

Joint CGA/GGA Executive Committee

BACKUP MATERIALS

February 27, 2020 | 9:00-11:00 a.m.

Sites Project Office, 122 Old Highway 99, Maxwell, CA 95955

AGENDA ITEM 1: Call To Order

- a) Introductions

The Chairperson will call the meeting to order and invite participants to introduce themselves.

AGENDA ITEM 2: * Approval of Minutes

- b) Review and Approval of Minutes of the September 4, 2019 Meeting

ATTACHMENTS:

1. Draft meeting minutes from the September 4, 2019 Joint CGA/GGA Executive Committee Meeting

Colusa Groundwater Authority • Glenn Groundwater Authority Joint CGA/GGA Executive Committee

September 4, 2019 | 9:00-11:00 a.m.

Sites Project Office, 122 Old Highway 99, Maxwell, CA 95955

MEETING MINUTES

1. Call To Order

CGA Chair Denise Carter called the meeting to order at 9:06 a.m.

CGA Executive Committee Members in attendance: Denise Carter, Hilary Reinhard, Darrin Williams, Lance Boyd

GGA Executive Committee Members in attendance: John Amaro, John Viegas, Leslie Nerli

Others in Attendance: Lisa Hunter (GGA Program Manager), Mary Fahey (CGA Program Manager), Brandon Davison (DWR), Lester Messina, Gary Evans, Christy Scofield

2. *Approval of Agenda and Minutes

Mr. Viegas moved for approval of the Minutes of the August 6, 2018 Meeting. Ms. Nerli seconded and the motion passed unanimously.

3. Period Of Public Comment

There was no public comment.

4. CGA and GGA Operations Updates

Ms. Fahey provided an update of recent CGA activities. Highlights included: installation of the monitoring well in the Arbuckle area has been completed under DWR's Technical Support Services, the CGA is beginning the process of updating their Joint Exercise of Powers Agreement, a Westside Ad Hoc Committee has been formed to look into hydrologic conditions on the west edge of the basin in Colusa County, the CGA and GGA have acquired an extension of the Facilitation Support Services contract and Staff are working with Mr. Ceppos on planning upcoming workshops in September and October.

Ms. Hunter provided an update of recent GGA activities. Highlights included: Glenn Ground Water District, a new water district, has officially formed and they have asked to join the Glenn Groundwater Authority, the HCM and Water Budget Project being completed by Davids Engineering is moving forward, the Request for Proposals to hire a consultant to assist in the development of the remaining components of the Groundwater Sustainability Plan was issued and closes August 13, 2019, the new property-related fee to fund GGA activities was set at a maximum of \$1.93 per acre, but this year's fee was adopted at \$1.61 per acre and will be included on the county tax bill, a Westside Ad Hoc Committee has also been formed to examine the western portion of the basin in the GGA service area, and CliftonLarsonAllen will be conducting the 2018/2019 Annual Audit of the GGA.

5. Review and discuss Memorandum of Understanding Between the Colusa Groundwater Authority and Glenn Groundwater Authority, and provide direction to Staff on next steps

The Joint Executive Committee members reviewed the sections of the draft MOU. The main focus of discussion and edits were on Article 4: Governance, Article 5: Information and Data Sharing, Article 6: Financial Provisions, and Article 7: Changes in Purpose, Participation, Withdrawal, and Termination. Staff was directed to work on those items and bring an updated draft to the next meeting for discussion.

6. Discussion; procedure for Proposition 1 GSP Grant repayments and retention

Staff explained that there is a 10% retention associated with the Proposition 1 GSP grant funding. The retention is small now, but on the \$1,000,000 grant, there ultimately will be a \$100,000 retention, which will be reimbursed after completion of the project. Staff asked for direction on how that retention should be held between the two GSAs. It was decided that the retention should be split between the GSAs based on the percentage of acreage of each GSA in the basin. CGA and GGA Staff were directed to calculate the acreage percentage for each GSA and to work out a payment system.

7. Member Reports and Comments

Ms. Nerli asked if the GSAs could apply for funding to have real-time monitoring devices installed in existing monitoring wells.

8. Adjourn

The meeting was adjourned at 10:35 a.m.

9. Next Meeting:

A follow-up meeting was not scheduled.

AGENDA ITEM 3: Period of Public Comment

At this time, members of the public may address the Committee Members regarding items that are not on the agenda but are of relevance. The Committee may not act on items not on the agenda.

AGENDA ITEM 4: CGA and GGA Operations Updates

CGA and GGA Program Mangers will provide brief activity updates and reminders.

AGENDA ITEM 5: Memorandum of Understanding between the Colusa Groundwater Authority and Glenn Groundwater Authority

a) Review and discuss MOU

At the September 4, 2019 meeting of the Joint CGA/GGA Executive Committee, the Committee reviewed the latest draft of the Memorandum of Understanding between the Colusa Groundwater Authority and Glenn Groundwater Authority. Executive Committee Members provided direction to CGA and GGA Staff regarding items in the MOU that needed clarification as well as suggested edits to the MOU. Staff was also directed to coordinate with Legal Counsel of both agencies to obtain their review of the MOU with suggested edits incorporated, prior to bringing the document back to the Committee for final review.

