

North Willows County Service Area Advisory Committee

MINUTES

THURSDAY, DECEMBER 16, 2021
Glenn County Public Works Agency
777 N Colusa Street
Willows, CA 95988

Present: Todd Murray, Chair
Luke Weinrich, Vice-Chair
Barbara Mann, Member
Ray Crabtree, Member
John Miller, PW Ops. Super
Jolene Swanson, Clerk
Miguel Vasquez, Roads

Absent: Joe Hinton

CALL TO ORDER: Chair Murray confirmed a quorum and called the meeting to order at 1:36 p.m.

1. Approval of Minutes

Matter A: Approve Minutes of September 16, 2021
Documents: Minutes of September 16, 2021
Proceedings: Chair Murray asked for comments and or corrections. Hearing none, Chair Murray called for a motion from the committee.
Motion/Second: Member Weinrich / Member Mann
Order: Approve Minutes of September 16, 2021
Vote: Unanimous

2. Discussion Items

Matter A: Staff Reports
Documents: Pump Photos – Glenwood
Proceedings: i. 2020/2021 Tasks Completed:
a. Status of Operations and Maintenance Plan creation –
Member Weinrich reported storm prep has begun. Battery replaced at Glenwood pump and found pump rotted. Also Geyer pulled pump for repairs. Cost estimate for full repair of motor is between \$22,000 - \$23,500. Member Crabtree inquired on time frame to repair. Member Weinrich to check on that. Checked Basin, needs grading and gravel. Checked for leaks at Cherry Street pump, none found. Started spraying around pumps for weed abatement.
b. Status of Willows Cemetery canal leak w/GCID –
John Miller reported still full of water and going to be difficult to repair, 30% plugged.

Matter B: 2020/2021 Budget Update –Current Ending September 2021
Documents: Budget Paperwork
Proceedings: Cash in Treasure is \$105,398.34. No discussion.

3. Action Items

Matter a: Committee Member Appointments
Documents: Member Applications
Proceedings: Chair Murray asked for any comments. Mrs. Swanson reported that Member Hinton would be retiring at the end of his term. Members discussed finding a replacement and an Alternate.
Motion/Second: Member Crabtree / Member Mann
Order: Approve staff to submit Letter of Recommendation to Clerk of the Board of Supervisors for reinstatement of members Murray, Crabtree, Mann, and Weinrich.
Vote: Unanimous

Matter b: Glenwood Pump Emergency Repair
Documents: Pump Photos
Proceedings: Chair Murray asked for further discussion. Hearing none, Chair Murray called for a motion from the committee.
Motion/Second: Member Crabtree / Member Mann
Order: Approve Emergency Repair of pump with estimated cost of \$22,000 to \$23,500.
Vote: Unanimous

4. Unscheduled Matters and Future Agenda Items

None

5. Next Scheduled Meeting

Thursday, March 17, 2022 at 1:30 p.m.
Glenn County Public Works
777 N Colusa Street, Willows

Meeting adjourned at 1:59 p.m.