

**MINUTES
GLENN COUNTY
HOUSING & COMMUNITY DEVELOPMENT COMMITTEE**

Thursday, September 27, 2018

Present:

Christine Zoppi, HHSA	Leigh McDaniel, BOS
Danielle Huguenard, HHSA	Mohammad Qureshi, Public Works
Di Aulabaugh, COB/General Services	Dana dogali-Baker, Assessor
Tina Brothers, COB/General Services	John Lanier, PCDS-Planning
Ed Lamb, Finance	Jody Samons, PCDS-Comm Dev

1. **CALL TO ORDER**

Christine Zoppi, Chairperson of the committee confirmed a quorum of members and called the meeting to order at 1:34 p.m.

2. **UNSCHEDULED MATTERS**

Proceedings: Christine Zoppi received a draft housing study report, once she has reviewed it she will email it out to the committee.

3. **ELECTION OF OFFICERS FOR FISCAL YEAR 2018/2019**

Matter: Election of Officers

Documents: None

Proceedings: Di Aulabaugh nominated Donald Rust as Chairperson and Christine Zoppi volunteered herself as Vice Chairperson. On motion of Dr. Mohammad Qureshi, seconded by Leigh McDaniel, it was unanimously ordered to elect Donald Rust as Chairperson and Christine Zoppi as Vice Chairperson.

4. **MINUTES**

Matter: Approve minutes of July 26, 2018 and August 23, 2018

Documents: Minutes of July 26, 2018 and August 23, 2018

Proceedings: On motion on Ed Lamb, seconded by Di Aulabaugh, it was unanimously ordered to approve Minutes of July 26, 2018 and August 23, 2018.

5. **ONGOING BUSINESS**

Matter a: **Housing Element Update:** John Lanier, Planning & Community Development Services Agency

Documents: None

Proceedings: John Lanier stated they received notice from HCD that Glenn County is compliance. They are starting the 6th Element and there is a housing shortfall of 2-4 acres that needs to be used. He also mentioned they won't be able to have a workshop in October. In November the Planning Commission rezoning should be completed.

Matter b: **Glenn County Strategic Plan Update on Focus Area 1:** Community & Economic Development

Documents: None

Proceedings: Identify and allocate resources and staff to meet this goal, including relevant planning documents-Christine Zoppi stated the county has made an investment in staff and she wants to make sure we maintain leadership. Within the next twelve

months she will be going before the Board of Supervisors for approval of programs specific to housing for individuals with Mental Health Diagnosis.

- 1.2 **Cultivate relationships with public and private partners**-There was no discussion on this item.
- 1.3 **Implement the adopted economic development strategy**-Jody Samons stated the Economic Development Strategy was developed five years ago. She spoke to the author, Audrey Taylor of Chabin Concepts and shops to review the report around end of October. Ms. Samons mentioned it has been helpful having a Board of Supervisor Member sit on the committee and they are preparing for the next phase. Christine Zoppi stated she is on a committee to come up with strategies for an oral health program for individuals finding jobs.
- 1.4 **Encourage diverse compatible development activities and work to retain, expand and support existing businesses**-Jody Samons stated she is working with the City of Willows on a small industrial park with Rumiano Cheese as the anchor tenant for a Cut and Wrap business. Di Aulabaugh asked Jody if she had considered a newsletter or report, whereby Jody stated she could provide a newsletter at the next meeting. Christine Zoppi would like to include the Boys and Girls Club.
- 1.5 **Continue efforts to streamline and simplify regulatory processes**- There was no discussion on this item.
- 1.6 **Support collaboration that promotes links between safe and healthy communities and economic prosperity**-There was no discussion on this item.

6. **GRANT ACTIVITIES**

Matter a: **Community Development Block Grants**

Documents: None

Proceedings: Di Aulabaugh stated the Hamilton City Library and Community Center project must be completed by 2021. The advertisement for Engineers, Architects and on-call services for County Services projects should be going out in the next day or so.

Matter b: **Planning for Next Notice of Funding Availability (NOFA)**

Documents: Priority Plan List

Proceedings: i. Consolidated Five Year Project & Priority Plan List-Jody Samons reviewed the Priority Plan List. Christine Zoppi asked what the NOFA timeframe was for the next cycle, it was not known by those in attendance. Ms. Zoppi inquired about the requirement to spend down revolving loan funds prior to other grant funds. Randy Royce stated the funds have restrictions. Leigh McDaniel asked if a column could be added to show the matching funds so Ms. Samons agreed to add it to the Priority List.

Proceedings: ii. Comprehensive Economic Development Strategy (CEDs) (<https://eda.gov/ceds/>)- Ms. Samons reported that she would provide for upload to the website resources area under Housing & Community Development Committee.

Proceedings: iii. Income Study Readiness

1. Eligibility Map by Census Tract-Andy Popper was not present to discuss this item however John Lanier reported that Mr. Popper is working on the update.

Matter c: **Revolving Loan Funds**

Documents: None

Proceedings: Randy Royce stated there is a foreclosure due to client filing for bankruptcy so they are working on how to precede. The Community Action Department (CAD) hit some road bumps with the move out of the HHS CAMS but issues are being addressed so CAD staff will be able to enter the loan Funds in the program for Accounts Payable and Account Receivable purposes.

7 **OTHER FUNDING OPPORTUNITIES, GRANTS AND HOUSING ACTIVITIES**

Matter a: Community Services Block Grant (CSBG) – Community Action Department

Documents: None

Proceedings: Randy Royce stated there are funds for \$32,000.00 going towards Danielle's Feasibility Study. Christine Zoppi stated she is sending staff to the Rural Housing Summit conference in October.

Matter b: Low Income Home Energy Assistance Program (LIHEAP) – Community Action Department

Documents: None

Proceedings: Randy Royce stated he would be finalizing the 2017/2018 funding next month.

Matter c: Continuum of Care

Documents: None

Proceedings: Danielle Huguenard stated there are revisions to the manual and she will have further information at the next meeting.

Matter d: Housing Legislation and Finding

Documents: None

Proceedings: Danielle Huguenard gave a brief overview of the following grants:

- Homeless Mentally Ill Outreach and Treatment Program (HMIOT) was submitted on 9/25/2018, \$100,000.00 grant for serving individuals with severe mental illness who are homeless or at risk of becoming homeless.
- California Emergency Solutions and Housing (CESH) application is due 10/15/2018, \$721,260 grant for serving individuals with severe mental illness who are homeless or at risk of becoming homeless.
- Homeless Emergency Aid Program(HEAP) application is due 12/31/2018, \$631,071 grant for serving individuals with severe mental illness who are homeless or at risk of becoming homeless, including funds to establish or expand homeless youth services.
- Community Services Infrastructure Grant(CSIG) application is due March 2019, \$750,000.00 grant serving justice-involved individuals with mental health illness, substance use disorders, or who suffer from trauma who are also homeless or at immediate risk of becoming homeless.
- No Place Like Home (NPLH) application is due August 2019, \$500,000.00 grant serving chronically homeless, homeless, at-risk of chronic homelessness, all persons must have serious mental illness.

8. **ITEMS FOR NEXT MEETING**
Carry forward all items and Prioritize CDBG projects.
9. **NEXT MEETING**
October 25, 2018 at 1:30 p.m.
Willows Memorial Hall
Board of Supervisors Conference Room,
10. Meeting adjourned at 2:37p.m.

~ Respectfully prepared and submitted by Tina Brothers, General Services/Clerk of the Board ~