

# 2020-2021 Community Action Plan

## California Department of Community Services and Development

### Community Services Block Grant



Submission by:

## Colusa-Glenn-Trinity Community Action Partnership Community Action Plan 2020-2021



Glenn County Community Action Department  
125 E. Walker Street  
Orland, CA 95963

## Purpose

The Community Action Plan (CAP) serves as a two (2) year roadmap demonstrating how Community Services Block Grant (CSBG) agencies plan to deliver CSBG services. The CAP identifies and assesses poverty related needs and resources in the community and establishes a detailed plan, goals and priorities for delivering those services to individuals and families most affected by poverty. CSBG funds may be used to support activities that assist low-income families and individuals, homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families by removing obstacles and solving problems that block the achievement of self-sufficiency. Community Action Plans must comply with Organizational Standards and state and federal laws, as outlined below.

## Compliance with CSBG Organizational Standards

As described in the Office of Community Services (OCS) [Information Memorandum \(IM\) #138 dated January 26, 2015](#), CSBG agencies will comply with implementation of the Organizational Standards. CSD has identified the Organizational Standards that provide guidance for the development of a comprehensive Community Needs Assessment. The following is a list of Organizational Standards that will be met upon completion of the CAP and CNA. This section is informational only, and narrative responses are not required in this section. Agencies are encouraged to utilize this list as a resource when completing Organizational Standards annually (Appendix A).

## State Assurances

As required by the CSBG Act, Public Law 105-285, states are required to submit a state plan as a condition to receive funding. Information provided in the CAP by agencies is included in California's State Plan. Alongside Organizational Standards, the state will be reporting on [State Accountability Measures](#) in order to ensure accountability and improve program performance. The following is a list of state assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix B).

## Federal Assurances and Certification

Public Law 105-285, s. 676(b) establishes federal assurances agencies are to comply with. CSD, in its state plan submission, provides a narrative describing how the agencies in California will comply with the assurances. By completing and submitting this Community Action Plan, your agency certifies that it will comply with all Federal Assurances and any other laws, rules, and statutes in the performance of the activities funded through this grant. [\(Federal Assurances can be found in the CSBG Act Section 676\)](#)

The following is a list of federal assurances that will be met upon completion of the CAP. This section is informational only, and narrative responses are not required in this section (Appendix C).

**COMMUNITY SERVICES BLOCK GRANT (CSBG)  
2020/2021 Program Year Community Action Plan  
Cover Page and Certification**

Submission Date: June 30, 2019

**Agency Contact Person Regarding the Community Action Plan:**

<b>Name:</b>	Christine Zoppi
<b>Title:</b>	Executive Director
<b>Phone:</b>	(530) 934-6638
<b>Email:</b>	czoppi@countyofglenn.net

**Certification of Community Action Plan and Assurances**

The undersigned hereby certify that this agency complies with the Assurances and Requirements of this FFY 2020/2021 Community Action Plan (CAP) and the information in this CAP is correct and has been authorized by the governing body of this organization.

John K. Viegas		6/18/19
Board Chair (printed name)	Board Chair (signature)	Date

Christine Zoppi		6-20-19
Executive Director (printed name)	Executive Director (signature)	Date

**Certification of ROMA Trainer  
(if applicable)**

The undersigned hereby certifies that this organization's Community Action plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle or comparable system (assessment, planning, implementation, achievement of results, and evaluation).

Lucy Hernandez		6/4/19
NCRT/NCRI (printed name)	NCRT/NCRI (signature)	Date

**CSD Use Only:**

Date CAP Received:	Date Accepted:	Accepted By:
6/26/19	8/14/19	Maria Quinn

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## 2020/2021 Community Action Plan Checklist

The following is a check list of the components to be included in the CAP. The CAP is to be received by CSD no later than June 30, 2019:

- Cover Page and Certification**
- Vision Statement**
- Mission Statement**
- Tripartite Board of Directors**
- Documentation of Public Hearing(s)**
- Community Needs Assessment**
- Community Needs Assessment Process**
- Community Needs Assessment Results**
- Service Delivery System**
- Linkages and Funding Coordination**
- Monitoring**
- Data Analysis and Evaluation**
- Appendices (Optional)**

## Vision and Mission Statement

### 1. Vision Statement

Provide your agency's Vision Statement below:

#### *Colusa-Glenn-Trinity Community Action Partnership's Vision:*

To become a convener of community services as a result of organizational excellence and superior financial stewardship.

### 2. Mission Statement

Provide your agency's Mission Statement below:

#### *Colusa-Glenn-Trinity Community Action Partnership's Mission:*

To respectfully assist citizens to achieve and sustain self-sufficiency through direct services, education, and community partnerships.

## Tripartite Board of Directors

(Organizational Standards 5.1, 5.2, CSBG Act Section 676(b) (10))

Section 676B of the Community Services Block Grant Reauthorization Act of 1998 requires that, as a condition of designation, private nonprofit entities and public organizations administer their CSBG program through tripartite boards that *“fully participate in the development, planning, implementation, and evaluation of the program to serve low-income communities.”*

1. Describe your agency's procedures for establishing adequate board representation under which a low-income individual(s), community organization, religious organizations, or representative of low-income individuals that considers its organization or low-income individuals to be inadequately represented on the board (or other mechanism) of the agency to petition for adequate representation. Please place emphasis on the *low-income individuals* on your board.

(Organizational Standards 5.2, CSBG Act Section 676(b) (10))

The Glenn County Community Action Department (GCCAD) is the administrator of the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) and consists of a tripartite Board, composed of eighteen members with six members in each of the three categories: Category I – Elected Officials, Category II – Representatives of the Economically Disadvantaged, and Category III – Representatives of Private Enterprise. The election of Directors shall be consistent with the requirements of the California Government Code Sections concerning the Community Service Block Grant Program (CSBG) and the regulation of the State Department of Economic Opportunity.

The Directors of each community shall serve as the selection committee for Board representation of that particular county, with regards to the Directors from Categories I, II, and III.

This selection shall be as to which groups or interest shall properly represent the economically disadvantaged (Category II) and other major groups (Category III). The groups or interests chosen shall then select their choices for Directors. With regards to the selection of groups or interests for Category II, the selection committee shall use a democratic process which ensures maximum feasible participation of the poor with special attention given to representing significant minority groups within the community. Although the Directors selected for Category II need not be poor themselves, they must be selected in a manner which ensures they truly represent the poor. If any low-income individual, community member, or religious organization/ representative believes they are inadequately represented on the Board of Directors, they may meet with the CSBG Assistant Director to discuss their concerns and review the Board bylaws. They will be given information about composition, membership, and terms of office of the current Board, as well as information about applying for membership when vacancies occur. This is per the bylaws of the CGTCAP.

2. Please describe how the individuals on your Advisory or Governing Board are involved in the decision-making process and participate in the development, planning, implementation and evaluation of programs funded under CSBG to meet the requirements listed above. (Organizational Standard 5.1)

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) operates through a joint powers agreement established in 1988, in which the Glenn County Board of Supervisors was designated as the governing board for the CGTCAP.

The CGTCAP Board of Directors is a separate entity from the Glenn County Board of Supervisors that serves in an advisory capacity through a tri-partite board. The CGTCAP Board of Directors is comprised of the following: 1/3 Public, 1/3 Private and 1/3 low-income sectors. The CAP Board Directors, serving as an advisory board, has the opportunity for each county to submit any issues from their respective counties concerning homelessness, housing, senior nutrition, child welfare, substance abuse, and/or any other issue related to the health and well-being of its county residents. On the CGTCAP Board Meeting agenda, there is a reoccurring agenda item listed as "Board Member/Individual County Issues – Open Discussion on Emerging Regional Issues." During this allocated time period, each county has the opportunity to inform the entire CGTCAP Board of pressing issues in their county and to seek guidance, solutions, or request funding assistance in the form of grant applications to address their county's needs. The Board receives program and fiscal reports in each board meeting that address program progress, outcomes and impact to the target populations in the region. The CGTCAP Board has the



opportunity to ask program staff directly about program performance, assess effectiveness, and provide input to increase program outcomes during regular board meetings. The CGTCAP Board of Directors receives annual reports on CAP Plan adherence, CGTCAP Strategic Plan, and annual program outcomes to assist in the governance, direction, and planning of the tri-county regional programs and services serving low-income residents and vulnerable populations living under the 100% Federal Poverty Guideline, as a requirement of the Community Services Block Grant.

## Documentation of Public Hearing(s)

California Government Code 12747(b)-(d) requires all agencies to conduct a public hearing in conjunction with their CAP. In pursuant with this Article, **agencies must prepare and present the completed CAP for public review and comment.** The public hearing process must be documented to include how the hearing was advertised and all testimony presented by the low-income and identify whether the concerns expressed by that testimony are addressed in the CAP.

The agency shall conduct at least one public hearing and provide for a public comment period.

**Note: Public hearing(s) shall not be held outside of the service area(s)**

The agency has made (or will make) the plan available for review using the following process:

**Public Hearing**

Date: June 18, 2019

Location: Glenn County Board of Supervisors Meeting - 9:15am

**Public Comment Period**

Inclusive Dates for Comment: June 7-18, 2019

When and where was/will be the Public Hearing Notice(s) published or posted? List the dates and where below:

Date	Where (name of newspaper, website, or public place posted)
June 8, 2019	Newspaper: Sacramento Valley Mirror, Willows, CA 95988
June 7-18, 2019	CGTCAP Website: <i>CGTCAP.org</i>
June 7-18, 2019	Glenn County Health & Human Services Agency Website: <i>www.countyofglenn.net/dept/health-humanservices/welcome</i>

**\*Submit a copy of published notice(s) with the CAP Application for documentation purposes**



## Community Needs Assessment Process

(Organizational Standards 1.1, 1.2, 1.3, 2.2, 3.2, 3.3, 3.4, 3.5)

The CNA captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The CNA should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG Annual Report. The CNA should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

**Please indicate which combination of activities were used in completing the CNA, including when and how these activities occurred in the spaces below. If the activity was not used, please type N/A or Not Used.**

<b>Focus Groups</b>	CGTCAP Staff Planning Meeting (3/14/19)
<b>Asset Mapping</b>	n/a
<b>Surveys</b>	2019 CGTCAP Community Needs Assessment – online & paper surveys (2/21/19-3/21/19)
<b>Community Dialogue</b>	Orland Community Dinner (2/22/19); Glenn County CAP Board Meeting (4/9/19); Trinity County Affordable Housing Committee (local CoC) Meeting (4/18/19); Colusa-Glenn-Trinity CAP Board Meeting (4/24/19); Colusa County COC and CAP Board Meeting (5/15/19).
<b>Interviews</b>	n/a
<b>Public Records</b>	Public Notice: Sacramento Valley Mirror Newspaper (6/8/19)

**Date of most recent completed CNA:**

2/21/19 – 3/21/19

**Date CNA approved by Tripartite Board (most recent):**

(Organizational Standard 3.5.)

4/24/19 – Approved

**Your responses to the questions below should describe how the agency ensures that the CNA reflects the current priorities of the low-income population in the service area, beyond the legal requirements for a local public hearing of the CAP. Please be specific.**

1. For each key sector of the community listed below, summarize the information gathered from each sector and how it was used to assess needs and resources during the needs assessment process (or other planning process throughout the year). These sectors should include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.  
(Organizational Standard 2.2)

The Glenn County Community Action Department (GCCAD) was established in June 2018, after operating as the Community Action Division under the Glenn County Health & Human Services Agency. The GCCAD serves as the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) and is responsible for the CSBG administration in the tri-county area.

### ***Community Needs Assessment***

From February 21 through March 21, 2019, we conducted a Community Needs Assessment (CNA) survey in the tri-county area. The CNA was created and distributed primarily using SurveyMonkey, a web-based survey creation and distribution tool. A hard copy (paper) version of the survey was created for those unable to access the internet. The survey was offered in English and Spanish; however, the Spanish version was not available for distribution until March 4<sup>th</sup> due to unexpected translating issues. The 41 question survey was broken into two parts; the first half focused on quantitative data to assess the demographic information of the individual and his/her household, and the second half focused on the concerns the individual had about the community, as well as his/her needs and/or use of local services, which included qualitative and quantitative responses. Surveys were distributed in a variety of ways including: emailing a link to the survey, mailing paper copies of the survey to program participants, distributing business card sized flyers with a quick response (QR) code linked directly to the survey, and posting the survey link on the CGTCAP website ([cgtcap.org](http://cgtcap.org)). Additionally, we increased the public's access to the survey by posting to social media platforms, such as Facebook and Instagram, and using the county webpage ([www.countyofglenn.net](http://www.countyofglenn.net)). The lead Community Action partner agency in each county was responsible for distributing the survey to their own stakeholder groups in order to increase engagement with target populations of low-income program participants. Emails were sent to distribution lists maintained by lead agencies in each county. Distribution lists included the Dos Rios Continuum of Care (COC), which includes representatives from county government (program service providers), city government, economically disadvantaged, faith-based organizations, county schools, and concerned citizens from the private sector. Paper copies of the survey were mailed by case managers to their clients in an effort to encourage program participant feedback.

In Trinity County, the Human Response Network also incorporated the use of a raffle prize that included a complete pasta dinner, as an incentive for completing the survey.

During the survey collection period, a total of 516 individuals responded. The Glenn County Community Action Department was responsible for collecting and analyzing the survey responses on behalf of the CGTCAP. There were 272 responses in Glenn County (53%), 138 responses in Trinity County (27%), and 84 responses in Colusa County (16%). Of the total respondents, 77% identified themselves as female, and 67% were between 25 to 45 years of age. 50% of our respondents identified as married, and another 50% responded as having children in the home. Of our total respondents, 30% responded as having an annual income under \$30,000, and 31% identified as belonging to a minority group. Based on the CNA survey results data, we reached individuals who identified as belonging to the following stakeholder groups: county government (38%), community citizens (36%), program participants (9%), educators (5%), health care providers (3%), private businesses (2%), law enforcement (2%), Board of Supervisors (1%), faith-based organizations (1%), and 5% other.

2. Describe the causes and conditions that contribute to poverty affecting the community in your service area.  
(Organizational Standard 3.4)

The Community Needs Assessment (CNA) survey results provided insight on what our communities view as the main reasons contributing to poverty in their respective counties (see results for the top 5 below).

TOP 5 MAIN REASONS FOR POVERTY		
COLUSA COUNTY	GLENN COUNTY	TRINITY COUNTY
Jobs just are not available (26%)	Jobs just are not available (27%)	Substance abuse issues (29%)
Language barriers (21%)	Substance abuse issues (22%)	Jobs just are not available (25%)
Lack of training or specialized skills (20%)	Lack of training or specialized skills (19%)	Lack of training or specialized skills (16%)
Insufficient education (17%)	Lack of child care (18%)	Physical, mental, or other health issues (15%)
Lack of child care (15%)	Insufficient education (14%)	Lack of child care (15%)

On a quantitative level, the overall numbers show unavailable jobs, substance abuse issues, insufficient training/ education, and lack of child care, as the top contributors to poverty, and the qualitative data (write in responses) provided additional support to those concerns. Individuals in



Colusa County, expressed reoccurring concerns with lack of skills/ education being a barrier to accessing jobs and lack of child care (both due to availability or affordability). In Glenn County, concerns were expressed primarily focused on increasing available housing to everyone (families, seniors, those suffering from mental health issues) and increasing support to children and families through available after school programs, life skills training, and access to family resource centers to help families help each other. In Trinity County, respondents expressed concerns with the availability of drugs in the area and the need for positive role models and mentoring programs for youth.

Furthermore, the CNA collected data from individuals who identified as homeless (or had experienced times of homelessness), and asked those individuals to identify what factors contributed to their homelessness. Of the 132 responses, we learned that housing (availability and affordability) and income again rose to the top, while domestic violence and affordable health care also made the top five reasons. Additionally, three respondents stated "fire" as their cause of homeless but did not identify as living in one of the tri-counties. Our counties have received an influx of evacuees desperate for housing after being displaced by the Camp and Carr Fires, which destroyed thousands of homes in 2018. Residents who have been displaced, may not yet identify with belonging to here. Already limited housing supplies have been majorly impacted, and our communities in all three counties are researching ways to help. Another point of interest included, respondents who stated "other" reasons for homelessness. This option required a write in response, and answers included "places won't take my dog" and "bad credit/ bad choices" as reasons for homelessness.

