

Colusa-Glenn-Trinity Community Action Partnership Board Meeting Minutes
July 27th, 2022 – 10:30am to Noon
In-Person Location: Glenn Success Center, 131 E. Walker St., Orland, CA 95963

Agenda Items	Discussion	Actions & Recommendations
I. Call to Order/ Quorum Established/ Introductions		
<p>B. Read CAP Pledge</p>	<p>Sheri White called the meeting to order at 10:00 am. Staff Member Robyn Nygard took role call to establish a quorum.</p> <p>Those in attendance: Board Members: Merced Corona (C), Donna Dennis (C), Bill Wathen (G), Sheri White (T), Elizabeth Yerxa (C), Phil Zabell (G), Debbie Moutter (G), Daurice Smith (C), Jason McMullen (C), Elizabeth Kelly (C), Tom Arnold (G)</p> <p>CGTCAP Staff Members: Christine Zoppi, Robyn Nygard, Randy Royce, Kendall Wilson, Steve Peirce, Brenda Enriquez, Jesse Powell, Rocio Gonzalez, Amilcar Avendano (C)</p> <p>Guests: Lauren Wong, (TCCAP)</p> <p>Chair Sheri White recited the CAP pledge.</p>	<p>Note: (C) Colusa County (G) Glenn County (T) Trinity County</p>
II. Requests by Members of the Public to Address the Board – Chair (Pursuant to Section 54954.3 of the Ralph Brown Act)		
	None	

III. Administrative Business/Housekeeping – Staff		
<p>A. Meeting Notice and Posting Date</p> <p>B. Glenn County Committee Correspondence – Robyn Nygard</p> <p>C. Presentation – Via Zoom – Community Action Virtual Onboarding (CAVO)</p>	<p>Staff member Robyn Nygard reported that the agenda posted at the Board of Supervisors offices - Sent to Colusa, Glenn, and Trinity Counties, as well as the Glenn County website July 18th, 2022.</p> <p>Notice of resignation of position and vacancy – Bill Wathen Board member Bill Wathen announced that he will be removing himself from his seat on the board and move into a staff solely role.</p> <p>Lawrence Hiner, CalCAPA Director of Training & Technical Assistance presented the new onboarding system that will be utilized by Glenn, Colusa, and Trinity Counties. The program features an easy-to-use platform for onboarding new employees and board members.</p>	<p>All staff should complete onboarding within one year but it may be done in a shorter time span.</p>
IV. Consent Items – Chair- Action		
<p>A. Approval of July 27th, 2022 Agenda</p> <p>B. Approval of January 26th, 2022 Minutes</p>	<p>Current Agenda and prior minutes were approved.</p>	<p>M/S: S. White/T. Arnold</p> <p>M/S: P.Zabell/E. Yerxa</p>

