

Colusa-Glenn-Trinity Community Action Partnership Board Meeting Minutes
March 29th, 2023
10 AM - 2 PM

Agenda Items	Discussion	Actions & Recommendations
I. Call to Order/ Quorum Established/ Introductions		
<p><i>Resumed Agenda as Published.</i></p> <p>B. Read CAP Pledge</p>	<p>The meeting was called to order at 10:31 am by Tom Arnold. Staff Member Robyn Nygard took roll call to establish a quorum. A quorum was established.</p> <p>Those in attendance:</p> <p>Board Members: Merced Corona (C), Donna Dennis (C), Elizabeth Yerxa (C), Jason McMullan (C), Sheri White (T), Elizabeth Kelly (C), Tom Arnold (G), Debbie Moutter(G), Jason Ross (G), Jim Yoder,(G) Gilbert Goedhart (G)</p> <p>CGTCAP Staff Members: Christine Zoppi, Bill Wathen, Robyn Nygard, Brenda Enriquez, Randy Royce, Rocio Gonzalez, Luz Melgarejo, Steve Pierce, Janelle Kelly, Lauren Wong</p> <p>Guests: N/A</p> <p>Board Member Tom Arnold recited the CAP pledge.</p> <p>Pastor Jason Ross introduced himself as the new board member. He is a part of the MACC, but specifically resides in Orland.</p> <p>Jim Yoder introduced himself. He is a Board of Supervisor for District 4 in Glenn County.</p> <p>Janelle Kelly introduced herself. She resides in Glenn County and works for Glenn HHSA.</p>	<p>Note: (C) Colusa County (G) Glenn County (T) Trinity County</p>
II. Requests by Members of the Public to Address the Board – Chair (Pursuant to Section 54954.3 of the Ralph Brown Act)		
	None at this moment.	
III. Consent Calendar – Staff and Board - (Action)		
<p>A. Meeting Notice and Posted Date as Required by the 1994 Brown Act – Staff</p> <p>B. Approval of March 29, 2023 Agenda</p>	<p>Robyn Nygard reported that the agenda was posted 3/17/2023 for all 3 counties.</p> <p>D. Moutter and Merced Corona approved. Motion passed with all others in favor. E Kelly abstained as she wasn't present.</p>	<p>Motion to approve the Consent Calendar M/S: D.Moutter/E.Yerxa Motion passed with all others in favor.</p>

<p>C. Approval of January 25, 2023 Minutes</p> <p>D. CAP Board Vacancies Update</p>	<p>Glenn County has filled the position with Jason Ross. Trinity County still has two vacancies. Sheri White to work on getting someone on board.</p> <p>New Member Board: A folder will be issued for new members. CAVO is currently in the works and will be out soon for board members to attend virtually.</p>	<p>M/S: M.Corona/ D.Dennis Motion passed with all others in favor.</p>
<p>IV. Bylaws Review</p>		
<p>A. Discussion</p>	<p>Christine Zoppi reported out. A copy of the bylaws is in the packet provided today. At our next meeting, we will bring the JPA document, which is an older document but we want to make sure our bylaws are concurrent with the document. Questions/comments open.</p> <p>Elizabeth Yerxa reported a correction on page 4. Jim Yoder wants to know if by bylaws, are we newly formed? Christine Zoppi: these are existing bylaws. There is an annual requirement to review these by the board. This board was formed in the early 80's as the JPA. Elizabeth Kelly gave a rundown on the CAD history and how CAD has been in effect since the 1960's.</p>	
<p>V. Executive Director's Report</p>		
<p>A. Receive Director's Report</p>	<p>Christine Zoppi: Jesse Powell has been promoted to a Coordinator. Baduel Ramirez has since retired. A job was posted for the Fiscal Analyst within CAD, interviews were held. The candidate accepted another job within another county in the county. The hope is to pull off the list for the other Fiscal Analysts positions that were posted by other departments. Randy is currently the only one working Fiscal. There have been 4-6 failed recruitments. Weatherization program also has a deficient of employees. Brenda and her team continue to work on grants and development.</p> <p>Brenda showed some pictures of the National Community Action Conference in Washington D.C. Pastor Jason McMullan and Sheri White accompanied her on the trip. All three shared a brief overview of their experience.</p>	
<p>VI. CAP Planning Session 2023-2023</p>		
	<p>A. A presentation by Staff Brenda Enriquez was given in regards to the CAP plan. Janelle Kelly spoke on CoC. Luz spoke on Housing Assistance. Steve Pierce spoke on the Weatherization portion. Randy spoke on behalf of Yasi and gave the WIOA report. He also reported on behalf of his program: Fiscal. Brenda gave a brief report on the Whole Person Care (WPC/Wellness).</p> <p>B. Planning and needs discussion: Brenda spoke on the CAP Plan process and purpose for 2024/2025. This will show how we will spend the money from CSBG. A community needs assessment needs to be done. We need to report data. We have to have a public hearing that is open for 30 days to all-ow for comments. Brenda Enriquez and Robyn Nygard are both doing the ROMA trainings which is a requirement. Brenda brought the 2023 state packet, which is available for viewing.</p> <p>C. Review of discussion and priority confirmation:</p>	

