

**Minutes of the
Glenn County Regional Transit Committee and
Glenn County Transportation Commission
Glenn County, California**

Thursday, February 19, 2015

REGIONAL TRANSIT COMMITTEE

(1) CALL TO ORDER:

Chair Hansen of the Regional Transit Committee confirmed a quorum and called the meeting to order at 9:07 a.m. on the above date at the Orland Carnegie Community Center, Council Chambers, Orland, California.

(2) PLEDGE OF ALLEGIANCE:

Pledge of Allegiance was recited.

(3) ROLL CALL:

Roll Call of Members appointed to the 2015 Regional Transit Committee.
Members and staff present as noted below:

MEMBERS PRESENT:

Gary Hansen, Willows	Salina Edwards, Orland	Dwight Foltz, County
John Viegas, County	Jim Yoder, Willows	Bruce Roundy, Orland

MEMBERS ABSENT:

None

STAFF PRESENT:

Di Aulabaugh, Executive Director
Mardy Thomas, Principal Planner
Jolene Swanson, Office Technician

OTHERS PRESENT:

Matthew Gomes, Deputy Director
David Smith, Caltrans
Gloria Ponciano, Paratransit Services
Keith Corum, County of Glenn, BOS
Pete Carr, Orland City Manager
Byron Denton, Citizen

(4) APPROVAL OF MINUTES:

Minutes of January 15, 2015 meeting

On a motion by Member Yoder, seconded by Member Viegas, it was unanimously voted to approve the minutes of January 15, 2015 as presented.

(5) CONSENT ITEMS:

None

(6) **ITEMS FOR CONSIDERATION AND ACTION:**

A. Program Indicator Report for Transit Programs – 2nd Quarter of Fiscal Year 2015/2016

Information only – no action.

Members discussed the matter.

Member Edwards mentioned concern of the turn around time on issuance of transit cards. She stated that a citizen had contacted Paratransit and Public Works on three occasions to obtain a transit card and has been waiting three weeks. Mr. Thomas responded that this was a possible breakdown in communication and that it should never take that long. Once one completes an application and turns it in, as long as they qualify, the card can be submitted at that time.

(7) **STAFF REPORT:**

This is a standing agenda item for staff to report on ongoing projects or legislative developments related to transit.

Staff presented the Staff Report. Members and staff discussed the matter.

Information only – no action.

(8) **UNSCHEDULED MATTERS AND FUTURE AGENDA ITEMS:**

(If the matter is not on the agenda, the public may address the Commission at this time. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2 (b), action or discussion cannot be taken on Unscheduled Matters).

Ms. Ponciano reported that they received a \$50.00 donation from the Stripe family of Orland in memory of their father Hyrem Stripe for assistance with transportation needs. Ms. Ponciano also apologized on behalf of Paratransit for any delays in transit card application process and that this is not normal protocol. She mentioned that they did have a citizen whom they had spoke with who was reluctant to complete an application and wondered if that might be the same person.

Byron Denton questioned if there was a change in Dial-A-Ride buses schedule, as he saw one running on a Saturday. He also questioned mileage of the buses and at what point are they replaced. Mr. Thomas reported that at times the small buses are used in an emergency, such as a Glenn Ride bus being down. He also shared that these particular type buses are typically replaced after reaching over 200k miles.

(9) **NEXT MEETING:**

Thursday, March 19, 2015, at
Willows Memorial Hall, Board of Supervisors' Chambers
525 West Sycamore Street, Willows at 9:00 a.m.

(10) **ADJOURNMENT OF REGIONAL TRANSIT COMMITTEE MEETING:**

There being no further business, Chair Hansen adjourned the meeting at 9:25 a.m.

REGIONAL TRANSIT COMMITTEE

Gary Hansen – Chairman

GLENN COUNTY TRANSPORTATION COMMISSION

(1) **CALL TO ORDER:**

Chair Hansen of the Glenn County Transportation Commission confirmed a quorum and called the meeting to order at 9:26 a.m. on the above date at the Orland Carnegie Community Center, Council Chambers, Orland, California.

(2) **ROLL CALL:**

Roll Call of Commissioners appointed to the 2015 Glenn County Transportation Commission. Commissioners and staff present as noted below:

COMMISSIONERS PRESENT:

Gary Hansen, Willows	Salina Edwards, Orland	Dwight Foltz, County
John Viegas, County	R. Keith Corum, County	Bruce Roundy, Orland

COMMISSIONERS ABSENT:

None

STAFF PRESENT:

Di Aulabaugh, Executive Director
Mardy Thomas, Principal Planner
Jolene Swanson, Office Technician

OTHERS PRESENT:

Matthew Gomes, Deputy Director
David Smith, Caltrans
Gloria Ponciano, Paratransit Services
Pete Carr, Orland City Manager
Byron Denton, Citizen

(3) **APPROVAL OF MINUTES:**

Minutes of January 15, 2015 meeting

On a motion by Commissioner Viegas, seconded by Commissioner Edwards, it was unanimously voted to approve the minutes of January 15, 2015 as presented.

(4) **CONSENT ITEMS:**

None

(5) **ITEMS FOR CONSIDERATION AND ACTION:**

A. Acceptance and adoption of the updated Coordinated Transit Plan.

On a motion by Commissioner Viegas, seconded by Commissioner Roundy, it was unanimously voted to accept and adopt the updated Coordinated Transit Plan.

B. Draft Fiscal Year 2015/2016 Overall Work Program (Public Hearing)

Staff discussed the matter.

Chair Hansen opened the public hearing portion at 9:42 a.m.

Byron Denton, County resident, inquired about funding for fixing roads.

Staff discussed the matter.
Commissioner Roundy inquired about any funding changes.
Staff discussed the matter.
With no further comments, Chair Hansen closed the public hearing at 9:47.

On a motion by Commissioner Edwards, seconded by Commissioner Foltz, it was unanimously voted to accept the Draft Fiscal Year 2015/2016 Overall Work Program.

C. Authorization for Executive Director to Apply for FTA Section 5311 Funding with Approval of Resolution #2015-01.

On a motion by Commissioner Roundy, seconded by Commissioner Corum, it was unanimously voted to authorize Executive Director to Apply for FTA Section 5311 Funding and approve Resolution #2015-01.

(6) STAFF REPORT:

This is a standing agenda item for staff to report on ongoing projects or legislative developments related to transportation.

Staff presented the Staff Report.

Information only – no action.

(7) UNSCHEDULED MATTERS AND FUTURE AGENDA ITEMS:

(If the matter is not on the agenda, the public may address the Commission at this time. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2 (b), action or discussion cannot be taken on Unscheduled Matters).

Byron Denton, County resident, expressed his appreciation for the good job all staff does. He also stated that although our streets are bad, in comparison to other areas, ours are actually good.

(8) NEXT MEETING:

Thursday, March 19, 2015, at
Willows Memorial Hall, Board of Supervisors' Chambers
525 West Sycamore Street, Willows at 9:00 a.m.

(9) ADJOURNMENT OF TRANSPORTATION COMMISSION MEETING:

There being no further business, Chair Hansen adjourned the meeting at 9:56 a.m.

TRANSPORTATION COMMISSION

Gary Hansen – Chairman

ATTEST:

Di Aulabaugh, Executive Director