

MINUTES
North Willows County Service Area
Advisory Committee

THURSDAY, SEPTEMBER 21, 2017

Present: Joe Hinton, Member Matt Gomes, PPWA
 Barbara Mann, Member Jolene Swanson, PPWA
 Todd Murray, Alternate
 Jim "Buck" Ward, Member

Absent: Ray Crabtree, Member

CALL TO ORDER: Buck Ward confirmed a quorum and called the meeting to order at 1:36 p.m.

1. Minutes

Matter A: Approve Minutes of June 15, 2017
Documents: Minutes of June 15, 2017
Proceedings: Member Ward called for comments and or corrections. Hearing none, Member Ward called for a motion to approve.
Motion/Second: Member Mann / Member Hinton
Order: Approve Minutes of June 15, 2017
Vote: Unanimous

2. Discussion Items

Matter: Staff Reports
Documents: None
Proceedings: a. 2016/17 Tasks Completed – Matt Gomes reported gearing up for winter, checking pumps. Member Murray inquired on the difference of old versus new pump. Mr. Gomes replied new pump is more manual than old.
 b. 2017 Budget – Mr. Gomes reported balance of \$56,743.95.

3. Action Items

Matter A: Election of Chair and Vice Chair
Documents: None
Proceedings: Member Ward called for pleasure of the committee.
Motion/Second: Member Mann / Member Murray
Order: Elect Member Crabtree as Chairman and Member Ward as Vice-Chairman
Vote: Unanimous

Matter B: Recommendation to Board of Supervisors for Member and Alternate
Documents: None
Proceedings: Member Ward presented item. Member Murray reported he spoke with Mark Amaro, who is interested in the Alternate vacancy.
Motion/Second: Member Mann / Member Hinton
Order: Recommend to the Board of Supervisors to approve Todd Murray as Member and Mark Amaro as new Alternate.
Vote: Unanimous

4. Unscheduled Matters and Future Agenda Items

Member Ward suggested purchasing back up fuses for pumps to avoid down time. Mr. Gomes to follow up with George Criner on this matter. Member Murray commented that during floods, no one was aware if gates were up or down adding, crew needs to be communicated with that gates need to be down/closed before flooding occurs. Member Ward added that screens should be installed to keep propellers clean.

5. Next Scheduled Meeting

Thursday, December 21, 2017 at 1:30 p.m.

Willows Museum

336 W. Walnut Street, Willows

Meeting adjourned at 1:52 p.m.