3. Describe your agency's approach or system for collecting, analyzing, and reporting customer satisfaction data to the governing board.  
(Organizational Standard 1.3)

The Glenn County Community Action Department (GCCAD) staff utilized the 2019 Community Needs Assessment (CNA) results for analyzing community needs and program participant's satisfaction with our programs. Data results were assessed, and PowerPoint presentations were prepared specific to each county, as well as a tri-county overview presentation, which included both demographic information and analysis of the community needs and concerns. GCCAD staff presented the results at a variety of community meetings in the tri-county region, which included the CGTCAP Board Meeting. Due to the success of the CNA survey, the GCCAD staff is working to develop innovative strategies to continually assess and analyze customer satisfaction with our programs and services. We also are working to make our programs and efforts more transparent

by updating our CGTCAP website to make it more interactive through links and surveys. Outside of the CNA presentations, knowledgeable GCCAD staff regularly attend quarterly regional CGTCAP Board and local county CoC and CAP Board Meetings to provide updates on funding and services provided within the counties.

4. Describe how your agency collected and included current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for your service area.  
(Organizational Standard 3.2)

The 2019 CNA collected demographic information for respondents, which included questions identifying annual income levels, gender, age, and race/ethnicity. Data could be filtered by any question, which simplified the ability to analyze results based on any demographic identifier. For the three counties, 30% of our respondents reported having an annual household income less than \$30,000. 77% of our respondents were female, and 50% of respondents reported having children under the age of 18 in the home. When analyzing results and identifying our top priorities, we made sure our data was an accurate reflection of the low-income population. For instance, when determining how much individuals can comfortably afford for housing, we filtered the data to remove individuals with an annual income over \$30,000 (*see charts below*):



As depicted on the chart on the right, the average monthly cost of housing for individuals with an annual income less than \$30,000 is \$300-\$400 less than when the full data of all respondents was analyzed (i.e. the chart on the left).

5. Briefly summarize the type of both qualitative and quantitative data collected and analyzed as part of the needs assessment process.  
(Organizational Standard 3.3)

The CNA survey method of collection included both quantitative and qualitative data to assist in analyzing the responses and determine the community needs. Our CNA survey included opportunities for residents to select community priorities based on ranking and ordinal order, multiple choice, and write in responses for a variety of issues focused on community needs and concerns. A copy of our CNA survey is provided in the appendices.

6. Describe how the agency analyzes information collected from low-income individuals as part of the community needs assessment process.  
(Organizational Standard 1.1, 1.2)

GCCAD staff extensively reviewed the results of the CNA to look for trends and compared needs and issues in all three counties, as well as each county individually. It did not come as a surprise to the staff that the top two pressing issues identified in the CNA for all three counties were *income/ job instability* and *housing instability/ affordability*. As housing and income were top priorities, we conducted additional analysis in those areas and found that 79% of individuals feel that there is an insufficient number of living wage job opportunities available in their community, when living wage was defined as \$15 per hour. Our CNA also polled respondents to see how much they were currently paying per month for housing versus how much they could comfortably afford. We learned that individuals that identified as having an annual income less than \$30,000 still felt that what they were paying was too high compared to what they could afford. Stakeholders across the board expressed interest in increasing the number of available rental homes, apartments, or single family at a variety of price points. CGTCAP follows the Housing First model, as housing is a priority need in all counties. CGTCAP is continuing their efforts to apply for grant funding that will aid in rapid rehousing, housing relocation, and stabilization services for those experiencing homelessness or are at risk of becoming homeless.

## Community Needs Assessment Results

(Organizational Standard 3.4, 4.2, 4.3, CSBG Act Section 5.76(b)(12))

**Utilize the table below to list the needs identified in your Community Needs Assessment. If additional space is needed, insert a new row.**

### Needs Table

Needs Identified	Integral to Agency Mission (Yes/No)	Currently Addressing (Yes/No)	Agency Priority (Yes/No)
Income of job instability	Yes	Yes	Yes
Housing instability or affordability	Yes	Yes	Yes
Substance abuse disorders	Yes	Yes	Yes
Mental health/ wellness	Yes	Yes	Yes
Education or skills needed	Yes	Yes	Yes

For needs marked “no” in “Agency Priority”, please describe how the gap was identified, (CNA, surveys, focus groups, etc.) and why the gap exists (Federal rules, state rules, lack of funding/resources, etc.) Explain how your agency plans to coordinate services and funding with other organizations to address these service gaps. Include how you ensure that funds are not used to duplicate services. If you will not be coordinating services to address the service gaps, please explain why.

(CSBG Act Section 676b(3)(B),(5), State Assurance 12760)

The identified Community priorities align with the Colusa-Glenn-Trinity Community Action Partnership’s mission and priorities.

**Refer to Needs Table. For needs marked “yes” in “Agency Priority”, please stack rank according to priority, and complete the table below. If additional space is needed, insert a new row.**

**Priority Ranking Table**

Agency Priorities	Description of programs/ services/ activities	Community/ Family & Individual	Indicator/ Service Category (CNPI, FNPI, SRV)
1. Income or job instability	WIOA program & training services; Business Development; regional NCCC collaborative; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency.	Family & Individual	FNPI 1
2. Housing instability or affordability	Glenn County HHSA; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency; CGTCAP housing programs; Regional Housing Program Coordination; Dos Rios COC, Local COC, NPLH, Mental Health Housing Program; regional collaborative	Community/ Family & Individual	FNPI 5
3. Substance abuse disorders	Collaborate with Glenn County HHSA; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency; regional non-profits; CGTCAP delegate agencies; Public Health; AB-109 programs; counseling/ treatment services; referrals	Community	CNPI 1-6
4. Mental health/ wellness	Collaborate with Glenn County HHSA; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency; regional non-profits; CGTCAP delegate agencies; Mental Health; housing programs and harmony house; counseling services; referrals	Community	CNPI 1-6
5. Education or skills needed	WIOA program & training services, business development; partner with GCOE for adult education program services.	Family & Individual	FNPI 2 & 5



**Refer to the Priority Ranking Table. Complete the table below to identify the reporting strategies for each Indicator/Service Category as identified in the Priority Ranking Table. If additional space is needed, insert a new row.**

**Reporting Strategies Table**

<b>Indicator/ Service Category (CNPI, FNPI, SRV)</b>	<b>Measurement Tool</b>	<b>Data Source, Collection Procedure, Personnel</b>	<b>Frequency of Data Collection and Reporting</b>
FNPI 1	Skills assessment, pre and post report	Case files; case notes, documentation on job development; CAA/WIOA staff	Intake; quarterly reporting
FNPI 5	Intake application; case plan;	Case files; case notes; documentation on housing assistance; CAA/Housing staff	Intake; monthly assessment and exit interview
CNPI 1-6	Client plan; referral to Health & Human Services Substance Abuse Programs; co-case plan	Case plan documentation; referral; CAA Staff & Substance Abuse Counselor	Intake; monthly co-case plan meetings; exit interview
CNPI 1-6	Client plan; referral to Health & Human Services Mental Health Programs; co-case plan	Case plan documentation; referral; CAA Staff & Mental Health Counselor	Intake; monthly co-case plan meetings; exit interview
FNPI 2 & 5	Skills assessment; pre and post report; case plan; certificates of completion	Case files; case plan; case notes; documentation; referral to Office of Ed. (Adult Education)	Intake; monthly assessment; exit interview

**Service Delivery System**

(CSBG Act Section 676(b)(3)(A))

1. Describe the overall Service Delivery System for services provided with CSBG funds and describe how your agency's services enhance and/or differ from those offered by other providers, i.e. bundled services— please include specific examples

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) staff conducts face-to-face intake appointments at the various tri-county offices. Clients complete the application for services needed, and provide the appropriate verifications that are required. For example, if the client is requesting transportation services, they complete a CSBG intake application and submit verifications; if eligible, the client receives bus tickets at that time. If the client is requesting eviction prevention assistance, they complete a CSBG intake application and submit verifications; if eligible, payments gets processed and a check goes to the landlord. The CGTCAP offers wrap-around services to assist individuals and families requesting assistance, in addition to CSBG programs. CSBG

programs are offered in Colusa, Glenn, and Trinity counties through partnership with lead agency's and sub-contractors.

The Glenn County Community Action Department sub-contracts with local agencies in Colusa and Trinity Counties to provide programs and supportive services for low-income and vulnerable populations to assist with self-sufficiency services. The CSBG programs adhere to income eligibility requirements of 100% FPL and obtain documentation supporting the need requested by residents.

2. Please describe the agency's service delivery system. Include a description of your client intake process or system. Also specify whether services are delivered via direct services or subcontractors, or a combination of both.

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) is administered by the Glenn County Community Action Department (GCCAD), which provides direct services in Glenn County to residents. In combination with the utilization of sub-contractors in Colusa and Trinity Counties, the CSBG programs are available for residents in the tri-county area. The GCCAD is responsible for administering, managing, and applying for funding for the three counties to ensure programs and services are available for low-income residents in the tri-county region. The CSBG funds are leveraged in the tri-county area to administer and provide multiple programs and services, such as: Housing, Energy, Job Development and Training, Weatherization and Rehabilitation, Supportive Services, and coordination of the Continuum of Care for housing stability in the three counties. CGTCAP leverages over \$3M in program funding through CSBG administration.

The CGTCAP staff conducts face-to-face intake appointments at the various tri-county offices. Clients complete the application depending on what service are needed, income eligibility is verified and CSBG or leveraged program documentation is obtained. If the client is requesting transportation services, they complete a CSBG intake application and submit verification; if eligible, the client receives bus tickets at that time. If the client is requesting eviction prevention and/or energy assistance, the client goes through the same process as indicated above; if eligible, payments get processed and a check is sent to the landlord or to the appropriate vendor, within 2 weeks. There is a coordinated entry approach that has been developed among each county to ensure clients are provided direct assistance and assist with accessibility of services.

3. Please list your agency's programs/services/activities funded by CSBG, including a brief description, why these were chosen, how they relate to the CNA, and indicate the specific type of costs that CSBG dollars will support (ex: staff salary, program support, case mgmt., T/TA, etc.)

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) administers the CSBG funds for the three counties. The services are provided directly by Glenn County Community Action

Department (GCCAD) and subcontracts directly with Colusa and Trinity County partnering organizations for the delivery of services in the tri-county region. The CSBG funds are leveraged to provide multiple programs and services within the tri-county region totaling over \$6M in funding. The CGTCAP provides programs and service in 4 key areas including housing, energy/ weatherization, employment services, and supportive services. CSBG funds are leveraged with other funding sources to provide short- and medium-term rental assistance, utility assistance, security deposits, habitable necessities (beds, bedding, basic kitchen items, etc.), self-sufficiency services, and per HUD standards, a housing quality standard inspection is performed on all properties to ensure the unit is habitable.

Energy and weatherization is provided to residents of all three counties. These services include: assistance with utility payments in order prevent eviction and/or disconnection of energy services, installment of more energy efficient household appliances (including water heater, HVAC, cook stove and range, wood stoves, etc.), weather stripping of windows and doors, instillation of wall and attic insulation, and window and door replacement. Items replaced depend on the findings of home's completed energy audit with the overarching goal of improving the home's energy efficiency. This increase of energy efficiency has been found to dramatically decrease the client's utility cost, which creates a significant decrease in their overall energy burden. Therefore, this increases the household's income resulting in additional revenue going into the local community. We project that this will result in a more robust overall economy throughout our tri-county region.

The GCCAD employment services, through the mandated WIOA (Workforce Innovation Opportunity Act) program, leverages other funding to provide job and business-related services. These services include assistance with job obtainment, layoff aversion, job-seeker services, computer access for resume and cover letter writing, tips on applications and interviewing, work support, online assistance to job services, education services, ancillary services (work clothes, etc.), and referrals to unemployment services. These services are offered to youth and adults.

The GCCAD and subcontractors provide supportive services to the tri-county area. These services include but are not limited to: workforce clothing, first-months' rent and eviction prevention, hygiene products, food and dry goods, essential items needed to obtain and keep a job, obtaining identification documents and vital records, emergency assistance, assistance with transitional housing and emergency shelter, education and guidance regarding household and budget management, assistance with developing independent life skills in order to reach self-sufficiency, access to office equipment and computers, transportation assistance for local and distance medical appointments due to the rural nature of our communities and lack of diverse medical services, and

senior services. GCCAD provides VITA services to clients by assisting clients with tax preparation with the target to help low income individuals obtain EITC (Earned Income Tax Credit). This service is provided in order to bring more federal dollars into the community and to help clients be self-sufficient by increasing their income.

Many of our clients were given the opportunity to participate in the Community Needs Assessment (CNA). Income/job instability, housing instability/affordability, mental health/wellness, substance use disorders, and education or skill needs were identified as top priorities throughout the County on the CNA survey. CSBG dollars will provide program support. During our CNA process, community members indicated that employment readiness skills were important to their success. We continue to look for ways to provide a wider breadth of services to our community. CSBG dollars are also utilized for administration, staff salaries, and training costs for CSBG-related programs.

### ***Sub-contractors: Colusa & Trinity Counties***

The GCCAD is the administrative entity for CGTCAP, which combines direct services and funds subcontractors in Colusa and Trinity County through local organizations to provide CSBG-related program services. In 2018/2019, the following services were contracted:

- Colusa Delegates provided medical transports and provided computer access and literacy for elderly and low income individuals. CSBG dollars provided staff salaries for medical transport and program support for both programs.
- Trinity Delegates provided free nutritious meals to Seniors, community food vouchers, shelter support, and housing gaps. For all of our programs and services, leverage funding to improve outcomes.

## **Linkages and Funding Coordination**

(Organizational Standards 2.1-2.4)

(CSBG Act Section 676b(1)(B), (1)(C), (3)(C), (3)(D), (4), (5), (6), (9))

(State Assurance 12747, 12760, 12768)

1. Describe how your agency coordinates funding with other providers in your service area. If there is a formalized coalition of social service providers in your service area, please list the coalitions by name, who participates, and methods used by the coalition to coordinate services/funding. (Organizational Standard 2.1, CSBG Act Section 676(b)(1)(C),(3)(C))

The Glenn County Community Action Department administers the regional Dos Rios Continuum of Care (CoC), composed of multiple regional representatives to help identify funding needs. The tripartite CoC board is active and provides ideas and support in coordinating funds with other



service providers. The CoC Board acts as a coalition of social service providers in our area.

Coordination is done on a regular basis through quarterly CoC meetings and throughout the year to ensure collaboration and cohesion. The CoC is comprised of community members, elected officials, representatives of the economically disadvantaged, and representatives of private enterprise.

2. Provide information on any memorandums of understanding and/or service agreements your agency has with other entities regarding coordination of services/funding.  
(Organizational Standard 2.1)

As part of a three-county Community Action Partnership, the CGTCAP has a number of Memorandums of Understanding (MOUs). As the partnership's Administrative Entity, the Glenn County Community Action Department has entered into subcontracting MOUs with providers in Colusa and Trinity counties. In Colusa County, agreements were created with the county library and the transit system. For Trinity County, agreements were created with the Human Response Network (HRN) and the Golden Age Center to provide supportive services for clients. Our agency has financial and non-financial MOUs/ agreements in place to obtain services for CSBG clients.

3. Describe how your agency utilizes information gathered from key sectors of the community:
  - a. Community-Based
  - b. Faith-Based
  - c. Private sector (local utility companies, charitable organizations, local food banks)
  - d. Public Sector (social services departments, state agencies)
  - e. Educational Institutions (local school districts, colleges)

Describe how your agency will coordinate and partner with other organizations in your service area. (Organizational Standard 2.2, CSBG Act Section 676(b)(3)(C), (9))

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) coordinates services and promotes programs with local and regional partners to maximize CSBG funding impact.

