

# North Willows County Service Area Advisory Committee

## MINUTES

THURSDAY, MARCH 17, 2022  
Glenn County Public Works Agency  
777 N Colusa Street  
Willows, CA 95988

Present: Todd Murray, Chair  
Luke Weinrich, Vice-Chair

Barbara Mann, Member

John Miller, PW Ops. Super  
Miguel Vasquez, Roads  
Jolene Swanson, Clerk

Absent: Joe Hinton  
Ray Crabtree

**CALL TO ORDER:** Chair Murray confirmed a quorum and called the meeting to order at 1:34 p.m.

### 1. Approval of Minutes

Matter A: Approve Minutes of December 16, 2021

Documents: Minutes of December 16, 2021

Proceedings: Chair Murray asked for comments and or corrections. Hearing none, Chair Murray called for a motion from the committee.

Motion/Second: Member Mann / Member Weinrich

Order: Approve Minutes of December 16, 2021

Vote: Unanimous

### 2. Discussion Items

Matter A: Staff Reports

Documents: None

Proceedings: i. 2020/2021 Tasks Completed:

a. Status of Operations and Maintenance Plan creation –

John Miller reported he needs to sit down with Member Weinrich and start a priority list for the pumps. Create a Policies & Procedures manual and begin cross training. Miguel did weed abatement.

b. Status of Glenwood Pump –

John Miller reported Alsco Geyer did motor rebuild and install. Not billed yet so, unsure of final cost. City of Willows came out with pump truck and unclogged.

c. Cherry Pump –

Member Weinrich is gathering estimates for a backup pump for 2022/23 budget. Having difficulty getting anyone to return calls as they are very busy.

- d. French Pump –  
Nothing to report.
- e. Willows Cemetery Pump –  
Nothing to report.
- f. Basin Status –  
Nothing to report.

Matter B: 2021/2022 Budget Update –Current Ending February 2022  
Documents: Budget Paperwork  
Proceedings: Talia briefly joined the meeting to report Remaining Budget of \$46,938.35 and Fund Balance of \$133,282.68. No discussion.

**3. Action Items**

None

**4. Unscheduled Matters and Future Agenda Items**

None

**5. Next Scheduled Meeting**

**Thursday, June 16, 2022 at 1:30 p.m.**

Glenn County Public Works  
777 N Colusa Street, Willows

Meeting adjourned at 2:23 p.m.