

**Colusa-Glenn-Trinity Community Action Partnership Board Meeting Minutes**  
**October 26<sup>th</sup>, 2022 - 10:30am to Noon**  
**In-Person Location: Glenn County, 127 E. Walker St., Orland, CA 95963**

Agenda Items	Discussion	Actions & Recommendations
<b>I. Call to Order/ Quorum Established/ Introductions</b>		
	<p>Elizabeth Kelly called the meeting to order at 10:00 am. Staff Member Rocio Gonzalez took role call to establish a quorum.</p> <p>Those in attendance:  <b>Board Members:</b> Merced Corona (C), Donna Dennis (C), Gilbert Goedhart (G), Sheri White (T), Elizabeth Yerxa (C), Dan Fraiser (T), Debbie Moutter (G), Daurice Smith (C), Jason McMullen (C), Elizabeth Kelly (C), Tom Arnold (G), Keith Corum (G)</p> <p><b>CGTCAP Staff Members:</b> Bill Wathen, Randy Royce, Steve Peirce, Jesse Powell, Rocio Gonzalez, Luz Malgarejo</p> <p><b>Guests:</b> Lauren Wong, (TCCAP)</p>	<p>Note:  (C) Colusa County  (G) Glenn County  (T) Trinity County</p>
<b>B. Read CAP Pledge</b>	Co-Chair Elizabeth Kelly recited the CAP pledge.	
<b>II. Requests by Members of the Public to Address the Board – Chair (Pursuant to Section 54954.3 of the Ralph Brown Act)</b>		
	None	
<b>III. Administrative Business/Housekeeping – Staff</b>		

<p><b>A. Meeting Notice and Posting Date</b></p> <p><b>B. Glenn County Committee Correspondence – Rocio Gonzalez--</b></p> <p><b>C. Adopt Resolution to recognize Keith Corum’s service to the CGTCAP Board of Directors - Action</b></p> <p><b>D. CGTCAP Bylaws - Notice</b></p> <p><b>E. 2021 Single Agency Audit - Notice</b></p>	<p>Staff member Rocio Gonzalez reported that the agenda posted at the Board of Supervisors offices - Sent to Colusa, Glenn, and Trinity Counties, as well as the Glenn County website October 14<sup>th</sup>, 2022.</p> <p>i. Notice of resignation of position and vacancy.</p> <ol style="list-style-type: none"> <li>1. Glenn County: Category III - Representative of Private Enterprises <ol style="list-style-type: none"> <li>a. Bill Wathen resigned on 07/27/22</li> <li>b. No applications received at this time.</li> </ol> </li> <li>2. Trinity County- Category III - Representative of Private Enterprises <ol style="list-style-type: none"> <li>a. Jan Saxon resigned on 08/29/22</li> <li>b. No applications received at this time</li> </ol> </li> </ol> <p>Approved with no dissent. Board members shared their experiences and appreciation for Mr. Corum and the work that he has done.</p> <p>No recommendations made to change at this time</p> <p>Randy Royce reported that there were no negative findings.</p>	
<b>IV. Consent Items – Chair- <u>Action</u></b>		
<p><b>A. Approval of October 26<sup>th</sup>, 2022 Agenda</b></p> <p><b>B. Approval of July 27<sup>th</sup>, 2022 Minutes</b></p>	<p>Current Agenda approved. One modification to the previous minutes suggested as it listed Keith Corum as the opener of the meeting, he was not present. This will be corrected.</p>	<p>M/S: E. Kelly/T. Arnold</p> <p>M/S: E. Kelly/E. Yerxa</p>

V. Executive Director's Report – Christine Zoppi, Director		
<p><b>A. Bill Wathen reported out as Christine Zoppi was not present.</b></p>	<p>Bill referred to the directors' report and gave his appreciation for all of the employees within the county.</p>	
VI. Reports – Staff - Action		
<p>A. Programmatic Report – Staff – Steve Peirce, Weatherization Manager</p> <p>B. Fiscal Report – Staff – Randy Royce, Fiscal Manager</p> <p>C. Dos Rios COC- Staff-Delivered by Bill Wathen, as Kendall Wilson (COC Coordinator) was not present,</p> <p>D. TCCAP -Lauren Wong – Program Manager</p>	<p>A. <b>Programmatic Reports:</b> Staff Member Steve Peirce reviewed the report sent to all Board members in their packets. Questions and Discussion followed.          -Eligibility is determined by income and household size.          -Went over statistics of number of households assisted with each program.          -Steve encouraged attendees to share information and encourage people to apply for assistance.          -LiWAP has been helpful to many residents, though work is still being done to reach those in Colusa County. Rules will change to help current bills as well as past due.</p> <p>B. <b>Fiscal Report:</b> Staff Member Randy Royce reviewed the report sent to all board members in their packets. Questions and Discussion followed.          -All items are currently on track, details are provided in fiscal report          -Housing assistance grants continue to be applied for and sought out, as they are currently the most needed source of funding.</p> <p>C. <b>DOS Rios COC:</b> Bill Wathen reviewed report, which was included in the packets sent to all Board members.          -CoC focuses on housing. As housing costs have skyrocketed, CoC is focusing on transitional housing and addressing the lack of available housing.          -Colusa County has been unable to receive CoC funding that requires a match as they do not have the capacity to meet it (E. Kelly).</p> <p>D. <b>Tri-Counties Partnership:</b> Lauren Wong shared information regarding TCCAP          -TCCAP has been coordinating with Glenn and Colusa County Public Health to distribute COVID-19 rapid test kits. These kits are available for pick up in Orland and Willows          -TCCAP is has recently hired two Community Health Workers and one Program Coordinator. They are preparing to go through extensive training through the company El Sol.          -TCCAP is working with Glenn County on the Local Indigenous Care Needs (LICN) grant.</p>	
VII. Board Member/ Individual County Issues – Open Discussion on Emerging Regional Issues		
<p><b>A. Colusa County</b></p>	<p>Board Member Elizabeth Kelly reported that Colusa County continues to face issues resulting from the drought. This has impacted the local economy.          Many of Colusa County's residents were mapped into a flood zone and now must acquire flood insurance, causing financial strain.          One stop is assisting with unemployment and other support programs.</p>	

	-Food banks are so low in Colusa County they are outsourcing and running out each month.	
<b>B. Glenn County</b>	Board Member Tom Arnold reported regarding Glenn County -Project Turnkey is making progress on construction of a 33-unit building -Drought continues to be a serious issue as many residents continue to experience dry wells. -Employee workforce is a continuing issue, especially in the fiscal department.	
<b>C. Trinity County</b>	Board Member Dan Fraiser reported that they are continuing to address homelessness. -Residents will prepare for the winter season shortly.	
<b>D. Other Universal Concerns</b>	None discussed	
<b>VIII. Governing Board Actions – Notice Only</b>		
	Board Members were directed to their packets for a summary of recent governing board actions pertaining to CGTCAP. For full details, please go to the Glenn County website.	
<b>IX. Confirmation of Next Meeting: January 25<sup>th</sup>, 2023</b>		
	Discussion regarding location/rotation of future meetings. (In-person or online?) Possibly utilize a hybrid format for future meetings. This meeting may take place in Redding.	
<b>X. Adjournment</b>		
	Co-Chair Elizabeth Kelly adjourned the meeting.	

Respectfully submitted by: Jesse Powell, Staff Member- Colusa-Glenn-Trinity Community Action Partnership

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