	<p>Breakout sessions:</p> <p>Colusa: Jason McMullan reported out for Colusa County. Same priorities still exist along with transit and access (transportation). We talked about how Covid has changed things and how its not equitable, since a lot of it went technology based. Housing instability and affordability, development of housing coming to Colusa County.</p> <p>Glenn: Jason Ross reported out for Glenn County. Covid has created greater dependability on government programs (i.e. food stamps). Janelle added the mental health and wellness has moved up on the prioritization list.</p> <p>Trinity: Sheri White reported out for Trinity County. Mental health was moved up as well. The issue for Trinity County is that MH is not being met in the county. In order to see a psychiatrist, they must see someone via telepsychiatry. Job wise, there are a lot of open positions but not a lot of high school graduates. Sheri reported that a lot high school graduates this year will be going off to the military. Power in Trinity County is also an issue. Power poles alone are 10,000 dollars. Housing still continues to be a priority. Individuals are looking at building apartment complexes, but the process is tough, especially with the approval and no county staff. New priority would be getting fully staffed at the county level.</p>	<p>M/S: Jim Yoder (G), Elizabeth Kelly (C)</p> <p>A survey will go out to be shared to your county.</p>
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VII. Reports – Staff - Action

<p>A. Programmatic Report – Staff – Steve Peirce, Weatherization Manager</p> <p>B. Fiscal Report – Staff – Randy Royce, Fiscal Manager</p> <p>C. Tri-Counties Non-Profit</p>	<p>A. Programmatic Reports:</p> <p>i. Weatherization: Steve Pierce reported out. This is for the utility assistance. This report is for December 2022 - March 2023. Weatherization has been very low due to staffing. Emergency heating and cooling has been slow. Water assistance, Colusa and Glenn has decent numbers. Trinity has 0.</p> <p>ii. Health: Brenda Enriquez had already given an overview in the presentation above.</p> <p>iii. Dos Rios CoC: A report is currently not available. Next quarterly meeting, Janelle will have a report. There are currently 9 to 11 open grants. PIT survey will be available at our next meeting.</p> <p>Motion A – Accept the Programmatic Report as presented.</p> <p>B. Fiscal Report: CGTCAP Staff Randy Royce reported out. Not much has changed since our last meeting. Motion B – Accept the Fiscal Report as presented.</p> <p>C. Tri-Counties Non-Profit: Lauren Wong reported out. The Executive Director stepped down, and now Lauren has been promoted to that position. TCCAP has 4 Community Health Workers (CHW), 2 for Glenn and 2 for Colusa. Community</p>	<p>Satisfies Org. Standard 5.9 <i>“The Department’s Tripartite Board/advisory body receives programmatic reports at each regular board/advisory meeting.”</i></p> <p>Motion A – Programmatic Report M/S: Elizabeth Yerxa/ Jim Yoder</p> <p>Satisfies Org. Standard 8.7: <i>“The tripartite board/advisory body receives financial reports at each regular meeting, for those program(s) the body advises, as allowed by local government procedure.”</i></p> <p>Motion B - Fiscal Report M/S:</p>
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	Health Assessment will be started next week. This process will last until June 2024. If anyone is interested, please contact Lauren Wong. Free Covid tests are still being given. Kickoff for Telehealth, etc will commence in April. ECM is in the works for next month as well. CAP60 is the program that they are going to be using. CHW's will be graduating in May. Whole-in-one, they have also created their mission statement.	
VIII. Board Member/ Individual County Issues – Open Discussion on Emerging Regional Issues		
A. Colusa County	Covered in the breakout.	
B. Glenn County	Tom Arnold met with Ryan Bentz from GCOE and Senior Nutrition was brought up, 100,000 should be allocated at the next BOS meeting. Tom Arnold let the committee know that 750,000 was set aside for ambulance efforts. This Friday, there will be a community dinner.	
C. Trinity County	The food bank individual has been very impacted. A lot of power outages are occurring, so food goes bad.	
D. Other Universal Concerns	MACC has developed a new food bank for Colusa, Glenn and Tehama. Gift cards will be available to help supplement the food stamp cut. Food is down 1/3 nationally.	
IX. Governing Board Actions – Notice Only		
	There is an attachment is your packet of the AD Governing Board items that were taken to the Glenn BOS.	
XI. Announcements – Staff – Report		
	None.	
XI. Confirmation of Next Meeting- Chair		
	The next meeting will be in Colusa in May 17, and the venue is to be determined.	
XI. Adjournment	Board Member Tom Arnold adjourned the meeting.	

Respectfully submitted by: Robyn Nygard, Coordinator, Colusa-Glenn-Trinity Community Action Partnership

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