



“Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”

**COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP  
BOARD OF DIRECTORS' MEETING**

**Wednesday, May 17, 2023**

**In-Person Location:** Granzella’s Inn Conference Room, 361 6<sup>th</sup> St. Williams, CA 95987

**Time: Room opens at 10:00 am for coffee and pastry. Meeting starts at 10:30 am**

**Tentative Agenda**

**I. Call to Order - Chair**

- A. Introductions & Welcome – Chair
- B. Roll Call – Led by Robyn Nygard, Community Action - **Staff**
- C. Read CAP Pledge – Led by Chair, Tom Arnold; All Read in Unison

**II. Requests by Members of the Public to Address the Board – Chair**

(Pursuant to Section 54954.3 of the Ralph Brown Act)

**III. Administrative Business - Chair**

- A. Meeting Notice and Posting Date as required by 1994 Brown Act – Robyn Nygard- **Staff**.
- B. Approval of May 17, 2023 Agenda - **Action**
- C. Approval of March 29, 2023 Minutes - **Action**
- D. CAP Board Vacancies Updates – Staff – **Report & Action**
  - 1. Trinity County: Two Vacancies
    - Category II (Economically Disadvantaged)
    - Category III - Representative of Private Enterprises)

**IV. Executive Director’s Report – Agency Director – Report**

- A. Receive Director’s report

**V. Tri-Counties Community Partnership (TCCAP) Presentation – Lauren Wong, Director**

- A. History of TCCAP

**VI. JPA / Bylaws Review – Action**

- A. Discussion

**VII. CAP Plan Presentation– Brenda Enriquez – Report & Action**

- A. Presentation of CAP Plan
- B. Questions and discussion

**VIII. Reports – Staff – Action**

Receive and accept the following staff reports:

- A. Programmatic Report – Staff
  - i. Weatherization – Steve Pierce, Community Action Manager
  - ii. Health – Brenda Enriquez, Sr Community Action Manager
  - iii. Dos Rios CoC – Janelle Kelly, Program Manager
- B. Fiscal Report – Staff: Randy Royce, Sr. Community Action Manager

**IX. Board Member/Individual County Issues – Open Discussion on Emerging Regional Issues.**

- A. Colusa County
- B. Glenn County
- C. Trinity County
- D. Other Universal Concerns

X. Governing Board Actions – Notice Only (attachment)

XI. **Next Meeting: July 19, 2023 at 10:00 am in Trinity, venue -TBD**

**XII. Adjournment**

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