

North Willows County Service Area Advisory Committee

MINUTES

THURSDAY, MARCH 18, 2021
Glenn County Public Works Agency - Bus Barn
777 N Colusa Street
Willows, CA 95988

Present: Todd Murray, Chair Joe Hinton, Member John Miller, PW Ops. Super
 Luke Weinrich, Vice-Chair Barbara Mann, Member Jolene Swanson, Clerk

Absent: Ray Crabtree, Member

CALL TO ORDER: Chair Murray confirmed a quorum and called the meeting to order at 1:28 p.m.

1. Approval of Minutes

Matter A: Approve Minutes of September 17, 2020
Documents: Minutes of September 17, 2020
Proceedings: Chair Murray asked for comments and or corrections. Hearing none, Chair Murray called for a motion from the committee.
Motion/Second: Member Hinton / Member Mann
Order: Approve Minutes of September 17, 2020 with amendment as stated above.
Vote: Unanimous

2. Discussion Items

Matter A: Staff Reports
Documents: None
Proceedings: i. 2020/2021 Tasks Completed: Superintendent John Miller reported the following.

 a. Status of Operations and Maintenance Plan creation –
 Found a leak at Cherry Street siphon, keeping an eye on at this time. Member Weinrich has been making sure everything is charged and ready. Chair Murray inquired if siphons have been cleaned. Mr. Miller stated we are looking into jetting out sediment next year. Member Weinrich contacted property owners next to Willows Cemetery, the Knowles, to clean out ditch before Fall; ditch is 30% plugged. He also spoke with GCID regarding siphon leak found under Willows Cemetery canal. GCID holding off on repair. City of Willows is sending out their Vac truck to suck out all pump stations for us. Member Hinton inquired on the size of the pipe leaking under the canal. Mr. Miller stated he wasn't sure but, probably a 5 or 6 foot.

 b. Status of Retention Basin Road Grade –
 Grading and clean out of basin complete.

- c. Status of Mobile Pump –
Rental pump has been returned a month early to save cost. Chair Murray inquired on rental cost of pump. Mr. Miller replied \$2300 per month, we had for two months.

Matter B: 2020/2021 Budget Update –Current Ending 2/28/2021:
Documents: None
Proceedings: Cash in Treasure is \$106,550.71. No discussion.

3. Action Items

NONE

4. Unscheduled Matters and Future Agenda Items

None

5. Next Scheduled Meeting

Thursday, June 17, 2021 at 1:30 p.m.
Glenn County Public Works – Bus Barn
777 N Colusa Street, Willows

Meeting adjourned at 1:42 p.m.