

**THE GLENN COUNTY LAW LIBRARY BOARD OF TRUSTEES**  
**Glenn County Superior Court, 526 W. Sycamore Street, Willows, CA 95988**  
**TELEPHONE: 530-934-6382**

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**MEETING OF THE GLENN COUNTY LAW LIBRARY BOARD OF TRUSTEES**  
**LOCATION: The Glenn County Superior Court, 526 W Sycamore Street, Willows,**  
**CA 95988, Conference Room (2<sup>nd</sup> Floor)**  
**DATE: October 9, 2018**  
**TIME: 3:30 p.m.**

**MEETING AGENDA**  
**ALL ITEMS ARE OPEN FOR PUBLIC COMMENT**

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Members of the public may appear before the Law Library Board of Trustees and present evidence and/or make comments concerning any Law Library Board of Trustees' business. If the matter is not listed on the agenda, such comments shall be presented during the unscheduled matters portion of the agenda. If the matter concerns an item listed on the agenda, the comments must be made at the time the agenda item is considered by the Law Library Board of Trustees. Comments may be limited to three (3) minutes by the Chairman in the interest of time. Additional comments may be submitted in writing. The purpose of this procedure is to allow members of the public to provide information to the Law Library Board of Trustees.

If you wish to receive an agenda by mail, you may submit self-addressed stamped envelopes to the Glenn County Law Library Board of Trustees, 525 W. Sycamore St, Willows, CA 95988. A complete agenda packet, including back-up information, is available for public inspection during normal work hours at 525 W. Sycamore Street, Willows, CA 95988.

After posting of this Meeting Agenda, the public may request copies of support information for public agenda items listed.

**1. CALL TO ORDER**

**2. UNSCHEDULED MATTERS**

Receive comments from the audience, and Trustee members and, if deemed necessary, schedule the matter on a subsequent Board agenda.

Unless the matter qualifies for an exemption under the provisions of Government Code Section 5495.2(b), action or Board discussion cannot be taken on "Unscheduled Matters." (Ralph M. Brown Act)

**3. APPROVAL OF MINUTES**

Approve Minutes of April 10, 2018, Regular Meeting.

**4. REGULAR AGENDA**

a. Discussion and possible action approving 2018-2019 Budget for the Glenn County Law Library.

b. Approval and possible action authorizing payment of administration service fee in the amount of \$540.10, pursuant to the Memorandum of Understanding between Glenn County and the Law Library Board of Trustees for administrative services.

c. Discussion and possible action authorizing the Law Library Board of Trustees to upgrade the existing desktop to purchasing a Dell Thin Client, authorizing up to \$600.00. Purpose, computer can be managed remotely by Matsom and Isom in the event we require IT support.

d. Discussion and possible action authorizing the Law Library Board of Trustees to execute Government Agency Taxpayer ID Form in order to receive FY 2018 Special Distribution in the amount of \$4,271.00.

**5. REPORTS AND COMMUNICATION**

a. Receive report on Kiosk.

b. Receive the Glenn County Law Library budget report for end of FY 17-18.

**6. ADJOURNMENT**

In compliance with the Americans with Disabilities Act, The Board of Law Library Trustees will make available to persons with a disability disability-related modification or accommodations. Please make your request to Karen Dura, Court Administrative Assistant at: 530-934-6382, specifying your disability, the accommodation or assistance you require, and the format in which you would like to receive this Agenda or future Agendas as well.

**CERTIFICATION: Pursuant to Government Code § 54956 the agenda for this meeting was properly posted on or before 3:30 pm on October 6, 2018.**