



MINUTES
HISTORICAL RECORDS COMMISSION
GLENN COUNTY, CALIFORNIA

Thursday, January 22, 2004



Members Present

Gene Walker
Sandy Kennedy
Keith Hansen

Susie Alves
Marilyn Rehse

Members Absent

Vince Minto
Joanne Overton
Al Ball {V}
Pat Rumiano {V}

Others Present

Al Calonico

1. **Introduction and Announcements**

The meeting convened at 9:00 a.m. and Al Calonico was welcomed.

2. **Review Proposed Historical Record Index Book – Gene Walker**

Gene presented and reviewed the Historical Records Commission's Index Book and advised that once the inventory is completed, a copy should go to each department head as a reference guide.

3. **Updates by Gene Walker:**

- a. **Newspaper & Map Inventory** - Advised that newspapers currently listed in the above mentioned inventory index book are missing certain years, and upon checking with the City Library, he found that those particular years had been microfilmed.
- b. **Records in City Museum** - Advised that there are articles of incorporation and old assessment records remaining in the Museum, which will be moved to Memorial Hall by Buildings & Grounds as their schedule allows.
- c. **Records in Courthouse Basement** – Advised that there are books, and card files that need to be taken out of the basement, whereby the Commission will decide if there is any historical value.

4. **Status of Potential Grant Funding**

Sandy Kennedy provided Al Calonico with grant information offered through the National Historical Publications and Records Commission.

Al questioned if the Commission had identified a permanent location for the records, whereby upon discussion, it was suggested that the Commission look into the possibility of seeking a grant for renovation and/or adding onto the City Museum.

Keith Hansen advised that he will address this matter with the City of Willows at the next Joint Meeting, which will be held on January 29, 2004.

Discussion was held on the Commission finding a narrowed purpose in order to qualify for grant funding. It was decided to first search out funding for the storage of the records, with an approximate space of 40x50' by 10-12' high, with security. Al suggested that the Commission have an estimate of the amount of records for storage prior to applying for a grant.

Keith also suggested inquiring about using the downstairs of Memorial Hall as a permanent place for the storage of County records, and will speak with Dan Gardner of Buildings & Grounds.

Al questioned the Commission of its purpose and suggested making copies of records on to disk, making them accessible to the public for research. Also advised if the Commission started such a project, that others such as the Cities, Irrigation Districts, etc., may join on.

It was decided to have Al check on what types of grants are available to fit the needs of the Commission for preservation and storage.

Marilyn Rehse suggested that the Commission make the public aware of the Commission's effort. Sandy reminded that Susan Meeker with the Willows Journal had an interest in writing a story on the Commission's behalf.

6. **Unscheduled matters**

None.

7. **Public comment**

None.

8. **Schedule Next Meeting**

The next meeting was scheduled for **February 25, 2004 at 9:00 a.m.** in the **Board of Supervisors Conference Room.** (Note that meeting will be held on Wednesday)

The meeting was adjourned at 10:15 a.m.



Distribution: All County departments, Board of Supervisors, Vince Minto, Keith Hansen, Gene Walker, Marilyn Rehse, Joanne Overton, Sandy Kennedy, Susie Alves, Linda Greenacre (v), Al Ball (v), Pat Rumiano (v), Di Aulabaugh, Jack Campbell, Don Hampton, Al Calonico