

**GLENN COUNTY
HOUSING & COMMUNITY DEVELOPMENT COMMITTEE**

MINUTES

Thursday, August 29, 2019

Members Present:

Donald Rust, PCDSA
Sandy Perez, Assessor

Ed Lamb, DOF

Christine Zoppi, HHSA

Also Present:

Ashlee Veneman, COB
Andy Popper – PCDSA
Danielle Huguenard, CAD

John Lanier, PCDSA
Keith Corum, BOS
Tina Brothers, General Services

1. **CALL TO ORDER**

Donald Rust, Chair of the committee, confirmed a quorum of members and called the meeting to order at 1:31 p.m.

2. **MINUTES**

Matter: Approve the Minutes of September 27, 2018, October 25, 2018, January 24, 2019 and April 25, 2019.

Documents: Minutes of September 27, 2018
Minutes of October 25, 2018
Minutes of January 24, 2019
Minutes of April 25 2019

Proceedings: On motion by Sandy Perez, seconded by Ed Lamb, it was unanimously ordered by members present to approve the aforesaid item.

3. **UNSCHEDULED MATTERS**

Proceedings: No comments were heard.

4. **ONGOING BUSINESS**

Matter a: **Housing Element Update** – John Lanier, Planning & Community Development Services Agency (PCDSA)

Documents: None

Proceedings: John Lanier stated the Annual Progress Report has been submitted to the State and the Transportation Commission, and he is currently working on drafting an item to submit to the Board of Supervisors. Christine Zoppi asked if this would make the County compliant for the next year, whereby Don Rust stated the update is valid through April of 2021.

Matter b: **General Plan Update** – Don Rust, Planning and Community Development Services Agency (PCDSA)

Documents: Memorandum re: Glenn County General Plan Update Status

Proceedings: Don Rust provided an outline of the progress and current status of the General Plan. Mr. Rust further stated that the General Plan Advisory Committee (GPAC) is looking to receive more applications, and they would like to close the application window around September 30, 2019 so they can present the list to the Board of

Supervisors. Mr. Rust also stated the first General Plan meeting will occur in October.

5. **GRANT & OTHER FUNDING**

Review, Discuss and take possible action on the following grant activities:

Matter a: **Community Development Block Grants**

Documents: None

Proceedings: Tina Brothers stated that contracts have been awarded and executed for the Hamilton City Community Facility Improvements ADA Upgrades project.

Matter b: **Revolving Loan Funds**

Documents: Loan Client Report

Proceeding: Danielle Huguenard provided the Loan Client list and provided a brief summary of the report. Christine Zoppi reviewed the report stating most of the loans are in a deferred status and she anticipates some discharges of liability.

Matter c: **SB2 Plan Grant Funding – Working Group**

Documents: None

Proceeding: Mrs. Zoppi stated she met with Mark Teague, the Northern California representative for SB2 grants and that a working group will be formed between the HHSA Department and PCDSA. Mrs. Zoppi, Mr. Rust and Ms. Huguenard reviewed the thresholds required for funding and the current obstacles facing the County. Mrs. Zoppi further stated that an application package will be submitted by the November 30, 2019 deadline.

Matter d: **Other Grants and Housing Activities**

Documents: None

Proceedings: i) Danielle Huguenard stated the Community Action Department (CAD) recently submitted the bi-annual review report which was accepted and approved and the department will continue to receive CSBG funding.
ii) Ms. Huguenard stated the *Low Income Home Energy Assistance Program (LIHEAP)* has received funding and anticipates receiving more.
iii) Ms. Huguenard stated that a PSE was recently hired to assist in implementing policies for *Continuum of Care*, as well as ensuring compliance with the program. Ms. Huguenard further stated the Notice of Funding Availability package is due September 30, 2019.
iv) Mrs. Zoppi stated the Board of Supervisors approved the *No Place Like Home* program and that she has a list of potential sites around the County that would be appropriate for the program. Mrs. Zoppi stated the department has faced difficulty in finding a developer to implement the plan. Mr. Lanier asked how large the parcels will be, whereby Mrs. Zoppi responded ideally 2-3 acres. Mr. Rust and Mrs. Zoppi stated the need for appropriate program branding. Mrs. Zoppi inquired of the committee if the department should do another housing study since the last study was conducted prior to the Camp Fire, whereby Mr. Rust advised this was appropriate. Mrs. Zoppi further stated that the cost will be approximately \$2,000, but agrees that a new study would be beneficial for the County as most impact and focus has surrounded the County of Butte.

6. **GLENN COUNTY STRATEGIC PLAN UPDATE ON FOCUS AREA 1**

Mr. Rust stated there was no update as Jody Samons was not present, but he stated the incubator has over 45 businesses enrolled.

7. **ITEMS FOR NEXT MEETING**
 - a. Approve Minutes of 08/29/19
 - b. Elect Committee Chair and Vice Chair
8. **NEXT MEETING**
Thursday October 24, 2019
Willows Memorial Hall
Board of Supervisors Conference Room.
9. Meeting adjourned at 2:13 p.m.

~ Respectfully prepared and submitted by Ashlee Veneman, Clerk of the Board ~