- A) Our community partners and their feedback are vital to the success of our agency. We utilized community-based information through the distribution and collection of the recent Community Needs Assessment and open feedback from CGTCAP staff, service providers, and stakeholders.
- B) Our agency consists of faith-based partners, who are also active CAP Board members.
- C) Our agency receives referrals from faith-based organizations in our community, and we have partnerships with local churches who help serve the community through clothing and food donations centers. Our agency works with local food banks, donation centers, and local businesses to help provide basic needs to clients.
- D) Our agency works closely with other public sector agencies, such as the county's Health and Human Services Agencies, consisting of Social Services, Mental Health, and Public Health

departments, through a Coordinated Entry System. This is to ensure clients who qualify for services are able to apply and referrals provide access to services on a timely manner. Our agency also works closely with state agencies, such as CSD, HCD, HUD and CalCAPA to obtain funding, compliance updates, and technical assistance/ information.

E) Our agency works closely with local school districts and colleges to aid families with adult/ children education, job training/skills, and educational support for families.

GCCAD staff participate in local and regional collaborative efforts to address on-going coordination among agencies, organizations, and institutions serving CSBG clients.

4. Describe how services are targeted to low income individuals and families and indicate how staff is involved, i.e. attend community meetings, I&R, etc. Include how you ensure that funds are not used to duplicate services.

(CSBG Act Section 676(b)(3)(C), 676(b)(9), State Assurance 12760)

The Colusa-Glenn-Trinity Community Action Partnership partners with various community services providers that provide services to low income individuals. These partners include but are not limited to: Health and Human Services agencies in Colusa, Glenn, and Trinity counties and Colusa County Family Action Centers. We have developed a database to ensure that the funds are not used for duplicate services, which requires organization and team involvement. Ultimately, our agency partners with local/ regional providers and the community as a whole to ensure our most vulnerable, low-income population is served through direct services, via subcontractors, resources, and referrals. Our agency continues to explore other opportunities and partnerships in order to fill service gaps. Our staff attend local community meetings, coalitions, and network meetings as a participant and to collaborate with local, regional, and state partners. This is a strategy incorporated to increase program awareness, outreach efforts, and collaboration with partners, and to gather community input, which-in-turn is utilized to leverage funding, opportunities, and maximize local/regional impact for low-income and vulnerable residents.

5. If your agency is a Migrant and Seasonal Farmworker (MSFW) agency, describe how you will coordinate plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries. If your agency is not a MSFW, please mark N/A.

(State Assurance 12768)

N/A

6. Describe how your agency will leverage other funding sources and increase programmatic and/or organizational capacity. Describe your agency's contingency plan for potential funding reductions.

(State Assurance 12747)

The Colusa-Glenn-Trinity Community Action Partnership has utilized various funding sources in order to better serve our clients. We are grateful for the CSBG funding allotment and use these funds as leverage to obtain additional funds that require matching. We are continually searching for additional funding sources with the main goal of increasing programmatic and organizational capacity. For instance, we recently added a part-time Public Service Employee to our Community Action Housing Case Management staff in order to meet the growing needs of our client base. Furthermore, our agency has a healthy partnership with our local Health and Human Services Agencies in order to leverage funding opportunities and share best practices. In addition, we continue to explore other opportunities and partnerships in order to fill gaps and build capacity with the ultimate goal of reducing poverty.

7. Describe how your agency communicates its activities and its results to the community, including how the number of volunteers and hours are documented. (Organizational Standard 2.3, 2.4)

In compliance with state and federal law, our agency has maintained transparency with our community. The services that we provide are available at our agency and on county websites, with program details and information on how to apply for services in the areas prioritized by our community residents. Our website (*cgtcap.org*) will be updated and revised in the 2020-2021 period to improve our platform of information, access to services, volunteer opportunities, applications for programs, program outreach efforts, and events promotion to invite residents to attend. Currently, our events have a flyer developed and on-site a sign-in sheet is available to capture resident information, requests for services, and volunteer opportunities. Our website and flyers highlight program outreach information, as well as start and end times for the event. This information is kept with agency staff to document client inquiries for follow-up and volunteer hours served to each event. We take pride in our community's involvement in activities and express our deepest appreciations in addition to communicating volunteer hours to the Community Action Board program reports and the County's Board of Supervisors. We continue to explore more efficient methods for tracking numbers of volunteers and their hours, as well as promoting available volunteer opportunities throughout the community.

8. Describe how your agency will address the needs of youth in low-income communities through youth development programs and promote increased community coordination and collaboration in meeting the needs of youth. Describe how your agency will contribute to the expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as: programs for the establishment of violence-free zones that would involve youth development and intervention models like youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs.



Through partnerships with Glenn County's McKinney-Vento Homeless Assistance Program, Health and Human Services Agency (Social Services), Community Action Workforce Innovation Services, and other community partners, our agency assists youth in our community. Current youth services include: youth development programs, drug and crime prevention, job obtainment and retention services, and life skills training. Through the recent Community Needs Assessment Survey, it is evident that our community sees youth as a vulnerable population that needs attention. We were recently awarded Homeless Emergency Assistance Program (HEAP) grant funding and will use part of these funds to aid youth with housing in our community. Additionally, our agency is working with key stakeholders throughout the community to address gaps in youth services.

9. Describe how your agency will provide employment and training activities. If your agency uses CSBG funding to provide employment and training services, describe the coordination of employment and training activities as defined in Section 3 of the Workforce and Innovation and Opportunity Act [29 U.S.C. 3102].  
(CSBG Act Section 676(b)(5))

Our Glenn County Community Action Department administers the state mandated Workforce Innovation Opportunity Act (WIOA program). CSBG funds are leveraged to provide a number of important services. Through WIOA, our community receives job and business related services. Our agency works closely with other county departments to provide services to local businesses, their employees, and potential businesses who are looking to begin operations or relocate to our area. We assist with layoff eversion and rehiring if a business is closing. Our agency assists new businesses with the process from prehire to business, including connecting job seekers with potential employers and the hiring process. Additionally, WIOA services include: job fairs and recruitments with various employment opportunities. We partner with RUSH Personnel for hiring services, and the County Office of Education for GED, High School diploma, and/or citizenship obtainment, in addition to connecting individuals with English as a Second Language services. We have partnerships with local colleges, high schools, and businesses in order to improve education and employment opportunities.

WIOA assists with employment for youth and adults in addition to employment preparation, including job training, assistance with unemployment registration and filing, paid work experience through WEX, perform career assessments to help connect employees and compatible employers with the overarching goal of matching them with sustainable employment and improving job retention, and assisting individuals to get accepted into college or job training programs. We have

great relationships with our partners and send referrals to assist with various services, which include but are not limited to, connecting migrant workers with labor board, recording expungement, and filing for unemployment services. These funds help to provide ancillary services to clients that are not covered under WIOA funding. These ancillary services include but are not limited to, assistance with purchasing required uniforms (e.g. skidfree shoes and polo shirts) and basic certifications (e.g. ServeSafe). By providing these ancillary services, clients are able to obtain employment. Recently, Glenn County has began referring individuals to a new trucking school. This effort has been a multiagency collaboration, which included work with the Department of Education and organizations in neighboring counties.

Our agency partners with Colusa and Trinity County WIOA agencies, Health and Human Services, and Employment Coalitions to improve job development opportunities in the region. Our agency actively participates in job development, training, and employment supportive services through our North Central Counties Consortium (NCCC) collaboration to strengthen services for our residents in seeking stable employment and living wage opportunities. Our commitment to employment and training will remain during 2020-2021, and we will continue building opportunities in an effort to respond to the CNA results indicating this area as a priority in the region.

10. Describe how your agency will provide emergency supplies and services, nutritious foods, and related services to counteract conditions of starvation and malnutrition among low-income individuals.

(CSBG Act Section 676(b)(4))

The Colusa-Glenn-Trinity Community Action Partnership staff throughout our three counties, continually refer clients to other local available services. We partner with county Health and Human Services Agencies in the three counties with the goal of preventing malnutrition and counteracting starvation. Clients are able to sign up for CalFresh, WIC, and other health services. Specifically, in Trinity County, we subcontract with a delegate agency called Golden Age to provide seniors with free and nutritious meals. Following the 2018 natural disasters (Carr and Camp Fires) in our communities, our agency has taken a primary role in disaster relief through opening and operating a community donation center and assisting with emergency shelter operations. During this time, our team organized community volunteers and worked with faith-based partners to ensure evacuees were provided with basic needs, food, clothing, gas cards, and emergency gift cards, and connected them to county services through a wrap-around service model. Delivery of emergency supplies, food, and basic needs were coordinated through partnerships and local community financial donations. Our community has seen much change since the recent disasters and

continues to look for opportunities to improve our response in future unforeseen emergency situations as we examine best practices for serving our community.

11. Describe how your agency will ensure coordination between antipoverty programs in each community in the State, and ensure where appropriate, that the emergency energy crisis intervention programs under title XVI (relating to low-income home energy assistance) are conducted in the community.  
(CSBG Act Section 676(b)(6))

For more than 30 years, our agency has been the primary provider for antipoverty services for our three counties. We continue to be compliant with Title XVI as we use state and federal funding to serve clients who are experiencing emergency energy crises. Our programs include but are not limited to: LiHEAP (Low-income Home Energy Assistance Program) that assists/ supplements client utility payments and weatherizes home, and the Dollar Energy Program that provides REACH services (Relief of Energy Assistance Through Community Help). In an effort to provide increased coordination throughout our three counties, we participate in various forms of communication including but not limited to email, teleconferences, and face-to-face conversations. Through these conversations, our professional relationships have improved, which helps to keep the conversation open and foster partnerships. When appropriate and with the highest level of confidentiality, individual client cases are discussed to improve coordination of services to provide wrap around services. We continue to apply for more funding to leverage CSBG funds in order to better assist clients. We work with consultants and lead internal meetings with Community Action staff and other private and public partners. With the 2020/2021 RFP, we will be focusing on the top five (5) pressing issues that were indicated through our Community Needs Assessment Survey. These top five (5) issues facing our communities are similar but differ slightly throughout our three counties:

TOP 5 PRESSING ISSUES FACING COMMUNITY		
COLUSA COUNTY	GLENN COUNTY	TRINITY COUNTY
Income or job instability (29%)	Income or job instability (29%)	Income or job instability (27%)
Housing instability or affordability (28%)	Housing instability or affordability (27%)	Housing instability or affordability (27%)
Education or skill needs (15%)	Mental health/ wellness (16%)	Substance use disorders (18%)
Substance use disorders (15%)	Substance use disorders (15%)	Mental health/ wellness (16%)
Mental health/ wellness (12%)	Education or skill needs (14%)	Being a single parent household (13%)

We will continue to provide existing services to clients as they pertain to these priorities and will explore additional programs and services to meet the community needs.



The Colusa-Glenn-Trinity Community Action Partnership also serves as the lead administrator for the Dos Rios Continuum of Care (CoC), a HUD required collaborative to leverage housing programs to increase access to housing for low-income and vulnerable populations in the three counties. Colusa, Glenn, and Trinity counties comprise the Dos Rios CoC addressing a collaborative approach to increase housing capacity in our rural communities. This connects our communities to the statewide group of antipoverty service providers and allows us to draw federal housing funds to leverage with local regional dollars to address our regional 10-year Homeless Plan. We have created professional relationships with other Community Action Agencies and housing organizations throughout the state and nation. This provides us an opportunity to share information and learn what is working and not working throughout other agencies.

12. Describe how your agency will use funds to support innovative community and neighborhood-based initiatives, which may include fatherhood and other initiatives, with the goal of strengthening families and encouraging effective parenting.

(CSBG Act Section 676(b)(3)(D))

Our agency established and developed a wrap-around service delivery model with a coordinated intake process throughout the three counties and provided staff with appropriate training. This has helped our agency work towards a more stream-lined case management and outcome-based focus. Coordination of data, tracking, and outcomes were captured to reflect program progress, results, and accountability to funding sources, through a ROMA model. The CGTCAP administers and reports findings to the local and regional Continuums of Care (COCs) to seek funding for housing in the region. During this CSBG funding cycle, planning efforts increased between CGTCAP and regional service providers. The agency increased their competitiveness through a regional coordinated approach. New funding sources have been secured in order to seek additional housing services and programs for low-income residents in the three counties, which we will continue developing through 2020-2021 as indicated a priority through community's input. Housing funding and programs increased in 2018 due to the coordination efforts, data, results and outcome measures being tracked effectively.

As a result of the 2018 Camp Fire in our neighboring (Butte) county, the CGTCAP rose to aid victims of the devastating disaster. In collaboration with the Glenn County Emergency Operation Center (EOC) lead by the Glenn County Health and Human Services Agency, our agency helped open and operate an emergency shelter in Glenn County, in addition to a donation center. We partnered with a local faith-based organization to receive monetary and material community donations. The donation center was staffed by Community Action employees and over 100 community volunteers. While the emergency shelter closed following the initial aftermath of the

disaster, the donation center served our community for more than three (3) months. With the closing of the emergency shelter, space was donated by a local business person (free of charge) for the donation center to continue operations. While the donation center was open, almost \$27,000 and 800 Camp Fire evacuees were served. Our agency continues to assist Camp Fire victims as they continue to search for housing and supportive services in Glenn County. Glenn County has become a relocation area for fire victims, and many have established their new residence in our county.

This year, the CGTCAP hired a Program Manager to specifically address the continued challenge of poverty and homelessness throughout our communities. This position serves a regional need and works directly with housing providers to increase structure in our local and regional CoCs. This manager has successfully applied for and obtained state and federal grants to assist with homeless prevention, community engagement, and potential housing infrastructure projects. We have seen an increase in infrastructure throughout the local/ regional CoC and CAP Boards, as well as establishment of collaborative projects with elected officials, business owners, and community members. We foresee an increase in community engagement, decrease in homelessness, and increase in utilization of county services as potential outcomes for this initiative. CSBG funds have specifically been used for this approach by allowing for more involvement in the community and an increase in infrastructure and leveraging of other funding.

## Monitoring

(CSBG Act Section 678D(a)(1)(B))

1. Describe your agency's specific monitoring activities and how they are related to establishing and maintaining the integrity of the CSBG program, including your process for maintaining high standards of program and fiscal performance.

The Glenn County Community Action Department (GCCAD), serves as the administrator for the Colusa-Glenn-Trinity Community Action Partnership, which adheres to Glenn County's Department of Finance protocols, practices, and procedures. GCCAD adheres to county budgetary control procedures, generally accepted accounting principals, and pertinent state/ federal rules and regulations. We follow the GASB and OMB circulars, which ensure integrity, accountability and proper stewardship of local, state, federal and private foundation funds. A separation of financial functions is implemented at every level to safeguard assets. All systems are flow charted, documented in a county board approved Finance Policy/ Procedure manual, and reviewed internally for strong preventive controls. Financial and grant reports are generated and reviewed by

agency management and the CAP Board of Directors. On-going monitoring occurs through: annual assessment, two independent annual audits, various grant/program reviews, and monitoring by funding entities and state agencies, as well as internal county staff to ensure fiscal and programmatic compliance. When monitored/ audited either by internal staff or external via state agencies/ independent auditors, a sample of all fiscal operations and grant program files are reviewed, usually at random, and determined if proper accounting and grant compliance has been performed on each item. Results are communicated so continued compliance can be achieved. The County also has an audit committee which provides oversight of the annual audit and other relevant issues. Finance staff are trained in OMB and are knowledgeable about federal regulatory and grant requirements.

A sampling of monitoring activities may include:

- Program assessments to monitor an individual program's compatibility with the agency's mission of self-sufficiency, ability to maintain funding without CSBG or administrative assistance (sustainability) and efficacy with partners.
- Client surveys monitor satisfaction with timeliness of services, treatment by staff in customer service, services provided and awareness of CSBG programs or leveraged programs.
- Agency staff engagement surveys and SWOT analysis are conducted to capture staff satisfaction with job related training, supervision, administration/management, communication, safety, understanding of mission and strategic plan.
- Partner and community surveys are provided every two-years in alignment with the CAP Plan, to measure community needs and priorities. This effort assists in the identification of programs effectiveness and areas of development to improve CSBG program services.

2. If your agency utilizes subcontractors, please describe your process for monitoring the subcontractors. Include the frequency and type (i.e., onsite, desk review, or both)

In accordance with the Glenn County Department of Finance protocols, our agency administers monitoring processes and requirements of documentation from sub-contractors in adherence to financial accounting approved practices. We adhere to fiscal and grant eligibility monitoring for all subcontractors on a quarterly basis. Our agency conducts desk audits and provide feedback with recommendations for improvement, if necessary. Our goal for 2020-2021 is to complete more onsite audits with subcontractors and hold a contract and budget/fiscal training for new granted delegate agencies.

