

North Willows County Service Area Advisory Committee

MINUTES

THURSDAY, JUNE 20, 2019

Willows Museum
336 W Walnut Street
Willows, CA 95988

Present: Barbara Mann, Member
Ray Crabtree, Chair
Joe Hinton, Member
Todd Murray, Member
Luke Weinrich, Alternate
Mohammad Qureshi, Director PWA
Cole Grube, Asst. Director PWA
Jolene Swanson, PWA

Absent: Jim "Buck" Ward, Vice-Chair

CALL TO ORDER: Ray Crabtree confirmed a quorum and called the meeting to order at 1:34 p.m.

1. Approval of Minutes from March 21, 2019

Matter A: Approve Minutes of March 21, 2019

Documents: Minutes of March 21, 2019

Proceedings: Chair Crabtree called for comments and or corrections. Hearing none, Chair Crabtree called for a motion from the committee.

Motion/Second: Member Hinton / Member Murray

Order: Approve Minutes of March 21, 2019

Vote: Unanimous

2. Discussion Items

Matter A: Staff Reports

Documents: None

Proceedings: 2018/19 Tasks Completed:

a. Operations Plan - George Criner was not available, Nathan Mendes reported he compiled "as built" for the different pumps, making a maintenance schedule.

b. Retention Basin Road Grade – Nothing reported.

c. Mobile Pump – Member Weinrich reported George Criner received bids on a 6" pump. Cole Grube shared he is looking into rental possibilities; cost was around \$50k. He also spoke with GCID and found they are typically using theirs.

Matter B: 2018/19 Budget Update – FY Month Ending 5/31/2019:

Documents: None

Proceedings: Mr. Grube reported Budget of \$101,689.41; total expenses of \$16,799.16; Operations Net Return of \$17,753.61. Dr. Qureshi reported Board of Supervisors approved assessment fees for NWCSA and shared their concern of buildup of funds suggesting the need to use or lower fees possibly. Member Murray inquired on Staff's suggestions. Mr. Grube replied he would like to get the Operations Plan completed to

further review considerations. Member Murray requested staff look into Retention Basin Lease length and cost. Clerk Swanson reported lease is for 20 years and was paid in full over a three year payment schedule.

3. Action Items

NONE

4. Unscheduled Matters and Future Agenda Items

Member Murray commented and inquired status; years ago, they wanted to put in a 6” pipe to avoid pressurization problems. Chair Crabtree added pipe was not to be pressurized as this could cause it to blow but every year they pressurize. Mr. Grube responded this was unknown to current staff management. Member Murray stated a 3” wide by 4’ deep siphon pipe runs under canal and a camera was ran through Glenwood pipeline to see who was tapping in. Consensus of committee to agendaize the following:

- Pump: purchase, cost, split cost?
- Possible 12” or larger backup at Cherry Street

5. Next Scheduled Meeting

Thursday, September 19, 2019 at 1:30 p.m.

Willows Museum

336 W. Walnut Street, Willows

Meeting adjourned at 1:57 p.m.