MINUTES
North Willows County Service Area
Advisory Committee

THURSDAY, September 18, 2014

Present:	Ray Crabtree, Member	Di Aulabaugh, PPWA
	Dean Gummow, Member	Matt Gomes, PPWA
	Joe Hinton, Member	Jolene Swanson, PPWA

CALL TO ORDER: Dean Gummow called the meeting to order at 1:30 p.m.

1. **Minutes**
   Matter: Approve Minutes of June 19, 2014
   Documents: Minutes of June 19, 2014
   Proceedings: Dean Gummow called for comments and or corrections. Hearing no further comments, Dean called for a motion to approve.
   Motion/Second: Ray Crabtree / Joe Hinton
   Order: Approve Minutes of June 19, 2014
   Vote: Unanimous

2. **Unscheduled Matters and Public Comment**
   Proceedings: Di Aulabaugh, PPWA asked that the Committee follow up on membership: Are committee members terms current and up to date? Is Buck Ward still listed as an "Alternate"? Is there a vacancy? Mrs. Aulabaugh also shared information from a meeting with the Bureau of Reclamation on new Monitoring devices. She will update committee at the December meeting.

3. **Budget**
   Matter: Budget considerations and allocation of costs
   Documents: None
   Proceedings: Di Aulabaugh reported that Cash in Treasury balance is $34,472 (after 1st installment to Koehn's). Limited activity.

4. **Bylaws of Committee**
   Matter: Bylaws of Committee
   Documents: None
   Proceedings: Matt Gomes shared Committee Charter, Bylaws were not available. Staff will research Bylaws to compare with Charter and share at December meeting. Jolene Swanson will mail copies of both documents with December Agenda for members to review.

5. **Call for Agenda Items for Next Meeting**
   Di Aulabaugh noted the two new items from unscheduled matters and called for any other items. None heard.

6. **Next Scheduled Meeting**
   December 18, 2014 at 1:30 p.m. Board of Supervisors Conference Room, Willows Memorial Hall 525 W. Sycamore Street, Willows, CA

   Meeting adjourned at 1:45 p.m.

Respectfully prepared and submitted by Jolene Swanson, Planning & Public Works Agency~

DRAFT