V. Executive Director's Report – Christine Zoppi, Director		
<p>A. Christine Zoppi reports out</p>	<p>Executive Director Zoppi reported that despite the pandemic the state of California's social welfare programs are generally healthy and well-funded and County programs are seeing more funding than in previous years. Some Covid funds are anticipated to end. The FY 2022/2023 budget is \$6,673,281. This budget is similar to the last fiscal year. The Award of the LICN grant on behalf of Colusa and Glenn Counties will award \$3 million dollars to provide services over 3 years to vulnerable individuals based on each county's respective plan. These funds will largely be contracted to local non-profits. The Department of Community Services and Development monitored the agency and released the final report June 20th, 2022. The result was positive with only one finding that shows a need for an updated process to monitor subcontractors during a pandemic or emergency. An updated plan has now been submitted. The Dos Rios Point in Time count was completed in all three counties. The (CSBG) Community Services Block Grant Modernization Act of 2022, H.R. 5129 was approved by Congress but is still awaiting approval by the Senate. She has submitted a letter urging the Senate to pass the act. The act would increase the income threshold to 200% of the Federal poverty level. She noted that with rising minimum wages alongside rising costs of living and inflation this increase is greatly needed.</p>	
VI. Reports – Staff - <u>Action</u>		
<p>A. Programmatic Report – Staff – Steve Peirce, Weatherization Manager</p> <p>B. Fiscal Report – Staff – Randy Royce, Fiscal Manager</p> <p>C. Dos Rios COC- Staff- Kendall Wilson, COC Coordinator</p> <p>D. TCCAP -Jamie Umble - Administrator</p>	<p>A. Programmatic Reports: Staff Member Steve Peirce reviewed the report sent to all Board members in their packets. Questions and Discussion followed.</p> <ul style="list-style-type: none"> -Eligibility for weatherization is determined by income and household size. -Energy audits are done to determine what specifically can be replaced/upgraded within a household. -Outreach is being conducted to increase applications. The program was not operational for 9 months due to pandemic but is now running at full capacity. <p>B. Fiscal Report: Staff Member Randy Royce reviewed the report sent to all board members in their packets. Questions and Discussion followed.</p> <ul style="list-style-type: none"> -All items are currently on track, details are provided in fiscal report -ESG funding has been extended to September 2023 -Housing assistance grants continue to be sought out and applications generated. <p>C. DOS Rios COC: Staff Kendall Wilson reviewed the report, which was included in the packets sent to all Board members.</p> <ul style="list-style-type: none"> -CoC focuses on housing. As housing costs have skyrocketed, CoC is focusing on transitional housing and addressing the lack of available housing. -The PIT was completed in February 2022. A total of 340 homeless individuals were accounted for (193 Trinity, 113 Glenn, 34 Colusa). <p>D. Tri-Counties Partnership: Lauren Wong shared information regarding TCCAP</p>	

	<ul style="list-style-type: none"> -TCCAP has been coordinating with Glenn and Colusa County Public Health to distribute COVID-19 rapid test kits. These kits are available for pick up in Orland and Willows -TCCAP is currently recruiting for Community Health Workers, any referrals are appreciated -Enhanced Care Management (ECM) will be presented to the Board of Supervisors tomorrow. ECM will emphasize holistic care and case management. Hoping to expand efforts to Trinity County in the future. 	
VII. Board Member/ Individual County Issues – Open Discussion on Emerging Regional Issues		
A. Colusa County	<p>Board Member Elizabeth Kelly reported that Colusa County is facing issues within the Agricultural economy. Crop yields are at an all-time low which has led to a massive cut in agricultural jobs and production.</p> <ul style="list-style-type: none"> -A Housing Program Manager has been hired -CoC quarterly meeting is set to take place 08/17/2022 -The Home Safe program for elderly and dependent adults is currently being implemented. 	
B. Glenn County	<p>Board Member Tom Arnold reported regarding Glenn County</p> <ul style="list-style-type: none"> -Project Turnkey has begun construction on a 33-unit building -Drought has led to severe water shortages as many wells are dry. Hundreds of properties rely on county water program that delivers 200-gallon tanks of non-drinking water. Elk Creek and Artois are areas of concern as well. -COVID 19 outreach continues <p>Executive Director Zoppi reported that Glenn County is having success in recruiting healthcare workers. She also reported that there is an upcoming opportunity to construct county-owned buildings.</p>	
C. Trinity County	<p>Board Member Sherri White reported that they are continuing to address homelessness.</p> <ul style="list-style-type: none"> -All of their housing units are currently full with exception to one that is under construction. An apartment has been rented to serve as transitional housing for DV survivors. -3 tiny homes will serve to replace trailers to people experiencing homelessness -LICN has been granted for housing assistance and mobile MediCal services 	
D. Other Universal Concerns	<p>Question was discussed regarding the origin of the Tri Counties partnership. Director C. Zoppi explained that the partnership was necessary to acquire the largest amount of funds possible by meeting population requirements.</p>	
VIII. Governing Board Actions – Notice Only		
	<p>Board Members were directed to their packets for a summary of recent governing board actions pertaining to CGTCAP. For full details, please go to the Glenn County website.</p>	
IX. Confirmation of Next Meeting: October 26th, 2022		

	Discussion regarding location/rotation of future meetings. (In-person or online?) Possibly utilize a hybrid format for future meetings. Annual meeting location may be moved to Redding, as the city is a more centralized location for all 3 counties.	
X. Adjournment		
	Chair Sheri White adjourned the meeting.	

RN:jp