3. Describe how your agency ensures that cost and accounting standards of the Office of Management and Budget (OMB) are maintained.  
(CSBG Act Section 678D(a)(1)(B))

The Glenn County Community Action Department, serves as the administrative entity for the Colusa-Glenn-Trinity Community Action Partnership, which adheres to Glenn County's Department of Finance protocols, practices, and procedures. Costs are allocated through acceptable accounting principles such as time studies, FTEs, and/ or space allocations. This ensures that programs are allotted their fair share of costs. The agency adheres to county budgetary control procedures, generally accepted accounting principals, and pertinent state/federal rules and regulations. The agency follows the GASB and OMB circulars, which ensure integrity, accountability and proper stewardship of local, state, federal and private foundation funds. A separation of financial functions is implemented at every level to safeguard assets. All systems are flowed charted, documented in a county board approved Finance Policy/Procedure manual, and reviewed internally for strong preventive controls. Financial reports are generated and reviewed by agency management and the CAP Board of Directors. On-going monitoring occurs through: annual assessment, two independent annual audits, various reviews, and monitoring by funding entities, state agencies, as well as internal county staff to ensure fiscal and programmatic compliance. When monitored/ audited either by internal staff or external via state agencies/ independent auditors, a sample of all fiscal operations are reviewed, usually at random, and determined if proper accounting and grant compliance has been performed on each item. Results are communicated so continued compliance can be achieved. Finance staff are trained in OMB and are knowledgeable about federal regulatory and grant requirements.

## **Data Analysis and Evaluation**

(Organizational Standards 4.3, 4.4)  
(CSBG Act Section 676(b)(12))

1. Describe your methods for evaluating the effectiveness of programs and services, including the frequency of evaluations.  
(Organizational Standard 4.3)

The agency adheres and will continue to assess program/ services effectiveness through a results, outcome-based management and accountability evaluation model. All services get final approval from supervising staff on a daily basis as a method of evaluating daily deliverables. During frequent Community Action staff/ team meetings, the program impact is assessed through on-going deliverable and performance discussion. Best practices are reviewed, and the team debriefs on progress of services. The staff meeting analyzes practices and service gaps with the ultimate goal of providing effective service delivery and evaluate compliance to program requirements. Our



focus continues to be program effectiveness, alignment with partnerships, and leveraging funds to provide wrap around services to better serve our clients.

2. Describe how your agency ensures that updates on the progress of strategies included in your CAP are communicated to your board annually.  
(Organizational Standard 4.4)

The agency adheres to our organizational standards, bylaws, and agency reporting requirements, in which program reports are communicated to the CGTCAP Board of Director's on annual basis and how the reports align with the CGTCAP Strategic Plan and CAP Plan. In addition, an annual strategic progress report is presented to the regional Dos Rios CoC Governing Board during one of their quarterly board meetings. Our agency provides updated documents and email communication of changes to all of our CAP partners.

3. Provide 2-3 examples of changes made by your agency to improve service delivery to enhance the impact for individuals, families, and communities with low-incomes based on an in-depth analysis of performance data.  
(CSBG Act Section 676(b)(12))

1. In June 2018, the Glenn County Community Action Department (GCCAD), the administrative entity for the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP), became an independent county department. For the last 30 years, it has served as a division under the Glenn County Health and Human Services Agency. This allowed GCCAD to operate independently and focus on the management of the CGTCAP operations.
2. In March 2019, the GCCAD physically moved to a primary headquarter location in the city of Orland, CA (northern Glenn County), thus, co-locating our program (WIOA, Housing and Energy, Business Development, Weatherization) and administration teams in one location. Before this move, staff were available in the northern part of the county on a case-by-case basis or by appointment. Now, staff is available for walk-in clients and accessible under one location that serves 75% of the residents in Glenn County. Based on the relocation, the staff is implementing a coordinated entry approach, cross-training staff to provide wrap-around services and minimize financial assistance timeframes to support clients. Staff feel supported through this new change, as it assists in their own learning, professional development, and ability to work under a collective impact model. The community's feedback and response has been positive, and this change has helped instill confidence in our agency's ability to respond to the community's input. Additionally, our agency has staff continues to co-locate within the Health and Human Services Agency offices in Willows, CA (south Glenn County). This change will improve access to services for our clients and improve service delivery.

## Appendix A

### Organizational Standards

#### MAXIMUM FEASIBLE PARTICIPATION

##### CATEGORY ONE: CONSUMER INPUT AND INVOLVEMENT

**Standard 1.1** The organization/department demonstrates low-income individuals' participation in its activities.

**Standard 1.2** The organization/department analyzes information collected directly from low-income individuals as part of the community assessment.

**Standard 1.3** The organization/department has a systematic approach for collecting, analyzing, and reporting customer satisfaction data to the governing board.

##### CATEGORY TWO: COMMUNITY ENGAGEMENT

**Standard 2.1** The organization/department has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

**Standard 2.2** The organization/department utilizes information gathered from key sectors of the community in assessing needs and resources, during the community assessment process or other times. These sectors would include at minimum: community-based organizations, faith-based organizations, private sector, public sector, and educational institutions.

**Standard 2.3** The organization/department communicates its activities and its results to the community.

**Standard 2.4** The organization/department documents the number of volunteers and hours mobilized in support of its activities.

##### CATEGORY THREE: COMMUNITY ASSESSMENT

**Private Agency - Standard 3.1:** Organization conducted a community assessment and issued a report within the past 3-year period.

**Public Agency - Standard 3.1:** The organization/department conducted a community assessment and issued a report within the past 3-year period, if no other report exists.

**Standard 3.2:** As part of the community assessment the organization/department collects and analyzes both current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s).

**Standard 3.3:** The organization/department collects and analyzes both qualitative and quantitative data on its geographic service area(s) in the community assessment.

**Standard 3.4:** The community assessment includes key findings on the causes and conditions of poverty and the needs of the communities assessed.

**Standard 3.5:** The governing board or tripartite board/advisory body formally accepts the completed community assessment.

## **VISION AND DIRECTION**

### **CATEGORY FOUR: ORGANIZATIONAL LEADERSHIP**

**Standard 4.2:** The organization's/department's Community Action Plan is outcome-based, anti-poverty focused, and ties directly to the community assessment.

**Standard 4.3:** The organization's/department's Community Action Plan and strategic plan document the continuous use of the full Results Oriented Management and Accountability (ROMA) cycle. In addition, the organization documents having used the services of a ROMA-certified trainer (or equivalent) to assist in implementation.

**Standard 4.4:** The tripartite board/advisory body receives an annual update on the success of specific strategies included in the Community Action Plan.

### **CATEGORY FIVE: BOARD GOVERNANCE**

**Standard 5.1:** The organization's/department's tripartite board/advisory body is structured in compliance with the CSBG Act

**Standard 5.2:** The organization's/department's tripartite board/advisory body either has:

1. Written procedures that document a democratic selection process for low-income board members adequate to assure that they are representative of the low-income community, or
2. Another mechanism specified by the State to assure decision-making and participation by low-income individuals in the development, planning, implementation, and evaluation of programs.

## **Appendix B**

### **State Assurances**

California Government Code 12747 (a): Community action plans shall provide for the contingency of reduced federal funding.

California Government Code § 12760: CSBG agencies funded under this article shall coordinate their plans and activities with other agencies funded under Articles 7 (commencing with Section 12765) and 8 (commencing with Section 12770) that serve any part of their communities, so that funds are not used to duplicate particular services to the same beneficiaries and plans and policies affecting all grantees under this chapter are shaped, to the extent possible, so as to be equitable and beneficial to all community agencies and the populations they serve.

California Government Code §12768: Migrant and Seasonal Farmworker (MSFW) entities funded by the department shall coordinate their plans and activities with other agencies funded by the department to avoid duplication of services and to maximize services for all eligible beneficiaries.

## Appendix C

### Federal Assurances and Certification

#### **CSBG Services**

**676(b)(1)(A)** *The State will assure “that funds made available through grant or allotment will be used –*

*(A) to support activities that are designed to assist low-income families and individuals, including families and individuals receiving assistance under part A of title IV of the Social Security Act (42 U.S.C. 601 et seq.), homeless families and individuals, migrant or seasonal farm workers and elderly low-income individuals and families, and a description of how such activities will enable the families and individuals—*

- (i) to remove obstacles and solve problems that block the achievement of self-sufficiency, (including self-sufficiency for families and individuals who are attempting to transition off a State program carried out under part A of title IV of the Social Security Act);*
  - (ii) secure and retain meaningful employment;*
  - (iii) attain an adequate education, with particular attention toward improving literacy skills of low-income families in the communities involved, which may include carrying out family literacy initiatives;*
  - (iv) make better use of available income;*
  - (v) obtain and maintain adequate housing and a suitable environment;*
  - (vi) obtain emergency assistance through loans, grants or other means to meet immediate and urgent family individual needs; and*
  - (vii) achieve greater participation in the affairs of the communities involved, including the development of public and private grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*
- 
- (I) document best practices based on successful grassroots partnerships with local law enforcement agencies, local housing authorities, private foundations, and other public and private partners to;*
  - (II) strengthen and improve relationships with local law enforcement agencies, which may include participation in activities such as neighborhood or community policing efforts;*

#### **Needs of Youth**

**676(b)(1)(B)** *The State will assure “that funds made available through grant or allotment will be used-*

*(B) to address the needs of youth in low-income communities through youth development programs that support the primary role of the family, give priority to the prevention of youth problems and crime, and promote increased community coordination and collaboration in meeting the needs of youth, and support development and expansion of innovative community-based youth development programs that have demonstrated success in preventing or reducing youth crime, such as--*

- (i) programs for the establishment of violence-free zones that would involve youth development and intervention models (such as models involving youth mediation, youth mentoring, life skills training, job creation, and entrepreneurship programs); and*
- (ii) after-school child care programs;*

### **Coordination of Other Programs**

**676(b)(1)(C)** *The State will assure “that funds made available through grant or allotment will be used to make more effective use of, and to coordinate with, other programs related to the purposes of this subtitle (including State welfare reform efforts*

### **Eligible Entity Service Delivery System**

**676(b)(3)(A)** *a description of the service delivery system, for services provided or coordinated with funds made available through grants made under section 675C9(a), targeted to low-income individuals and families in communities within the State*

### **Eligible Entity Linkages – Approach to Filling Service Gaps**

**676(b)(3)(B)** *a description of “how linkages will be developed to fill identified gaps in the services, through the provision of information, referrals, case management, and follow up consultations.”*

### **Coordination of Eligible Entity Allocation 90 Percent Funds with Public/Private Resources**

**676(b)(3)(C)** *a description of “how funds made available through grants made under 675C(a) will be coordinated with other public and private resources.”*

### **Eligible Entity Innovative Community and Neighborhood Initiatives, Including Fatherhood/Parental Responsibility**

**676(b)(3)(D)** *a description of “how the local entity will use the funds [made available under 675C(a)] to support innovative community and neighborhood-based initiatives related to the purposes of this subtitle, which may include fatherhood initiatives and other initiatives with the goal of strengthening families and encouraging parenting.”*

### **Eligible Entity Emergency Food and Nutrition Services**

**676(b)(4)** *“An assurance that eligible entities in the State will provide, on an emergency basis, for the provision of such supplies and services, nutritious foods, and related services, as may be necessary to counteract conditions of starvation and malnutrition among low-income individuals.”*

### **State and Eligible Entity Coordination/linkages and Workforce Innovation and Opportunity Act Employment and Training Activities**

**676(b)(5)** *“An assurance that the State and eligible entities in the State will coordinate, and establish linkages between, governmental and other social services programs to assure the effective delivery of such services, and [describe] how the State and the eligible entities will coordinate the provision of employment and training activities, as defined in section 3 of the Workforce Innovation and Opportunity Act, in the State and in communities with entities providing activities through statewide and local workforce development systems under such Act.”*

## **State Coordination/Linkages and Low-income Home Energy Assistance**

**676(b)(6)** *"An assurance that the State will ensure coordination between antipoverty programs in each community in the State, and ensure, where appropriate, that emergency energy crisis intervention programs under title XXVI (relating to low-income home energy assistance) are conducted in such community."*

## **Coordination with Faith-based Organizations, Charitable Groups, Community Organizations**

**676(b)(9)** *"An assurance that the State and eligible entities in the State will, to the maximum extent possible, coordinate programs with and form partnerships with other organizations serving low-income residents of the communities and members of the groups served by the State, including religious organizations, charitable groups, and community organizations."*

## **Eligible Entity Tripartite Board Representation**

**676(b)(10)** *"An assurance that "the State will require each eligible entity in the State to establish procedures under which a low-income individual, community organization, or religious organization, or representative of low-income individuals that considers its organization, or low-income individuals, to be inadequately represented on the board (or other mechanism) of the eligible entity to petition for adequate representation."*

## **Eligible Entity Community Action Plans and Community Needs Assessments**

**676(b)(11)** *"An assurance that the State will secure from each eligible entity in the State, as a condition to receipt of funding by the entity through a community services block grant made under this subtitle for a program, a community action plan (which shall be submitted to the Secretary, at the request of the Secretary, with the State plan) that includes a community-needs assessment for the community served, which may be coordinated with community-needs assessments conducted for other programs."*

## **State and Eligible Entity Performance Measurement: ROMA or Alternate system**

**676(b)(12)** *"An assurance that the State and all eligible entities in the State will, not later than fiscal year 2001, participate in the Results Oriented Management and Accountability System, another performance measure system for which the Secretary facilitated development pursuant to section 678E(b), or an alternative system for measuring performance and results that meets the requirements of that section, and [describe] outcome measures to be used to measure eligible entity performance in promoting self-sufficiency, family stability, and community revitalization."*



## **Appendix D**

### **Colusa-Glenn-Trinity Community Action Partnership Community Needs Assessment**

- **Colusa-Glenn-Trinity Community Action Partnership Needs Assessment Results 2019**
- **CGTCAP Community Needs Assessment 2019 – survey in English**
- **CGTCAP Community Needs Assessment 2019 – survey in Spanish**
- **CGTCAP Community Needs Assessment (CNA) – distribution/ promotional materials**
  - **Distribution email lists (examples: Glenn County Health & Human Services and Trinity County Affordable Housing Committee forwarding Dos Rios COC email)**
  - **Promotional postings (examples: Facebook and county website)**
  - **Promotional quick response (QR) cards (printed double sided like business card)**
  - **Responses to distribution methods**
- **Focus Group and Community Dialogue: Agendas, Flyers, and/ or Sign-in Sheets**
  - **Focus Group: CGTCAP Community Action Department All-Staff Meeting (3/14/19)**
  - **Community Dialogue: Orland Community Dinner (flyer from 2/22/19 dinner)**
  - **Community Dialogue: Glenn County CAP Board Meeting (4/9/19)**
  - **Community Dialogue: Trinity County Affordable Housing Committee Meeting (4/18/19)**
  - **Community Dialogue: Colusa County COC and CAP Meeting (5/15/19)**

**Colusa-Glenn-Trinity  
Community Action Partnership  
(CGTCAP)**



**Community Needs Assessment Results**

**- 2019 -**

# Colusa-Glenn-Trinity Community Action Partnership (CGTCAP)



**Christine Zoppi, Executive Director**

## **Vision Statement**

**To become a convener of community services as a result of organizational excellence and superior financial stewardship.**

## **Mission Statement**

**To respectfully assist citizens to achieve and sustain self-sufficiency through direct services, education and community partnerships.**

**Colusa-Glenn-Trinity Community Action Office:  
125 E. Walker Street  
Orland, CA 95963  
530-865-6165**

## Executive Summary

The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) administers the Community Services Block Grant (CSBG) on behalf of the tri-county region. The Community Action agencies are administered by the California Department of Community Services and Development, and at a federal level by the Office of Community Services. CGTCAP is a multi-county community action organization, which encompasses Colusa, Glenn and Trinity counties, under a joint-powers agreement since 1988, with a goal to maximize resources to alleviate poverty-related issues faced by low-income and vulnerable populations in the region.

