSV file
- For service record data imports:
 - Importing new accounts, identifying possibly closed accounts and service-level changes
 - Updating generator compliance statuses to align with new data
- Custom Data Template Surcharge applicable to any Data Imports not delivered in the standard Recyclist Service Record Template

13090458_v7

- WMRA to provide recommendations of immediate, mid-term and long-term solid waste needs
 - MSW Processing
 - Transfer Station Privatization
 - Landfill Expansion WMRA/Private
 - Materials Recycling Facility
 - Anaerobic Digestion Facility
 - Waste-to-Energy Facility
 - Recycling Process/Additional Services
 - Landfilling C&D
 - Processing Center for Clean Wood Waste
 - Processing Center for Organics
 - Processing Center for Sludge
 - Food Waste Recycling
 - Household Hazardous Waste Management
 - E-Waste Management
 - Processing Center for Scrap Metal
 - Processing Center for Tires
 - Processing Center for White Goods / Appliances
 - Processing Center for Old Corrugated Containers (OCC)
 - Processing for Beverage Containers
 - Processing for Paper
- Consultant Report on Future Solid Waste Needs
- Recommendations submitted to Board of Supervisors
- Request for Information solicited to waste service providers