

**GLENN COUNTY
HOUSING & COMMUNITY DEVELOPMENT COMMITTEE**

MINUTES

Thursday, October 24, 2019

Members Present:

Donald Rust, PCDSA

Parker Hunt, DOF

Di Aulabaugh, General Services

Also Present:

Tina Brothers, COB

Jody Samons, CAO

John Lanier, PCDSA

Danielle Huguenard, CAD

1. **CALL TO ORDER**

Donald Rust, Chair of the committee, confirmed a quorum of members and called the meeting to order at 1:31 p.m.

2. **MINUTES**

Matter: Approve the Minutes of August 29, 2019

Documents: Minutes of August 29, 2019

Proceedings: The minutes were not approved due to not having a quorum.

3. **UNSCHEDULED MATTERS**

Proceedings: Di Aulabaugh handed out the 2019 State CDBG Program Income Survey Webinar Training announcement that will held on Wednesday, November 20, 2019.

4. **COMMITTEE CHAIR AND VICE CHAIR ELECTION**

Proceedings: Di Aulabaugh nominated Donald Rust as Chair and Christine Zoppi as Vice Chair, seconded by Parker Hunt, it was unanimously ordered by members present.

5. **ONGOING BUSINESS**

Matter a: **Housing Element Update** – John Lanier, Planning & Community Development Services Agency (PCDSA)

Documents: None

Proceedings: John Lanier stated the Annual Progress Report was submitted to the State and the County is in compliance until 2021.

Matter b: **General Plan Update** – Don Rust, Planning and Community Development Services Agency (PCDSA)

Documents: Memorandum re: Glenn County General Plan Update Status

Proceedings: Don Rust stated the General Plan Advisory Committee (GPAC) applicants are going before the Board of Supervisors on Tuesday, October 29, 2019 for approval. The Community Outreach Summary report is complete and will be available in November 2019. The General Plan is in draft form and he will be scheduling a meeting with the consultant. Di Aulabaugh stated that one of her staff submitted an application, she conferred with County Counsel and it was confirmed that County employees may be appointed.

6. **GRANT & OTHER FUNDING**

Review, Discuss and take possible action on the following grant activities:

Matter a: **Community Development Block Grants**

Documents: None

Proceedings: 16-CDBG-11149 Hamilton City Community Facility Improvements ADA Upgrades-Di Aulabaugh stated there was a walk through with the consultants and engineers. The final plans are being prepared and the target date for the completion of the project is February 2020.

Matter b: **Revolving Loan Funds**

Documents: None

Proceeding: Danielle Huguenard stated there were no updates, however they are determining ways to spend the funds.

Matter c: **SB2 Plan Grant Funding – Working Group**

Documents: None

Proceeding: Danielle Huguenard stated the Community Action Department, in collaboration with the Planning Community Development Services Agency will be going before the Board for approval on November 5, 2019 to apply for funds in the amount of \$160,000.00 dollars in efforts to increase affordable housing within the County. The application is due by November 30, 2019.

Matter d: **Other Grants and Housing Activities**

Documents: None

Proceedings: i) Community Services Block Grant (CSBG)-There was no discussion due to individual giving update not present.
ii) Low Income Home Energy Assistance Program (LIHEAP)-There was no discussion due to individual giving update not present.
iii) Continuum of Care-Danielle Huguenard stated there is a conference call scheduled for next week.
iv) Housing Legislation and Funding-Danielle Huguenard stated there is a couple of grants available and the funding amounts will be available in the near future.

Matter e: **Knowledge Transfer/Coordination between Departments**

Documents: None

Proceedings: Danielle Huguenard stated Christine Zoppi is voting to establish a Knowledge Transfer Group, whereby Donald Rust stated he was in favor of the group as well.

7. **GLENN COUNTY STRATEGIC PLAN UPDATE ON FOCUS AREA 1**

Jody Samons reviewed the presentation prepared by Dr. Glenda Humiston called, “Opportunities in Food and Biomass” and stated that Dr. Humiston came out to the incubator and mentioned that she is working on safety grants to provide funds for a generator at the Sheriff’s Department and a fire truck for the Willows Fire Department. Jody mentioned that Land O Lake will be closing down and sixty employees will be let go. She also mentioned there is a program called, “Gap Mapping” which will help young people to apply for jobs and help businesses through the hiring process.

8. **ITEMS FOR NEXT MEETING**

Consensus of the committee was to carry over standing agenda items and add 2019 State CDBG Program Income Survey Webinar Update.

9. **NEXT MEETING**

Thursday, January 23, 2020

Willows Memorial Hall

Board of Supervisors Conference Room.

9. Meeting adjourned at 2:13 p.m.

~ Respectfully prepared and submitted by Tina Brothers, Clerk of the Board ~