

**Colusa-Glenn-Trinity Community Action Partnership Board Meeting Minutes**  
**October 27, 2021 – 10:00am**  
**via Zoom Meeting**

Agenda Items	Discussion	Actions & Recommendations
<b>I. Call to Order/ Quorum Established/ Introductions</b>		
<p><i>Resumed Agenda as Published.</i></p> <p><b>B. Read CAP Pledge</b></p>	<p>The meeting was called to order at 10:00 am by Keith Corum. Staff Member Kendall Wilson took roll call to establish a quorum.</p> <p>Those in attendance:  <b>Board Members:</b> Merced Corona (C), Daurice Smith,(C), Donna Dennis (C), Bill Wathen (G), Sheri White (T), Jan Saxon (T), Tom Arnold (G), Gilbert Goethard (G) Jason McMullen, Elizabeth Yerxa,, Linda Wright, Phil Zabell (G), Dan Frasier (T), Debbie Moutter (G)</p> <p><b>CGTCAP Staff Members:</b> Kendall Wilson, Randy Royce</p> <p><b>Guests:</b></p> <p>Board Member Keith Corum recited the CAP pledge.</p>	<p>Note:  (C) Colusa County  (G) Glenn County  (T) Trinity County</p>
<b>II. Requests by Members of the Public to Address the Board – Chair (Pursuant to Section 54954.3 of the Ralph Brown Act)</b>		
	none	
<b>III. Administrative Business/Housekeeping – Staff</b>		
<p><b>A. Meeting Notice and Posting Date</b></p> <p><b>B. Notice – January’s Meeting: Annual Officer elections will be held</b></p>	<p>Staff member Kendall Wilson reported that the agenda was posted at the Board Supervisors offices - Sent to Colusa, Glenn, and Trinity Counties, as well as the Glenn County website. (the date was not stated in the audio).</p>	
<b>IV. Consent Items- Chair - Action</b>		
<p><b>A. Approval of October 27, 2021 Agenda</b></p>		<p>Motion to approve the Consent Calendar</p> <p>M/S:  Approved unanimous</p>

<p><b>B. Approval of July 28, 2021 Minutes</b></p>	<p>Keith Corum abstained from the vote, as he was not present. Linda Wright also abstained.</p>	<p>M/S: Approved Unanimous</p>
<p><b>V. Presentation – The Area Agency on Aging- Joe CO</b></p>		
<p><b>A. Presentation from Joe Cobery – Director of Passages-Area Agency on Aging.</b></p>	<p>Senior needs align with our CGTCAP Community Action plan priorities. California’s Aging Master Plan sets goal one as housing and homeless needs. Long Term Care Ombudsman is an advocate for residents in nursing homes and residential care facilities. Questions and Discussion.</p>	
<p><b>VI. Executive Director’s Report – Christine Zoppi, Director</b></p>		
	<p>Most of us in these communities are fatigued after the fires, the drought, and Covid. We are operating in a period where are workforce is as low as it has ever been. The COC has been one of our longest-term area of focus. A snapshot of fiscal, we are at an A+, we really have increased our effort in building partnerships. We have moved into our Parkside Navigation Center – a lot of exciting stuff happening. We would like to take a board meeting to that facility in the future. TCCAP conversations were started in 2009. Kathryn McDaniel has accepted another position – Robyn Nygard will take over her responsibilities regarding these meetings. Report was followed by questions and discussion.</p>	
<p><b>VII. Reports – Staff - Action</b></p>		
<p>A. Programmatic Report – Staff – Steve Peirce, Weatherization Manager</p> <p>B. Fiscal Report – Staff – Randy Royce, Fiscal Manager</p> <p>C. Dos Rios COC- Staff- Kendall Wilson, COC Coordinator</p> <p>D. TCCAP -Jamie Umble - Administrator</p>	<p>A. <b>Programmatic Reports:</b> Steve Peirce reviewed the report sent to all Board members in their packets. Questions and Discussion followed.</p> <p><b>Motion A</b> – Accept the Programmatic Report as presented.</p> <p>B. <b>Fiscal Report:</b> Randy Royce reviewed the report sent to all board members in their packets. Questions and Discussion followed.</p> <p><b>Motion B</b> – Accept the Fiscal Report as presented.</p> <p>C. <b>DOS Rios COC:</b> Staff Kendall Wilson reviewed page 8 and 9 of the packets sent to all Board members.</p> <p>D. <b>Tri-Counties Partnership:</b> Jamie Umble reviewed the President’s report included in the Board member packets.</p>	<p><b>Satisfies Org. Standard 5.9</b>  <i>“The Department’s Tripartite Board/advisory body receives programmatic reports at each regular board/advisory meeting.”</i></p> <p><b>Motion A,B,C,D – Reports</b>  M/S: D. Moutter/ P.Zabell  <b>approved</b></p> <p><b>Satisfies Org. Standard 8.7:</b>  <i>“The tripartite board/advisory body receives financial reports at each regular meeting, for those program(s) the body advises, as allowed by local government procedure.”</i></p>
<p><b>VIII. Board Member/ Individual County Issues – Open Discussion on Emerging Regional Issues</b></p>		
<p><b>A. Colusa County</b></p>	<p>Board Member Jason McMullin discussed the moratorium of utilities and rent, the county is seeing a greater increase of need. The call center calls have gone up and food bank assistance number have gone up as well. Board Member Donna Dennis reported</p>	

	that the quarterly COC meeting will be held November 17, 2021. Working to continue to make sure that sub-agreements are in place.	
<b>B. Glenn County</b>	Board Member Phil Zabell reported on the radio vault on top of St. Johns mountain was repaired by October 14, just before the storm. Discussed the unmet needs roundtable supporting the 2021 wildfires. Board Member Bill Wathen reported that Habitat for Humanity is securing the property of Orland Inn behind Subway. Have ability to add units – currently 14-15 units, with availability to 29-30. No place like home, part of the MHSA plan, has secured property in NE Willows.	
<b>C. Trinity County</b>	Board Member Sheri White reported that they are continuing working with landlords on different housing monies and repairs available. Working with August Complex families to get back into housing. They will also do the same for the Monument and the River Fire.	
<b>D. Other Universal Concerns</b>	Executive Director Zoppi reported that 2024 will see medical beneficiaries will have insurance cards from personal health plan.	
<b>IX. Governing Board Actions – Notice Only</b>		
	Board Members were directed to their packets for a summary of recent governing board actions pertaining to CGTCAP. For full details, please go to the Glenn County website.	
<b>XI. Announcements – Staff – Report</b>		
	NONE	
<b>XI. Confirmation of Next Meeting- Chair</b>		
	The next meeting will be January 26, 2022 at 10 am either Zoom, in person or a hybrid meeting. Announcements will be made prior to the meeting.	
<b>XI. Adjournment</b>	Board Member Keith Corum adjourned the meeting.	

Respectfully submitted by: Robyn Nygard, Staff Member- Colusa-Glenn-Trinity Community Action Partnership

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