Every two years, Community Action agencies are required to complete a comprehensive community needs assessment, which engages community residents in identifying their local needs and priorities. The funding is dedicated to bring resources, build regional capacity through service delivery models and respond effectively to reduce poverty issues faced within the region. The CGTCAP Board is the advisory tri-partite board, which oversees strategic approaches to fund distribution to alleviate poverty-related issues in Colusa, Glenn and Trinity counties. CGTCAP has completed a comprehensive community needs assessment to help identify the community priorities to develop the Community Action Plan 2020-2021. The following community needs assessment addresses the process, methodology and community results broken down by county and action plan to address poverty in these communities.

## Community Needs Assessment Engagement

(Organizational Standards 1.1, 1.2, 1.3, 2.2, 3.2, 3.3, 3.4, 3.5)

The CNA captures the problems and conditions of poverty in the agency's service area based on objective, verifiable data and information gathered through various sources. Identified problems and conditions must be substantiated by corroboration through public forums, customer questionnaires, surveys, statistical data, evaluation studies, key informants, and/or other reliable sources. The CNA should be comprehensive and serve as the basis for the agency's goals, and program delivery strategies as reported on the CSBG Annual Report. The CNA should describe local poverty-related needs and be used to prioritize eligible activities offered to low-income community members over the next two (2) years.

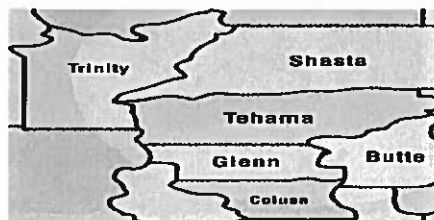
***The following community needs assessment input process was completed to-date and still pending through May 2019.***

<b>Focus Groups</b>	CGTCAP Staff Meeting, 3/14/19
<b>Asset Mapping</b>	
<b>Surveys</b>	2019 CGTCAP Community Needs Assessment – online & paper surveys (2/21/19-3/21/19)
<b>Community Dialogue</b>	Orland Community Dinner (2/22/19); Glenn County CAP Board Meeting (4/9/19); Trinity County Affordable Housing Committee (local CoC) Meeting (4/18/19); Colusa-Glenn-Trinity CAP Board Meeting (4/24/19); Colusa County COC and CAP Board Meeting (5/15/19).
<b>Interviews</b>	
<b>Public Records</b>	Notice of Public Hearing at Glenn County Board of Supervisors on June 18, 2019 (6/8/19 in Sacramento Valley Mirror Newspaper; also published on cgtcap.org website from 6/7/19-6/18/19)

***Date of most recent completed CNA: 2/21/19 - 3/21/19***

***Date CNA approved by Tripartite Board (most recent): 4/24/19***  
(Organizational Standard 3.5.)

**Community Profile**  
**Colusa, Glenn, and Trinity**  
**Counties**



**Colusa County** is a small rural county located approximately 70 miles north of Sacramento and was established in 1850. The county's population is 21,396 (U.S. Census Bureau, 2017) and the county seat is the Town of Colusa. The county is comprised of 1,151 square miles of land. The County's economy is based on agriculture and related-businesses. Commodities include alfalfa, almonds, rice, corn, walnuts, wheat, pistachios, tomatoes, and olives. The number of households living in poverty is 14.24% of the total population; this is higher in comparison to the state and federal lower rates. Female heads of households are twice as likely (46%) to live in poverty in comparison to male head of households (19%); married couples living in poverty consist of 35% of the population.

**Glenn County** is a small rural county located approximately 90 miles north of Sacramento. Glenn County is primarily an agricultural community with mountains on the west, the Sacramento River to the east, and the Interstate 5 corridor running through the middle, flanked by rich farm. With over 1,188 farms, agriculture remains the primary source of Glenn County's economy. The county seat is Willows. Major commodities include almonds, walnuts, rice, milk products, livestock, and apiary products. Glenn County has a population of 28,094 (U.S. Census Bureau, 2017). A total of 14.8% of the population live in poverty, in comparison to the state (13.3%) and the Federal level (12.3%). Glenn County has a 6.6% unemployment rate based on December 2018 Economic Development Department labor market report, which is higher than the Federal unemployment rate level of 3.8%.

**Trinity County**, is located in Northern California in the Trinity Alps Wilderness. Located in the lower reaches of the Cascade Range in California, midway between Redding in Shasta County and the Northern Redwood Coast, Trinity County encompasses approximately 3,200 square miles of Granite Peak alpine grandeur. Tucked away among fir and pine forested slopes, wildflowers in season cloak remote dells with splashes of brilliant color. Weaverville is the county seat. Trinity Lake, Lewiston and Ruth Lake, and the Trinity River all provide outdoor activities such as: fishing, boating and kayaking. The county consists of 12,709 (U.S. Census Bureau, 2017) making it the fourth least-populous county in California, of which 20.3% of the population lives in poverty in comparison to the State (13.3%) and Federal (12.3%) rates. The county's demographic is comprised of 87.4% white, and 12.3% non-white race or origins.

## Community Needs Assessment Process

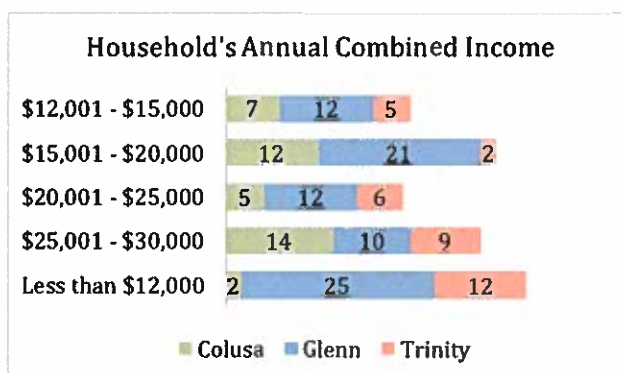
From February 21 through March 21, 2019, we conducted a Community Needs Assessment (CNA) survey in the tri-county area. The CNA was created and distributed primarily using SurveyMonkey, a web-based survey creation and distribution tool. A hardcopy (paper) version of the survey was created for those unable to access the internet. The survey was offered in English and Spanish; however, the Spanish version was not available for distribution until March 4<sup>th</sup> due to unexpected translating issues. The 41 question survey was broken into two parts; the first half of the survey focused on quantitative data to assess the demographic of the individual and his/her household, and the second half focused on the concerns the individual had about the community, as well as his/her needs and/or use of local services, which included qualitative and quantitative responses.



Surveys were distributed in a variety of ways including: emailing a link to the survey, mailing paper copies of the survey to program participants, distributing business card sized flyers with a QR code linked directly to the survey (see image to the left), and posting the survey link on the CGTCAP website ([www.cgtcap.org](http://www.cgtcap.org)). Additionally, we

increased the public's access to the survey by posting to social media platforms, such as Facebook and Instagram, using the county agency's pages ([www.countyofglenn.net](http://www.countyofglenn.net)). The lead agency of Community Action in each county was responsible for distributing the survey to their own stakeholder groups in order to increase engagement with target populations of low-income program participants. Emails were sent to distribution lists including the Dos Rios Continuum of Care (COC), which includes representatives from county government (program service providers), city government, economically disadvantaged community, faith based organizations, county schools, and concerned citizens from the private sector. Paper copies of the survey were mailed by case managers to their clients in an effort to encourage program participant feedback. In Trinity County, the Human Response Network also incorporated the use of a raffle prize that included a complete pasta dinner, as an incentive for completing the survey. The Glenn County Community Action Department was responsible for collecting and analyzing the survey responses on behalf of the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP).

During the survey collection period, a total of 516 individuals responded, which is over three times as many as our last CNA survey. There were 272 responses in Glenn County (53%), 138 responses in Trinity County (27%), and 84 responses in Colusa County (16%). The highest response rate came from stakeholders in county government, program participants, and concerned community citizens. Of the total respondents, 77% identified themselves as female and 67% were



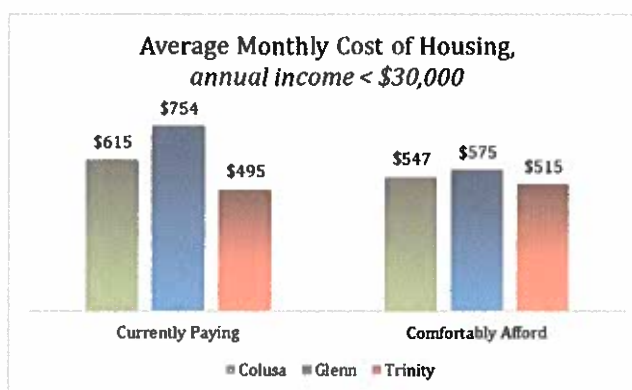


between 25 to 45 years of age. 50% of our respondents identified as being married, and another 50% responded as having children in the home. Of our total respondents, 30% identified as having an annual income under \$30,000, and 31% identified belonging to a minority group. Overall, our respondent demographics seem representative of our county population data based on the 2013-2017 American Community Survey 5-year Estimates.

Extensive review of the data was conducted to look for trends and compare needs and issues in all three counties, as well as each county individually. It did not come as a surprise to the CGTCAP staff that the top two pressing issues identified in the CNA for all three counties were *income/ job instability* and *housing instability/ affordability*.

TOP 5 PRESSING ISSUES FACING COMMUNITY		
COLUSA COUNTY	GLENN COUNTY	TRINITY COUNTY
Income or job instability (29%)	Income or job instability (29%)	Income or job instability (27%)
Housing instability or affordability (28%)	Housing instability or affordability (27%)	Housing instability or affordability (27%)
Education or skill needs (15%)	Mental health/ wellness (16%)	Substance use disorders (18%)
Substance use disorders (15%)	Substance use disorders (15%)	Mental health/ wellness (16%)
Mental health/ wellness (12%)	Education or skill needs (14%)	Being a single parent household (13%)

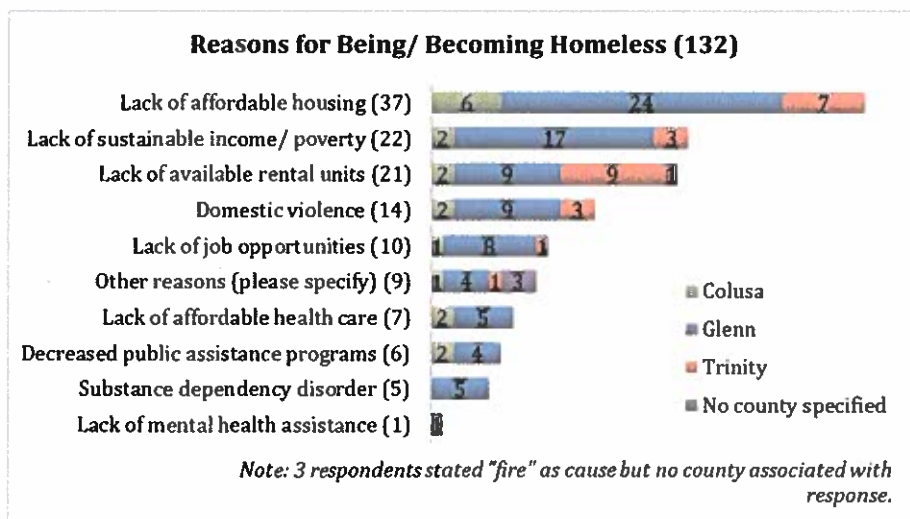
As housing and income were top priorities, we conducted additional analysis in those areas and found that 79% of individuals feel that there is an insufficient number of living wage job opportunities available in their community, when living wage is defined as \$15 per hour. Our CNA also polled respondents to see how much they were currently paying per month for housing versus how much they could comfortably afford. We learned that individuals that identified as having an annual income less than \$30,000 still felt that what they were paying was too high compared to what they could afford (*see image right*). Stakeholders across the board expressed interest in increasing the number of available rental homes, apartments, or single family at a variety of price points. CGTCAP follows the housing first model, as housing is a priority need in all counties. CGTCAP is continuing their efforts to apply for grant funding that will aid in rapid rehousing, housing relocation, and



stabilization services for those experiencing homelessness or are at risk of becoming homeless.

Furthermore, the CNA collected data from individuals who identified as homeless (or had experienced times of homelessness), and asked what factors contributed to their homelessness. Of the 132 responses, we learned that housing (availability and affordability) again rose to the top as the primary factor. Additionally, domestic violence and affordable health care were in the top ten, which generated more questions for our team – how can we

increase collaboration with other service providers in our counties to get these at risk individuals the help and support they need. Another point of interest generated from this question is that three respondents stated “fire” as their cause of homeless. Our counties have received an influx of evacuees



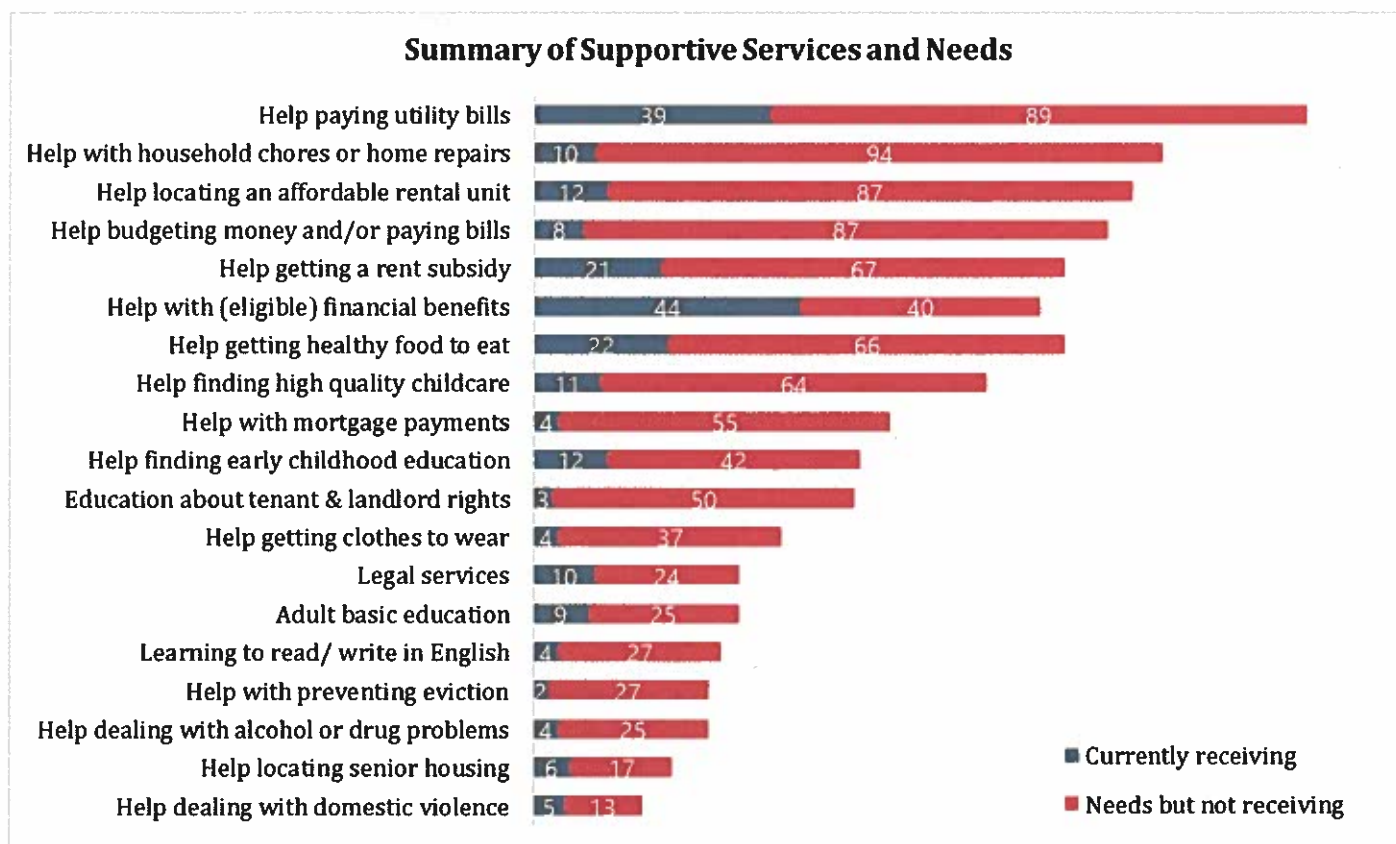
looking for housing after being displaced by the Camp and Carr Fires, which destroyed thousands of homes in 2018. Some respondents also chose to write in other reasons, which included “places won’t take my dog” and “bad credit/ bad choices,” as influences for homelessness.