Legal Counsel for both agencies have reviewed and provided comment on the MOU. Please review the MOU and provide Staff with any further edits if needed.

b) *Consider Recommendation for CGA and GGA Boards to approve MOU

The Joint CGA/GGA Executive Committee may provide a recommendation for approval of the MOU at the next regularly scheduled CGA and GGA Board meetings. If needed the recommendation may include any suggested edits discussed under Agenda Item 5.a. Alternatively, the Committee may direct Staff to further update the MOU and schedule a future Joint CGA/GGA Executive Committee meeting to revisit the MOU for recommended approval.

Note:

1. The Updated Memorandum of Understanding Between the Colusa Groundwater Authority and Glenn Groundwater Authority will be provided separately. Once the MOU has been made available, the MOU will also be available for review on the website, for public inspection at the CGA and GGA offices, and at the meeting.

AGENDA ITEM 6: Colusa Subbasin Groundwater Sustainability Plan

- c) Receive update on Plan development and upcoming Board and Public Workshops
- d) Receive update on Proposition 1 GSP Development Grant
- e) Receive update on Proposition 68 funding application
- f) *Discussion and potential recommendation to CGA and GGA boards on Optional Task 4: Funding Mechanisms

CGA and GGA Program Managers will provide verbal updates on these items. The Committees may wish to recommend the Boards consider a notice to proceed on Optional Task 4: Funding Mechanisms.

ATTACHMENTS:

1. Optional Task 4: Funding Mechanisms excerpt

Task 4: Funding Mechanisms (Optional Task)

If requested by the GSAs, this task will include the following activities:

1. Prepare a review of potential funding mechanisms to pay for projects, management actions, and other GSP implementation activities.
2. Prepare a review of potential funding mechanisms to pay for daily operations of the GSAs to ensure resources are in place to implement the GSP
3. Compare potential funding mechanisms to identify which may be appropriate, acceptable, and well-suited for different GSP activities.
4. Develop and apply criteria to compare potential funding mechanisms, considering how the fee or assessment is charged (e.g., per acre, per parcel, per acre-foot, or per well), the kinds of costs it could be used to fund, how the charged amount might vary across areas and users, and the required process to develop, justify, and approve it.
5. Identify important differences in funding mechanisms that might be relevant to the CGA versus the GGA.
6. If requested, assist in evaluating management implications of potential funding mechanisms, including economic and financial implications of different ways of allocating groundwater pumping across areas and uses, considering each GSA separately. Consider perceived equity and fairness, historical groundwater use, economic impacts, potential effects on achieving MOs, carryover of credits across years, and rules for exchange of credits between users.
7. If requested, provide a discussion of how groundwater allocation decisions may affect the distribution of costs, benefits, and funding.

DELIVERABLES

- Draft analysis of potential funding mechanisms and a comparison of key characteristics according to the developed criteria distinguishing between the CGA and the GGA where appropriate.
- For each of GSA, a draft analysis and comparison of potential groundwater allocation methods.
- Responses to comments from the GSAs on deliverables 1 and 2.
- If requested, revised analysis for inclusion in the draft GSP.

ASSUMPTIONS

- Potential mechanisms to be considered include available grants and loans, bonds, extraction fees, permit fees, regulatory fees, other property-related fees, benefit assessments, and special taxes.
- The task will provide a screening-level comparison of funding mechanisms and allocation methods – no detailed analysis or rate calculations are included. Proposition 218 rate studies or other detailed analysis to establish assessments, fees, or rates will be conducted separately, if needed.

A written notice to proceed will be required to initiate work on this task.

AGENDA ITEM 7: Department of Water Resources Technical Assistance Program

- a) *Discuss and consider Translation Services application
- b) *Discuss and consider Technical Support Services (TSS) application
- c) *Discuss and consider Facilitation Support Services (FSS) application

See information on the following pages from the DWR website describing these services:

TRANSLATION SERVICES

Under SGMA, groundwater sustainability agencies (GSAs) shall encourage the active involvement of diverse social, cultural, and economic interests and consider all beneficial uses and users of groundwater when developing groundwater sustainability plans (GSPs). DWR's Written Translation Service is available to help GSAs, or other groups assisting in local SGMA implementation efforts, to communicate the groundwater planning activities with their non-English speaking constituents. GSAs, or other groups, may submit written notices, letters, forms, presentations, fact sheets, pamphlets, leaflets, and brochures to DWR for translation into one or more of the following languages:

- Chinese
- Hmong
- Korean
- Laotian
- Punjabi
- Spanish
- Tagalog
- Vietnamese

Service Limitations:

- Currently, requests are limited to 1,500 words per groundwater basin/subbasin. DWR may change the word count limitation as needed, based on remaining contract capacity.
- Eligible groundwater basins/subbasins are those required to prepare a GSP per CWC §10720.7.
- Written translation will be provided electronically as unformatted text. Graphic design and formatting are not provided by DWR's Written Translation Services.
- Requests will take a few weeks to fulfill; additional time will be needed if the service provider requires additional information.
- DWR does not review, take responsibility for, or endorse the content submitted for written translation.
- Although DWR's service provider will take care to provide appropriate and meaningful translation; accuracy is not guaranteed.

