# GLENN COUNTY HOUSING & COMMUNITY DEVELOPMENT COMMITTEE

## **MINUTES**

## Thursday, January 24, 2019

**Members Present:** 

Donald Rust, PCDSA Christine Zoppi, HHSA Vince Minto, Board of Supervisors

Di Aulabaugh, COB/Gen Srvcs Dana Dogali-Baker, Assessor

Also Present:

Randall Royce, HHSA Jody Samons, PCDSA John Lanier, PCDSA

Andy Popper – PCDSA Ashlee Veneman, COB/General Services

#### 1. **CALL TO ORDER**

Donald Rust, Chair of the committee, confirmed a quorum of members and called the meeting to order at 1:32 p.m.

### 2. **UNSCHEDULED MATTERS**

Proceedings: No comments were heard.

#### 3. ONGOING BUSINESS

Matter a: **Bylaws Amendment**: Di Aulabaugh, Clerk of the Board/General Services

Documents: By-Laws of the Glenn County Housing and Community Development Committee

Proceedings: a. Ms. Aulabaugh brought forth the aforesaid document, confirming an

amendment to change the meeting schedule to the fourth Thursday of the month

on a quarterly basis.

b. Motion by Vince Minto, seconded by Randall Royce, was brought forth to approve the by-laws and it was unanimously approved by members present to

adopt the presented by-laws of the committee.

Matter b: Housing Project Tours: Don Rust, Planning & Community Development Services

Documents: None

Proceedings: a. Don Rust, John Lanier and Andy Popper provided a summary of the affordable

housing tours they attended in nearby counties. Mr. Rust stated the purpose of the tour was to view the possibilities available for affordable housing, to see the progress the fellow counties have made and is excited for Glenn County's future

housing development plans.

b. Di Aulabaugh advised the committee be strategic and sensitive to the branding

of the program.

Matter c: Housing Element Update: John Lanier, Planning & Community Development

Services Agency

Documents: None

Proceedings: a. John Lanier stated they received notice from HCD that Glenn County is in

compliance until 2021 and will be working with a consultant to complete the

Housing Element Update for the County.

b. Don Rust stated that the RFP the Planning Department issued specifically requested this be a part of the consulting package, after realizing that most vendors did not include this. His department will confer with HHSA and County Counsel to ensure compliance.

## 4. GLENN COUNTY STRATEGIC PLAN UPDATE ON FOCUS AREA 1

Matter a: Glenn County Strategic Plan Update on Focus Area 1: Community & Economic

Development

Documents: Glenn County Economic Development Strategy Update 2019-2022

Proceedings: 1.1 **Identify and allocate resources and staff to meet this goal, including relevant planning documents.** – Don Rust stated that the consultant will most likely be assisting with updating the County strategic plan.

- 1.2 **Cultivate relationships with public and private partners-**There was no discussion on this item.
- 1.3 **Implement the adopted economic development strategy-**Jody Samons provided a report for the economic development strategy update
- 1.4 Encourage diverse compatible development activities and work to retain, expand and support existing businesses-There was no discussion on this item.
- 1.5 **Continue efforts to streamline and simplify regulatory processes-** There was no discussion on this item.
- 1.6 Support collaboration that promotes links between safe and healthy communities and economic prosperity-There was no discussion on this item.

## 5. **GRANT ACTIVITIES**

Matter a: Community Development Block Grants

Documents: None

Proceedings: Di Aulabaugh stated she will be forwarding the Engineer's estimates for the

Hamilton City Library ADA updates to HCD then begin the formal contract

bidding process.

Matter b: Revolving Loan Funds

Documents: Loan Clients Report

Proceedings: i. Randall Royce introduced a report detailing all of the current Community

Action Department (CAD) outstanding client loans. He further stated that most clients are up to date on their payments and though a lot of the clientele do not qualify for popular loan exemptions, his department will be aggressively seeking

out funding for various projects.

ii. Jody Samons stated that housing has been a barrier to substantial economic development but she will be attending a summit that will address that issue and

provide ideas for improvement.

# 6. OTHER FUNDING OPPORTUNITIES, GRANTS AND HOUSING ACTIVITIES

Matter a: Community Services Block Grant (CSBG) – Community Action Department

Documents: None

Proceedings: Christine Zoppi stated that the Community Action Plan is due June 30, 2019 to

qualify for the grant. She further stated that her department will be conducting a

housing needs assessment that will involve surveying residents, data analysis and open forum community meetings.

Matter b: Low Income Home Energy Assistance Program (LIHEAP) – Community Action

Department

Documents: None

Proceedings: Randy Royce stated the program is fully funded and they expect receipt of the

grant money once the government shutdown ends.

Matter c: Continuum of Care

Documents: None

Proceedings: Christine Zoppi reminded committee members the purpose of Continuum of Care

is to form a coalition with neighboring counties to receive additional funding for housing. She further stated they are considering merging with the NorCal region to ease the administrative burden and will update the committee once a decision

has been made.

Matter d: Housing Legislation and Finding

Documents: None

Proceedings: Christine Zoppi summarized the various grants received this year for the

department, as well as grants they will be actively pursuing for housing and community development, update on an RFP for developers. She further stated

that marketing the affordable housing programs will be a collaborative

brainstorming effort between Planning, CAD and the consultant.

# 7. **ITEMS FOR NEXT MEETING**

Carry forward all items, make the General Plan an ongoing business item, as well as the CAD Housing Needs Assessment and Funding update.

#### 8. **NEXT MEETING**

Thursday, April 25, 2019 at 1:30 p.m.

Willows Memorial Hall

Board of Supervisors Conference Room.

9. Meeting adjourned at 2:18 p.m.

<sup>~</sup> Respectfully prepared and submitted by Ashlee Veneman, General Services/Clerk of the Board ~