The CNA provided additional information on how our communities view the main reason(s) for poverty in their county, which will provide us with additional insight on focus areas as we lay out our road map for the next two years.

TOP 5 MAIN REASONS FOR POVERTY		
COLUSA COUNTY	GLENN COUNTY	TRINITY COUNTY
Jobs just are not available (26%)	Jobs just are not available (27%)	Substance abuse issues (29%)
Language barriers (21%)	Substance abuse issues (21%)	Jobs just are not available (25%)
Lack of training or specialized skills (20%)	Lack of training or specialized skills (19%)	Lack of training or specialized skills (16%)
Insufficient education (17%)	Lack of child care (18%)	Physical, mental, or other health issues (15%)
Lack of child care (16%)	Insufficient education (14%)	Lack of child care (15%)

On a quantitative level, the numbers show unavailable jobs, training/ education, and child care, as the top contributors to poverty, and the qualitative data (write in responses) provides additional support to those concerns. Individuals in Colusa County, express reoccurring concerns with lack of skills/ education being a barrier to accessing jobs and lack of child care (both due to availability or affordability). In Glenn County, concerns were expressed primarily focused on increasing available housing to everyone (families, seniors, those suffering from mental health issues) and increasing support to children and families through available after school programs, life skills training, and providing access to family resource centers to help families help each other. In Trinity County, respondents expressed concerns with the availability of drugs in the area and the need for positive role models and mentoring programs for youth.

The CNA also provided the opportunity to assess the need of services provided by our agency and partner agencies. We focused our analysis in this area on those who stated they were receiving the service and those who are not currently receiving the service but feel it would provide a benefit to them. Results are depicted below for the tri county partnership.



The CGTCAP staff presented results from the CNA survey to stakeholders at the Glenn County CAP Board (4/09/2019), the Trinity County local COC (Affordable Housing Committee Meeting 4/18/19), the Tri County CAP Board (04/24/2019), and the Colusa County local COC and CAP Meeting on 05/15/2019.

The qualitative analysis consisted of an assessment tool that solicited feedback regarding the perceived internal strengths and weaknesses of the Agency/Board and the external opportunities and threats. The agency gained feedback and community input through stakeholder engagement, local and regional CAP Board meetings, and the Community Needs Assessment survey.

Quantitative analysis consisted of a series of community meetings discussing and clarifying the results of the qualitative assessment, collecting additional data, identifying the major themes that emerged, applauding accomplishments and forward progress, as well as identifying areas of improvement. Every data collection engagement was designed to be open and inclusive, respecting the diversity perceptions, opinions and views of the individuals participating in the process. Based upon the results of the data collection, the Board categorized the key issues for each strategic path.

The agency produced and distributed a community needs assessment survey throughout the three counties. Surveys were open for one (1) month and we received 516 responses. Qualitative and quantitative data from these responses were analyzed, information compiled, and findings were presented to community partners, stakeholders, and CAP Board members.



## Community Needs Assessment Results

(Organizational Standard 3.4, 4.2, 4.3, CSBG Act Section 5.76(b)(12))

### Needs Table

Needs Identified	Integral to Agency Mission (Yes/No)	Currently Addressing (Yes/No)	Agency Priority (Yes/No)
Income or job instability	Yes	Yes	Yes
Housing instability or affordability	Yes	Yes	Yes
Substance Abuse disorders	Yes	Yes	Yes
Mental Health/Wellness	Yes	Yes	Yes
Education or skills needed	Yes	Yes	Yes

### Priority Ranking Table

Agency Priorities	Description of programs/ services/ activities	Agency/ Community/ Family & Individual	Indicator/ Service Category (CNPI, FNPI, SRV)
Income or job instability	WIOA program & training services; Business Development; regional NCCC collaborative; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency.	Family & Individual	FNPI 1
Housing instability or affordability	Glenn County HHS; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency; CGTCAP housing programs; Regional Housing Program coordination; Dos Rios COC, Local COC, NPLH, Mental Health Housing Program; regional collaboratives	Family & Individual	FNPI 5
Substance Abuse disorders	Collaborate with Glenn County Health & Human Services; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency;	Agency	CNPI 1, 2, 3, 4, 5, & 6



	regional non-profits; CGTCAP delegate agencies; Public Health; AB-109 programs; counseling/treatment services; referrals		
Mental Health/Wellness	Collaborate with Glenn County Health & Human Services; Trinity HHS, lead partner agency; Colusa DHHS, lead partner agency; regional non-profits; CGTCAP delegate agencies; Mental Health; housing programs and harmony house; counseling services; referrals	Agency	CNPI 1, 2, 3, 4, 5, & 6
Education or skills needed	WIOA program & training services, business development; partner with GCOE for adult education program services	Family & Individual	FNPI 2 & 5

### **Greatest Need #1- Income or Job Instability (Employment)**

The community and stakeholders input identified the lack of income or job instability as the #1 greatest need in the region. Employment supportive services will be coordinated through internal planning to address our resident employment core services, rapid-employment efforts and leverage partnerships to address the employment needs to achieve living wage opportunities for individuals under-employed, unemployed or seeking job assistance services. The next two years our agency will focus on building job training and technical skills development for individuals attempting to secure employment that provides their household a living wage to support their basic needs. Assess our current program services, training opportunities and partner at a regional-level with collaboratives to apply for job training initiatives, grant opportunities and work with local employers to aid in workforce development. Business Development services will be offered as an option for residents seeking to start their business venture and will receive training, coaching and technical support.

### **Greatest Need #2- Housing Instability or affordability (Housing)**

The region has been impacted with affordable and attainable housing for low-income residents in the region, which has been recently impacted with two natural disasters (Carr & Camp Fires) in the last 12-months and has escalated the urgency for housing options and access to affordable housing in the region. In an effort, CGTCAP will coordinate efforts to apply competitively for affordable housing development projects, housing programs, subsidized housing and work diligently with landlords to build relationships to increase opportunities for low-income/homeless residents access safe and affordable

housing through a coordinated housing first model. Our agency is prepared to provide wrap-around services to help community residents reach self-sufficiency and remain housed in the identified housing units.

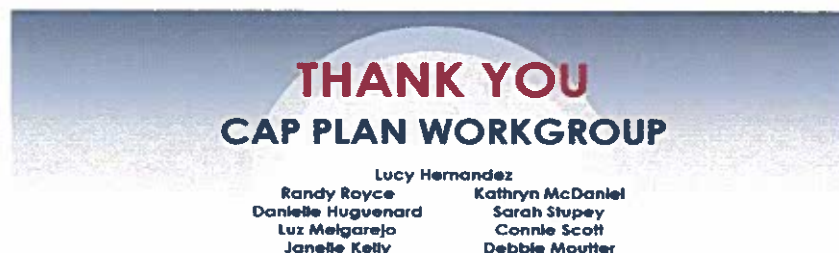
### **Greatest Need #3- Substance Abuse Disorders & Mental Health Issues (Agency Collaboration)**

CGTCAP will continue to work with our agency partners to ensure our clients with appropriate services to reduce substance abuse disorders and mental issues barriers to improve their ability to remain housed, seek employment, obtain job training and reach self-sufficiency goals. Collaboration includes: partnerships to align services, case planning, joint response efforts, referrals and accessing of programs and/or resources. Ensure communication is constant to allow for the client's goals to be met and needs met through community action programs.

**The plan is being submitted to our Glenn County Board of Supervisors as a DRAFT of the Community Action Plan 2020-2021 for review and input process. Finalization of the CAP Plan will be completed by June 2019 for submission to the California Community Services & Development Department.**

### **Acknowledgement**

The Colusa-Glenn-Trinity Community Action Plan 2020-2021 was developed by the CGTCAP Work plan Group, the team was comprised of community volunteers, CGTCAP Community Action and Health & Human Services staff. A special thank you to the following team members that worked diligently to produce a comprehensive community action plan to address the needs of Colusa, Glenn and Trinity Counties.



**COMMUNITY NEEDS ASSESSMENT SURVEY RESULTS SIMPLIFIED**

COUNTY	TOTAL RESPONSE COUNT	
Colusa	84	16%
Glenn	272	53%
Trinity	138	27%
Blank Responses	22	4%
<b>TOTAL:</b>	<b>516</b>	<b>100%</b>

GENDER	COLUSA		GLENN		TRINITY		BLANK		TOTAL	
Female	63	75%	216	79%	104	75%	16	73%	399	77%
Male	21	25%	53	19%	33	24%	5	23%	112	22%
Blank Responses	0	0%	3	1%	1	1%	1	5%	5	1%
Other	0	0%	0	0%	0	0%	0	0%	0	0%
<b>TOTAL:</b>	<b>84</b>	<b>100%</b>	<b>272</b>	<b>100%</b>	<b>138</b>	<b>100%</b>	<b>22</b>	<b>100%</b>	<b>516</b>	<b>100%</b>

AGE GROUP	COLUSA		GLENN		TRINITY		BLANK		TOTAL	
35 to 44	20	24%	65	24%	29	21%	3	14%	117	23%
25 to 34	16	19%	72	26%	22	16%	5	23%	115	22%
45 to 54	15	18%	60	22%	30	22%	6	27%	111	22%
55 to 64	22	26%	43	16%	28	20%	6	27%	99	19%
65 or older	8	10%	21	8%	27	20%	1	5%	57	11%
18 to 24	3	4%	10	4%	1	1%	0	0%	14	3%
Blank Responses	0	0%	1	0%	1	1%	1	5%	3	1%
Under 18	0	0%	0	0%	0	0%	0	0%	0	0%
<b>TOTAL:</b>	<b>84</b>	<b>100%</b>	<b>272</b>	<b>100%</b>	<b>138</b>	<b>100%</b>	<b>22</b>	<b>100%</b>	<b>516</b>	<b>100%</b>

RACE/ETHNICITY	COLUSA		GLENN		TRINITY		BLANK		TOTAL	
White/ Caucasian	47	52%	180	61%	119	76%	12	55%	358	64%
Hispanic/ Latino	35	39%	77	26%	10	6%	7	32%	129	23%
American Indian or Native American	2	2%	17	6%	15	10%	2	9%	36	6%
Decline to state	2	2%	7	2%	4	3%	0	0%	13	2%
Asian American or Asian, including Southeast Asian and Pacific Islander	2	2%	7	2%	1	1%	0	0%	10	2%
Other (please specify)	2	2%	4	1%	3	2%	1	5%	10	2%
Black or African, including Somali, Oromo and other African natives	0	0%	1	0%	4	3%	0	0%	5	1%
Blank Responses	0	0%	0	0%	0	0%	0	0%	0	0%
<b>TOTAL:</b>	<b>90</b>	<b>100%</b>	<b>293</b>	<b>100%</b>	<b>156</b>	<b>100%</b>	<b>22</b>	<b>100%</b>	<b>561</b>	<b>100%</b>

HOUSEHOLD YEARLY INCOME	COLUSA		GLENN		TRINITY		BLANK		TOTAL	
More than \$30,001	42	50%	189	69%	103	75%	19	86%	353	68%
Less than \$12,000	2	2%	25	9%	12	9%	0	0%	39	8%
\$15,001 - \$20,000	12	14%	21	8%	2	1%	0	0%	35	7%
\$25,001 - \$30,000	14	17%	10	4%	9	7%	2	9%	35	7%
\$12,001 - \$15,000	7	8%	12	4%	5	4%	0	0%	24	5%
\$20,001 - \$25,000	5	6%	12	4%	6	4%	0	0%	23	4%
Blank Responses	2	2%	3	1%	1	1%	1	5%	7	1%
<b>TOTAL:</b>	<b>84</b>	<b>100%</b>	<b>272</b>	<b>100%</b>	<b>138</b>	<b>100%</b>	<b>22</b>	<b>100%</b>	<b>516</b>	<b>100%</b>



CHILDREN (UNDER 18) IN HOUSEHOLD	COLUSA	GLENN	TRINITY	BLANK	TOTAL
0	39 46%	124 46%	83 60%	10 45%	256 50%
1-2	32 38%	104 38%	44 32%	10 45%	190 37%
3-4	8 10%	38 14%	8 6%	1 5%	55 11%
5 or more	5 6%	2 1%	1 1%	0 0%	8 2%
Blank Responses	0 0%	4 1%	2 1%	1 5%	7 1%
<b>TOTAL:</b>	<b>84 100%</b>	<b>272 100%</b>	<b>138 100%</b>	<b>22 100%</b>	<b>516 100%</b>
MARITAL STATUS	COLUSA	GLENN	TRINITY	BLANK	TOTAL
Married	37 44%	137 50%	71 51%	12 55%	257 50%
Divorced	17 20%	37 14%	27 20%	3 14%	84 16%
Single and never married	14 17%	47 17%	12 9%	3 14%	76 15%
Living with a partner	8 10%	35 13%	17 12%	2 9%	62 12%
Widowed	4 5%	5 2%	9 7%	1 5%	19 4%
Separated	4 5%	9 3%	2 1%	0 0%	15 3%
Blank Responses	0 0%	2 1%	0 0%	1 5%	3 1%
<b>TOTAL:</b>	<b>84 100%</b>	<b>272 100%</b>	<b>138 100%</b>	<b>22 100%</b>	<b>516 100%</b>
STAKEHOLDER GROUP	COLUSA	GLENN	TRINITY	BLANK	TOTAL
County Government	19 23%	89 33%	70 51%	17 77%	195 38%
Community Citizen	34 40%	119 44%	33 24%	0 0%	186 36%
Program Participant/ Recipient of Public Services	21 25%	16 6%	8 6%	1 5%	46 9%
Blank Responses	4 5%	11 4%	12 9%	1 5%	28 5%
Educational System	1 1%	12 4%	3 2%	1 5%	17 3%
Health Care Provider	2 2%	11 4%	0 0%	2 9%	15 3%
Private Business	1 1%	8 3%	3 2%	0 0%	12 2%
Law Enforcement	0 0%	4 1%	6 4%	0 0%	10 2%
Board of Supervisors	1 1%	1 0%	1 1%	0 0%	3 1%
Faith Based Organization	0 0%	1 0%	2 1%	0 0%	3 1%
City Government	1 1%	0 0%	0 0%	0 0%	1 0%
<b>TOTAL:</b>	<b>84 100%</b>	<b>272 100%</b>	<b>138 100%</b>	<b>22 100%</b>	<b>516 100%</b>

## **CGTCAP Community Needs Assessment 2019**

*Response period: 2/21-3/21/2019*

**Colusa, Glenn, Trinity Community Action Partnership (CGTCAP) is conducting a study of the needs of low-income people in its communities. Results from the study will be considered by the CGTCAP Board and the Glenn County Community Action Department for planning, developing, and delivering community activities, services, and initiatives.**

### **Tell us about you and your family/household.**

1. In what county do you live?

- Colusa
- Glenn
- Trinity

2. In what city/community do you live?

3. To what stakeholder group do you belong? Select the answer that best describes your group.

- Community Citizen
- Program Participant/ Recipient of Public Services
- County Government
- City Government
- Board of Supervisors
- Health Care Provider
- Faith Based Organization
- Law Enforcement
- Private Business
- Educational System
- Other (please specify)

4. What is your age?

- Under 18
- 18 to 24
- 25 to 34
- 35 to 44
- 45 to 54
- 55 to 64
- 65 or older



5. How many children under age 18 live in your household?

- 0
- 1-2
- 3-4
- 5 or more

6. How many family members live in your household?

- 1-2
- 3-4
- 5-6
- 7 or more

7. Has anyone in your household ever served on active duty in the United States Armed Forces?

- Yes
- No

8. What language is most often spoken in your home?

- English
- Spanish
- Hmong/ Laotian
- Other (please specify)

9. What is your gender?

- Male
- Female
- Other

10. Which of the following best describes your current marital status?

- Single and never married
- Living with a partner
- Married
- Separated
- Divorced
- Widowed

11. What is your race/ ethnicity? (please check all that apply)

- Black or African, including Somali, Oromo and other African natives
- American Indian or Native American
- Asian American or Asian, including Southeast Asian and Pacific Islander
- Hispanic/ Latino
- White/ Caucasian
- Decline to state
- Other (please specify)

12. What is your household's yearly total combined income?

- Less than \$12,000
- \$12,001 - \$15,000
- \$15,001 - \$20,000
- \$20,001 - \$25,000
- \$25,001 - \$30,000
- More than \$30,001

13. With the following options, please estimate the percentage of household income that comes from each source:

	None	25%	50%	75%	More than 75%
Full time job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Part time Job	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Own business	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Retirement Benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social Security Income	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rental Assistance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Assistance (CalFresh, etc)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Unemployment Insurance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Disability/SSDI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Child Support	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alimony	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. What is the highest level of education anyone in your household has completed?