How to Apply:

- DWR will receive requests for written translation using an online application form.
- Applicants will be required to upload the unformatted text requested for translation as a Microsoft Word file.
- A PDF example of the final document can also be uploaded if it will provide context to the service provider. For example, if the final product includes graphics with explanatory text, it may be helpful for the service provider to have the graphics as a reference.

Requests will be evaluated and fulfilled as received, on a continuous basis, as contract capacity allows.

TECHNICAL SUPPORT SERVICES

Our Technical Support Services (TSS) supports [Groundwater Sustainability Agencies \(GSAs\)](#) as they develop and implement their [Groundwater Sustainability Plans \(GSPs\)](#). TSS's goal is to provide [education, data, and tools](#) to GSAs at both regional and statewide scales to build the capacity needed to achieve sustainability. TSS is available to GSAs through our Region Offices or contractors pending funding availability. [Critically overdrafted basins](#) have initial priority for this funding.

Technical Support Services Offered:

Field Activities

- Monitoring Well Installation
- Geophysical Logging
- Geologic Logging
- Groundwater Level Monitoring Training
- Borehole Video Logging
- Other Field Activities

Modeling and Mapping

- Modeling Training and Support (pending DWR updated model release)

Who is Eligible?

GSAs developing and implementing GSPs are eligible to apply for this service if they meet all of the following obligations:

- Agree to share any data generated from the technical support service(s) with DWR and the public.
- Comply with all applicable laws related to the technical support service(s).
- Agree to work in an open, inclusive, and collaborative manner toward the development and implementation of a GSP, including appointing a coordinator for the basin to represent all GSAs within the basin or subbasin, resolve disputes, and speak as one voice to DWR (not required to be the "Point-of-Contact" for Coordination Agreements as used in 23 CCR §357.4 (b) (1) of the GSP Emergency Regulations, or the "Plan manager" as used in 23 CCR §351 (z), 353.4 (b), and §354.6 (c)).
- Agree to complete GSA's volunteered responsibilities related to requested technical support service(s) within the defined timeframe.
- Support DWR staff or contractors that are providing technical support service(s)

How to Apply:

Applications for TSS will be evaluated on a continuous basis as funding allows. The application process is two-part - a General Application and Individual Service Requests - and must be submitted through an online application system made available to the applicant following consultation with their local DWR Region Office. PDF and Microsoft Word copies of the General Application and Service Requests are provided as a resource to help applicants prepare for applying.

Note: A General Application has been completed for the Colusa Subbasin

FACILITATION SUPPORT SERVICES

Facilitation Support Services (FSS) help local agencies work through challenging water management situations. Under SGMA, groundwater sustainability agencies (GSAs) shall encourage the active involvement of diverse social, cultural, and economic interests and consider all beneficial uses and users of groundwater when developing and implementing groundwater sustainability plans (GSPs). Sometimes GSAs need the help of professional facilitators to foster discussions among diverse water management interests and local agencies.

Services Offered through DWR-funded Professional Facilitators:

- Stakeholder assessments
- Governance development
- Stakeholder communication and engagement planning and support
- Public outreach
- Targeted outreach to underrepresented groundwater users
- Tribal government outreach and engagement
- Identification and engagement of interested parties
- Meeting facilitation
- Intra-basin and inter-basin coordination support
- Interest-based negotiation/consensus building

Who is Eligible?

GSAs developing or implementing GSPs, other groups coordinating with the GSAs in developing and implementing GSPs, and agencies implementing approved Alternatives to GSPs are eligible to apply for this service if they meet all of the following obligations:

- Agree to work in an open, inclusive, and collaborative manner to implement SGMA.
- Support an inclusive process that seeks, promotes, encourages, and welcomes the involvement of all interested parties.
- Commit to meet regularly and work diligently toward a clear and defined goal.
- Commit to providing a meeting space that is suitably located and sized.

Applications for FSS will be evaluated on a continuous basis as funding allows.

AGENDA ITEM 8: Member Reports and Comments

Members of the Executive Committees are encouraged to share information, reports, comments, and suggested future agenda items. Action cannot be taken on items brought up under this item.

AGENDA ITEM 9: Adjourn

The Chairperson will adjourn the meeting

AGENDA ITEM 10: Next Meeting

The next meeting of the Joint CGA/GGA Executive Committee will be scheduled as needed.