- Less than high school, no diploma or GED
- High school diploma or GED
- Some college, no degree
- Associates degree (AA)
- Bachelor's degree (BA/ BS)
- Post graduate degree

15. What type of housing best describes where you live now?

- Single-family home
- A mobile home
- An apartment
- A condominium or townhouse
- Assisted living facility
- An emergency shelter or transitional housing program
- Currently homeless, living on the streets/ woods
- Other type of housing arrangement (please specify)

16. With regard to your current place of residence, do you:

- Rent
- Own
- Sublet
- Live in an assisted living facility
- Currently homeless, none of the above
- Other (please specify)

17. How much are you currently paying for housing each month?

*Range: \$100 to \$2,000/ month*

18. If you are homeless, please describe your living situation:

- I am not homeless.
- I am staying temporarily with family members.
- I am staying temporarily with friends.
- I am staying temporarily in an emergency shelter.
- I sleep on the streets/ in the woods.
- I camp in a park, near a creek or under a bridge.
- I sleep in my car.
- I sleep in a motel.
- Other (please specify)

19. If you are homeless, or have had times of homelessness, what do you think are the reasons for your homelessness? (Please check all that apply.)

- I am not homeless.
- Lack of sustainable income/ poverty
- Lack of job opportunities
- Lack of affordable health care
- Lack of affordable housing
- Lack of mental health assistance
- Substance dependency disorder
- Domestic violence
- Decreased public assistance programs
- Lack of available rental units
- Other (please specify)

20. Has your household filed for the Earned Income Tax Credit on the federal tax return?

- Yes
- No
- I don't know

21. If you have not filed for the Earned Income Tax Credit, why not?

- I don't think I/we qualify.
- I do not know about the Earned Income Tax Credit.
- Other (please specify)

## Tell Us About Your Concerns.

**In order to better understand the issues you and your family face, please provide us with information concerning your needs relating to housing/ shelter, health care/ insurance, transportation, and employment. We are seeking to help address these issues, in Colusa, Glenn, and Trinity counties.**

22. When you think about your family, neighbors, colleagues, and community members, what are the most pressing issues they face? (Check all that apply.)

- Income or job stability
- Being a single parent household
- Housing instability or affordability
- Lack of overall health/ wellness
- Family violence
- Education or skill needs
- History of conviction
- Mental health/ wellness
- Substance use disorders
- Assistance to live independently
- Other (please specify)

23. How many times have you been concerned about being homeless, been homeless, or faced eviction in the past three years?

- 0
- 1-2
- 3 or more

24. How much can you comfortably afford for housing each month?

*Range: \$100 to \$2,000/ month*

25. Do you agree or disagree that housing costs are affordable to people living in this county?

- Strongly agree
- Agree
- Somewhat agree
- Neither agree nor disagree
- Somewhat disagree
- Disagree
- Strongly disagree



26. What best describes your hope or vision for housing in the county? (Check all that apply)

- I'm happy with the current housing situation and options.
- I'd like to see additional rental homes or apartments available at a range of price points.
- I'd like to see additional single-family homes available at a range of price points.
- I'd like to see increased home ownership opportunities.
- I'd like to see more shared or efficiency housing developments.
- I'd like to see more permanent or supportive housing units.
- I'd like to see an end to homelessness.
- Other (please specify)

27. Please identify any needs to you have relative to accessibility in your home: (Check all that apply.)

- Grab bars in the bathroom/ shower.
- Wheelchair ramp.
- Lowered thresholds.
- Wider doorways.
- Lowered counters.
- None of these apply.
- Other (please specify)

28. What medical insurances do you or any member of your family/ household have? (Please check all that apply.)

- Dental
- TLICP (previously Healthy Families)
- Medi-Cal
- Medicare/ VA
- Private Health Insurance
- Vision Insurance
- None of the Above
- If you have other coverage, or additional coverage, please list here:

29. Is any member of your household suffering from an illness or injury (listed below) that is not being treated because of a lack of insurance and/or financial resources?

- |                        | YES                      | NO                       |
|------------------------|--------------------------|--------------------------|
| Medical Condition      | <input type="checkbox"/> | <input type="checkbox"/> |
| Major Illness          | <input type="checkbox"/> | <input type="checkbox"/> |
| Physical Injury        | <input type="checkbox"/> | <input type="checkbox"/> |
| Mental Illness         | <input type="checkbox"/> | <input type="checkbox"/> |
| Dental Condition       | <input type="checkbox"/> | <input type="checkbox"/> |
| Eye/ Vision Condition  | <input type="checkbox"/> | <input type="checkbox"/> |
| Other (please specify) |                          |                          |

30. What is your/ your family's main source of transportation?

- I/ we own a vehicle
- I/ we use public transportation.
- I/ we use bicycles.
- I/ we have friends who give us rides.
- I/ we walk.
- Other, please list here:

31. How do you feel about full-time living wage employment opportunities (\$15 per hour or higher) available in your community?

- There are an INSUFFICIENT number of opportunities for living wage jobs.
- There are a SUFFICIENT number of opportunities for living wage jobs.
- There are an EXCESSIVE number of opportunities for living wage jobs.
- Unsure.

32. What do you think is the main reason for poverty in your community?

Select the top THREE that apply.

- |   |  |
|---|--|
| <input type="checkbox"/> Jobs just are not available            | <input type="checkbox"/> Lack of transportation                  |
| <input type="checkbox"/> Lack of training or specialized skills | <input type="checkbox"/> Lack of child care                      |
| <input type="checkbox"/> Language barriers                      | <input type="checkbox"/> Need better communication skills        |
| <input type="checkbox"/> Insufficient education                 | <input type="checkbox"/> Physical, mental or other health issues |
| <input type="checkbox"/> Substance abuse issues                 | <input type="checkbox"/> Legal and/or conviction barriers        |
| <input type="checkbox"/> Other, please list here                |  |

33. Do you or anyone in your household need and/or currently receive any of the following services?

	Currently <b>RECEIVING</b> this service.	<b>NEEDS</b> this service but not currently receiving it.	This services is <b>NOT NEEDED</b> .
Legal services, such as help with an unlawful detainer, immigrant services, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adult basic education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help with financial benefits you are eligible for, such as food support or disability benefits	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help getting a rent subsidy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help with mortgage payments	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help paying utility bills	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help with household chores or home repairs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help budgeting money and/or paying bills on time	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help locating an affordable rental unit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help locating senior housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Education about tenant and landlord rights and responsibilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help with preventing eviction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help getting healthy food to eat	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help getting clothes to wear	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help dealing with alcohol or drug problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help dealing with domestic violence	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help finding high quality childcare	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Help finding early childhood education to get young children ready for school	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Learning to read/ write in English	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

34. Which of the following programs/services have you or someone in your household received from providers in your county in the last two years?

	Yes	No	Do Not Know
<b>Senior Dining:</b> meals at senior dining sites and Meals on Wheels for homebound seniors	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Chore Assistance:</b> seniors needing assistance with yardwork and minor household repairs	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Housing:</b> emergency rental assistance and permanent supportive housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Housing Services:</b> rental deposit assistance, budgeting, credit counseling and repairs. Legal aid.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Head Start:</b> center-based early childhood education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Early Head Start:</b> home-based early childhood education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Child Care Aware:</b> information resource about children's health, safety and best practices for early learning	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Care Crisis Center:</b> 24-hour crisis support phone line and temporary emergency child care	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Supplemental Nutrition Assistance Program (SNAP)/CalFresh:</b> helping families obtain food	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Food Shelf:</b> providing nutritionally balanced, supplemental food for families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Women, Infants, and Children (WIC):</b> monthly food vouchers and nutritional education	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Job Training:</b> vocational and technical skills development	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Wrap Around Services:</b> alcohol and substance abuse services, mental health services, cognitive behavioral therapy, anger management, children's services	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Healthy Families:</b> home visiting for first time parents/families	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Parenting classes:</b> nurturing parent, strengthening families, little learners	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Energy Assistance:</b> assistance with electric, wood, propane, or oil bills.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

35. Do you have school aged children – kindergarten through 12<sup>th</sup> grade?

- Yes
- No

36. Do you feel welcome at your child's school?

- Yes
- No
- Not applicable - N/A

37. Do you feel involved in your child's education?

- Yes
- No
- Not applicable - N/A

38. What challenges do youth in our community face that makes success in school difficult?

(Check up to 3)

- Difficulty with reading
- Need for positive role models
- Difficulty with math and/or science
- Better relationships with teachers
- Physical health issues
- Ways to improve behavior
- Mental health issues
- Family stress
- Lack of positive parental engagement with teachers
- Other, please list here:

39. What programs/ services would help youth have greater success in school? (Check all that apply.)

- Reading improvement programs
- Family support services
- Learning more about special education
- Adult education programs
- Mentoring Programs
- Health and nutrition services
- Life skills programs for students
- Behavior management programs for students
- Opportunities for parents and teachers to work together on student success
- Programs to help parents help their children
- Mental health services
- Other, please list here:



40. Please provide any additional information that you think will help identify the needs of the low-income community.

41. Please provide any ideas you have to help us maintain or improve our quality of life with regards to a positive vision for housing, income, or wellness needs in our county. For example, *more affordable 1 bedroom apartments* or *training courses in a specific skill area*.

**Thank you.**

If you are unable to complete the survey online at [www.surveymonkey.com/r/MyCommunity19](http://www.surveymonkey.com/r/MyCommunity19), please return completed surveys to:

**Colusa-Glenn-Trinity Community Action Partnership  
Attn: Community Needs Assessment  
420 E. Laurel Street  
Willows, CA 95988**

**Must be received by March 21, 2019.**

## **CGTCAP Comunidad Necesita Evaluación 2019**

*Período de respuesta: 2/21-3/21/2019*

**La agencia de acción comunitaria de Colusa, Glenn, y Trinity (CGTCAP) está llevando a cabo un asesoría de las necesidades de personas de bajos ingresos en su comunidad. Resultados del estudio se considerará por la junta de CGTCAP y el Departamento de Acción comunitaria del Condado de Glenn para la planeación, desarrollo y proveer actividades comunitarias, servicios e iniciativas.**

### **Cuéntenos sobre usted y su familia/hogar.**

1. ¿En qué condado vive?

- Colusa
- Glenn
- Trinity

2. ¿En qué ciudad/comunidad vive?

3. ¿A qué grupo pertenece? Seleccione la respuesta que mejor describe su grupo.

- Vive en la comunidad
- Participante de programa / beneficiario de servicios públicos
- Trabaja en el condado o gobierno local
- Trabaja con la ciudad
- Mesa directiva de supervisores del condado
- Departamento de Servicios de Salud
- Organización religiosa
- Miembro del departamento de policía o agencia judicial
- Dueño de negocio propio
- Sistema de Educación
- Otros (por favor especificar)

4. ¿Cuál es su edad?

- Menor de 18
- De 18 a 24
- De 25 a 34
- De 35 a 44
- De 45 a 54
- De 55 a 64
- 65 o mayor

5. ¿Cuántos niños menores de 18 años viven en su casa?

- 0
- 1-2
- 3-4
- 5 o más

6. ¿Cuántos familiares viven en su casa?

- 1-2
- 3-4
- 5-6
- 7 or más

7. ¿Alguna vez en su hogar alguien ha estado en el servicio activo en las Fuerzas Armadas de los Estados Unidos?

- Sí
- No

8. ¿Qué idioma se habla con mayor frecuencia en su casa?

- Inglés
- Español
- Hmong/ Lao
- Otros (por favor especificar)

9. ¿Cuál es su género?

- Hombre
- Mujer
- Otro

10. ¿Cuál de los siguientes describe mejor su matrimonio estado actual?

- Soltero/a y nunca casado
- Con un socio
- Se casó
- Separados
- Se divorciaron
- Viudo/a

11. ¿Cuál es su raza / étnica? (per favor marque todo lo que apliquen)

- Negro o africano, incluyendo Somalia, o descendencia africana
- Indio americano o nativo de America
- Asiático americano o asiático, incluyendo el sudeste asiático y las islas del Pacífico
- Hispano/ Latino
- Blanco/ Caucásico
- Declinar al estado
- Otros (por favor especificar)

12. ¿Cuál es el ingreso total anual de su hogar?

- Menos de \$12,000
- \$12,001 - \$15,000
- \$15,001 - \$20,000
- \$20,001 - \$25,000
- \$25,001 - \$30,000
- Más de \$30,001

13. Con las siguientes opciones, por favor, calcule el porcentaje de ingresos que proviene de cada fuente:

	Ninguno	25%	50%	75%	Más del 75%
Trabajo de tiempo completo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trabajo de tiempo parcial	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Negocio propio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Beneficios de jubilación	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ingreso del seguro social	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda de alquiler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Asistencia pública (CalFresh, etcetera)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Seguro de desempleo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Discapacidad/ SSDI	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Mantención de los hijos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Pensión alimenticia	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. ¿Cuál es el nivel más alto de educación que alguien en su familia ha completado?

- Menos de preparatoria, no diploma o GED
- Diploma de la escuela de alta o GED
- Algo de Universidad, no graduado
- Asociado de arte (AA)
- Licenciatura (BA/ BS)
- Post graduado (MA/ MBA/ MPA)

15. ¿Qué tipo de vivienda mejor describe donde vives ahora?

- Casa Sola
- Casa Móvil
- Un Apartamento
- Un condominio
- Casa de Asistencia
- Un refugio de emergencia o viviendas transitorias
- Actualmente sin hogar, viviendo en las calles / bosques
- Otro tipo de arreglo de la vivienda (por favor especificar)

16. Con respecto a su hogar actual, usted tiene vivienda:

- De Alquiler
- Propia
- Alquiler temporario
- Vive en una residencia asistida
- Actualmente sin hogar, ninguno de las anteriores.
- Otros (por favor especificar)

17. ¿Cuánto está usted actualmente pagando por la vivienda cada mes?

*Rango: de \$100 a \$2,000/ mes*

18. Si no tiene hogar, por favor describa su situación de vida:

- No estoy sin hogar.
- Me quedo temporalmente con los miembros de la familia.
- Me quedo temporalmente con amigos.
- Me quedo temporalmente en un refugio de emergencia.
- Duermo en la calle/ en el bosque.
- Acampo en un parque, cerca de un arroyo o debajo de un puente.
- Duermo en mi carro.
- Duermo en un motel.
- Otros (por favor especificar)



19. Si usted está sin hogar, o ha tenido épocas de falta de hogar, ¿cuáles cree que son las razones para su falta de hogar? (Por favor marque todo lo que apliquen)

- No estoy sin hogar.
- Falta de ingresos/ la pobreza
- Falta de trabajo oportunidades
- Falta de atención salud medica accesibles
- Falta de vivienda que puedo adquirir
- Falta de asistencia con la salud mental
- Dependencia de la sustancias
- Violencia domestica
- Disminución de los programan de asistencia pública
- Falta de unidades alquiler disponibles
- Otros (por favor especificar)

20. ¿Ha obtenido su familia el Crédito por Ingreso del Trabajo en la declaración de impuestos federal?

- Sí
- No
- No saber

21. Si usted no ha obtenido el Crédito por ingreso del Trabajo, ¿por qué no?

- No creo que yo/ nosotros calificemos.
- No sé sobre el Crédito Tributario por Ingreso del Trabajo.
- Otros (por favor especificar)

**Díganos acerca de sus preocupaciones.**

**Para entender mejor los problemas de usted y su familia, por favor nos proporciona con información relativa a sus necesidades relativas a vivienda / refugio vivienda, salud y seguro, transporte y empleo. Estamos tratando de ayudar y a resolver estos temas, en los condados de Colusa, Glenn y Trinity.**

22. ¿Cuándo piensa en su familia, vecinos, colegas y miembros de la comunidad, cuales son los problemas más apremiantes que enfrentan? (Compruebe todo lo que aplica)

- Estabilidad de ingresos o trabajo
- Ser padre/madre solo(a) de casa
- Inestabilidad de la vivienda o rentabilidad
- Falta de salud en general / bienestar
- Violencia familiar
- Educación o habilidades
- Historia de convicción
- Salud mental / bienestar
- Trastornos por uso de sustancias
- Ayuda/asistencia para vivir independientemente
- Otros (por favor especificar)

23. ¿Cuántas veces ha estado preocupado por quedarse sin hogar, estar sin hogar, o enfrentar un desalojo en los últimos tres años?

- 0
- 1-2
- 3 o más

24. ¿Cuánto puede usted cómodamente pagar para vivienda cada mes?

*Rango: de \$100 a \$2,000/ mes*

25. ¿Estás de acuerdo o desacuerdo que los costos de vivienda son obtenibles a personas que viven en este Condado?

- Muy de acuerdo
- Estoy de acuerdo
- Algo de acuerdo
- Ni de acuerdo ni desacuerdo
- Algo desacuerdo
- No está de acuerdo
- Fuertemente no de acuerdo

26. ¿Qué describe mejor su esperanza o visión para la vivienda en el condado? (Marque todo lo que corresponda)

- Estoy contento con la situación actual de la vivienda y las opciones.
- Me gustaría ver casas o apartamentos de alquiler adicionales disponibles en un rango de precios.
- Me gustaría ver casas unifamiliares adicionales disponibles en un rango de precios.
- Me gustaría ver mayores oportunidades de ser propietario de una casa.
- Me gustaría ver más desarrollos de viviendas compartidas o eficientes.
- Me gustaría ver unidades de vivienda más permanentes o de apoyo.
- Me gustaría ver el fin de la falta de vivienda.
- Otros (por favor especificar)

27. Por favor identifique cualquier tipo de necesidad que tenga en relación con la accesibilidad en su hogar: (marque todo lo que corresponda).

- Agarrar barras en el baño / ducha.
- Rampa para silla de ruedas.
- Umbrales reducidos.
- Puertas mas anchas.
- Contadores bajados.
- Ninguno de estos se aplican.
- Otros (por favor especificar)

28. ¿Qué seguros médicos tiene usted o algún miembro de su familia/ hogar? (Por favor marque todos los que apliquen.)

- Dental
- TLICP (previamente sano familias)
- Medi-Cal
- Medicare/ VA
- Seguro privado de la salud
- Visión seguro
- Ninguno
- Si tiene otra cobertura o cobertura adicional, por favor aga una lista de aquí:

29. Algún miembro de su familia padece una enfermedad o lesión (que se detalla a continuación) que no esté siendo tratada debido a la falta de seguro y / o recursos?

	Sí	No
Condición médica	<input type="checkbox"/>	<input type="checkbox"/>
Enfermedad importante	<input type="checkbox"/>	<input type="checkbox"/>
Lesiones físicas	<input type="checkbox"/>	<input type="checkbox"/>
Enfermedad mental	<input type="checkbox"/>	<input type="checkbox"/>
Condición dental	<input type="checkbox"/>	<input type="checkbox"/>
Ojos / condición de la visión	<input type="checkbox"/>	<input type="checkbox"/>
Otros (especifique)		

30. ¿Cuál es su principal fuente de transporte o la de su familia?

- Soy/ tenemos un vehículo.
- Yo/ nosotros usamos el transporte público.
- Yo/ nosotros usamos bicicletas.
- Tengo / tenemos amigos que nos dan transportación.
- Yo/ nosotros caminamos.
- Otro, por favor listar aquí:

31. ¿Qué sientes acerca de las oportunidades de empleo a tiempo completo de salario digno (\$15 por hora o más) disponible en su comunidad?

- Hay un número insuficiente de oportunidades con salario puestos de trabajo.
- Hay un número suficiente de posibilidades de salario con puestos de trabajo.
- Hay un número excesivo de oportunidades de salario con puestos de trabajo.
- No estoy seguro/a.

32. ¿Qué crees que es la principal razón de la pobreza en su comunidad? Seleccione los tres que aplica.

- Trabajos simplemente no están disponibles
- Falta de capacitación o habilidades especializadas
- Barreras lingüísticas
- Insuficiente educación
- Problemas de abuso de sustancias
- Falta de transporte
- Falta de cuidado infantil
- Necesita mejores habilidades de comunicación
- Problemas físicos, mentales o de otro Estado
- Barreras legales y/o de convicción
- Otros (especifique) \_\_\_\_\_

33. ¿Usted o alguien en su hogar necesidad o actualmente recibir cualquiera de los siguientes servicios?

	En actualidad <b>RECIBIR</b> este servicio.	<b>NECESITA</b> este servicio pero no estoy recibiendo.	Este servicio <b>NO ES NECESARIO.</b>
Servicios legales, tales como ayuda para retener ayuda legal, servicios para inmigrantes, etcetera.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educación básica para adultos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda con beneficios financieros, que usted es elegible, tales como beneficios de asistencia o discapacidad de alimentos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para conseguir un subsidio de alquiler	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda con los pagos de hipoteca	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para pagar facturas de servicios públicos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda con las tareas del hogar o reparaciones del hogar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda presupuesto dinero o pagar cuentas a tiempo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayudar a localizar una unidad de alquiler obtenible	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayudar a localizar vivienda senior	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Educación sobre el inquilino y propietario de los derechos y responsabilidades	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda con la prevención de desalojo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para conseguir alimentos sanos comer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para conseguir ropa a usar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayudar a resolver los problemas de alcohol o drogas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayudar a lidiar con la violencia doméstica	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para encontrar cuidado infantil de alta calidad	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ayuda para encontrar a la educación temprana para niños listos para la escuela	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Aprender a leer / escribir en inglés	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



34. ¿Cuál de los siguientes programas/servicios ha recibido usted o alguien en su hogar de proveedores en su condado en los dos últimos años?

	Sí	No	No sé
<b>Comedor principal</b> : comidas en sitios altos de comedores y comidas sobre ruedas para adultos mayores enfermos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Ayuda de tarea</b> : las personas mayores que necesitan asistencia con jardinería y reparaciones menores del hogar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Vivienda</b> : ayuda de emergencia alquiler y vivienda permanente de apoyo	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Servicios de la vivienda:</b> Alquiler depósito asistencia, presupuesto, asesoramiento de crédito y reparaciones. Legal ayuda.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Head Start</b> : educación infantil basados en el centro	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Early Head Start</b> : educación infantil en el hogar	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Child Care Aware</b> : recursos de información sobre salud, seguridad y mejores prácticas de los niños para el aprendizaje temprano de los niños	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Cuidado centro de Crisis:</b> crisis de 24 horas de apoyo línea telefónica y guardería de emergencia temporal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Programa de asistencia para nutrición suplementaria (SNAP) / CalFresh:</b> ayudar a las familias obtener alimento	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Estante de alimentos</b> : suministro de alimentos nutricionalmente balanceados, suplemental para familias	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Mujeres, infantes y niños (WIC):</b> cupones mensuales para alimentos y educación nutricional	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Capacitación para el trabajo</b> : desarrollo de habilidades vocacionales y técnicas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Envuelva alrededor de servicios</b> : servicios de alcohol y abuso de sustancias, servicios de salud mental, terapia cognitiva-conductual, manejo de la ira, servicios para niños	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Healthy Families</b> : visitas por primera vez los padres y familiares a domicilio	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Clases para padres</b> : padre de crianza, fortalecimiento de las familias, los alumnos poco	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Asistencia de energía</b> : asistencia eléctrica, madera, propano o aceite facturas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

35. ¿Tienes niños en edad escolar? De grado kindergarten a 12

- Sí
- No

36. ¿Te sientes Bienvenido en la escuela de su hijo/a?

- Sí
- No
- No es aplicable - N/A

37. ¿Te sientes involucrado en la educación de su hijo/a?

- Sí
- No
- No es aplicable - N/A

38. ¿Qué desafíos enfrentan los jóvenes de nuestra comunidad que dificultan el éxito en la escuela? (Compruebe hasta 3)

- Dificultad con la lectura.
- Necesidad de modelos positivos
- Dificultad con las matemáticas y / o ciencias.
- Mejores relaciones con los profesores.
- Problemas de salud física
- Formas de mejorar el comportamiento.
- Problemas de salud mental
- Estrés familiar
- Falta de compromiso parental positivo con los maestros.
- Otro, por favor listar aquí:

39. ¿Qué programas / servicios ayudarían a los jóvenes a tener mayor éxito en la escuela? (Marque todo lo que corresponda.)

- Programas de mejora la lectura.
- Servicios de apoyo familiar.
- Aprender más sobre educación especial.
- Programas de educación de adultos.
- Programas de tutoría
- Servicios de salud y nutrición.
- Programas de habilidades de vida para estudiantes.
- Programas de manejo de comportamiento para estudiantes.

- Oportunidades para que los padres y maestros trabajen juntos en el éxito de los estudiantes.
- Programas para ayudar a los padres a ayudar a sus hijos.
- Servicios de salud mental.
- Otro, por favor listar aquí:

40. Por favor proporcione cualquier información adicional que considere que ayudará a identificar las necesidades de la comunidad de bajos ingresos.

41. Por favor proporcione cualquier idea que tenga para ayudarnos a mantener o mejorar nuestra calidad de vida con respecto a una visión positiva para las necesidades de vivienda, ingresos o bienestar en nuestro condado. Por ejemplo, apartamentos de 1 dormitorio o cursos de capacitación más asequibles en un área de habilidades específicas.

**Gracias.**

Si no puede completar la encuesta en línea en [www.surveymonkey.com/r/MyCommunity19](http://www.surveymonkey.com/r/MyCommunity19), por favor devuelva las encuestas completadas a:

Colusa-Glenn-Trinity Community Action Partnership  
Attn: Community Needs Assessment  
420 E. Laurel Street  
Willows, CA 95988

**Debe ser recibido antes del 21 de marzo de 2019.**

## Kathryn McDaniel

---

**From:** Teresa Chavez  
**Sent:** Thursday, February 21, 2019 1:29 PM  
**To:** All HHSA Staff  
**Subject:** FW: Do you have 15 minutes to change a future?

**From:** Kathryn McDaniel  
**Sent:** Thursday, February 21, 2019 1:26 PM  
**Subject:** RE: Do you have 15 minutes to change a future?

Hello everyone!

It's time for the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) to conduct our 2019 Community Needs Assessment. Anyone can take the survey as long as they live or work in Colusa, Glenn, or Trinity county. Could you please take a moment to take the survey and assist your clients with it the next time you meet with them? Details are below.

Thank you so much,

Kathryn McDaniel and Sarah Stupey  
CGTCAP Survey Project Leads

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**Did you know?** Community Action Partnership plays a key role in identifying poverty related needs and resources in Colusa, Glenn, and Trinity counties. We do this by establishing a detailed plan for delivering services to individuals and families most affected by poverty.

Every two years, we conduct a Community Needs Assessment to evaluate how we could better meet the needs of our community. **Your opinion and 15 minutes of your time will have significant impact on how we serve you!**

We hope to reach a diverse group of individuals – those in need, service providers who advocate, and concerned community citizens who care. You can provide input for your county of residence or the county in which you are employed. Our goal is to reach 500+ people in our three counties to participate in our community survey. Will you help us get there? **Please distribute widely!** Survey period ends March 21, 2019. (Link below)

We want to know  
what you think.

CLICK HERE TO TAKE  
OUR SURVEY



Thank you for your time,

Colusa-Glenn-Trinity Community Action Partnership  
420 E. Laurel Street, Willows, CA 95988  
Phone: (530) 934-6510  
Email: [gccad@countyofglenn.net](mailto:gccad@countyofglenn.net)

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*"In compliance with the Americans with Disabilities Act, Glenn County will make available to persons with a disability disability-related modification or accommodations. If requested, this document and other materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act."*



## Kathryn McDaniel

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**From:** Caedy Minoletti <cminoletti@hrntrinity.org>  
**Sent:** Tuesday, March 5, 2019 1:37 PM  
**To:** 'Alan Sanger'; Angel; Anne Lagorio; 'Bill Burton'; Bill Wathen; 'Bobbi Chadwick'; 'Cameron Brown'; 'Carol Arthur'; 'Connie Cessna Smith'; 'Connor Nixon'; Danielle Huguenard; 'Fred Rounds'; Jeanetta Trounday; 'Jeff Dunaj'; 'Jeff England'; 'Jeff Kist'; 'Jeffery Hall'; 'Jennifer Addison'; 'Jennifer Grace'; 'Jessica Delaney'; 'Judy Walkner'; 'Karen Hibbs'; Kathryn McDaniel; 'Kelly Sewell'; 'Kristen Forslund'; 'Letty Garza'; 'Liz Hamilton'; Luz Melgarejo; 'Marcie Jo Cudziol'; 'Michael Nickerson'; 'Michael Rist'; 'Mike Cottone'; 'Naomi Underwood'; O'Neill Noel; 'Pastor Kacey'; 'Patrick Meager'; 'Ranee Kletchka'; 'Richard Kuhns'; 'Rick Gonzales'; 'Robin Freeman'; 'Sandy Bechtold'; 'Shana Akers'; Sheri; 'Suzi Kochems'; 'Tim Saxon'; 'Vanessa Schlegel'; 'William Petit'  
**Subject:** Community Needs Assessment: Deadline March 21  
**Importance:** High

Good afternoon Trinity County Affordable Housing Committee,  
Please see the email below and click the **link at the bottom** to take a quick survey regarding housing in Trinity County.

This data will help our three-county continuum with strategic planning and raising funds to improve affordable housing options in our areas.

Deadline is March 21<sup>st</sup>.

Please feel free to forward on to others.

If you would like access to a printable version of the survey please reply to this email with "Please send me the survey in an attachment!"

Thanks so much,

*Caedy Minoletti*

Executive Director

Human Response Network

111 Mountain View St. / P.O. Box 2370

Weaverville, CA 96093

Ph. 530-623-2024

Fax 530-623-6343

[www.humanresponsenetwork.org](http://www.humanresponsenetwork.org)

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---

**From:** Kathryn McDaniel

**Sent:** Monday, March 4, 2019 3:04 PM

**To:** Connie Scott <CScott@countyofglenn.net>; Danielle Huguenard <DHuguenard@countyofglenn.net>; Debbie Moutter <moutterd@yahoo.com>; Janelle Kelly <JKelly@countyofglenn.net>; Kathryn McDaniel <KMcdaniel@countyofglenn.net>; Lucy Hernandez <LHernandez@countyofglenn.net>; Luz Melgarejo <LMelgarejo@countyofglenn.net>; Randy Royce <RRoyce@countyofglenn.net>; Sarah Stupey

<SStupey@countyofglenn.net>

Cc: Erika Fuentes <EFuentes@countyofglenn.net>; Alan Sanger <asanger@tcoek12.org>; Amy Doyle <adoyle@countyofglenn.net>; Amy Lindsey <ALindsey@countyofglenn.net>; Ann Lambert <annlambert81@gmail.com>; Bill Wathen <bwathen@countyofglenn.net>; Bobbi Chadwick <bchadwick@trinitycounty.org>; Brenda Prather <bprather@countyofglenn.net>; Bruce Roundy <broundy80@gmail.com>; Caedy Minoletti <cminoletti@hrntrinity.org>; Chantelle Estess <cestess@countyofcolusa.org>; Christine Zoppi <CZoppi@countyofglenn.net>; Cindy Holley - GC Vets <gcvets@countyofglenn.net>; Cindy Ross <cross@countyofglenn.net>; Connie Smith <csmith@trinitycounty-ca.gov>; Doc Williams <dwilliams@vetsresource.org>; Don Parsons <don.parsons@colusadhhs.org>; Donna Dennis <donna.dennis@colusadhhs.org>; Elizabeth Kelly <ekelly@colusadhhs.org>; Eloise Jones <EJones@countyofglenn.net>; Erin Valdez <EValdez@countyofglenn.net>; Jamie Umble <JUmbles@countyofglenn.net>; Jamie Umble (@gmail) <jamie.umble@gmail.com>; Jeanine Johnson <JJohnson@countyofglenn.net>; Jennifer Zellers <jzellers@vetsresource.org>; John Loudon <jloudon@countyofcolusa.org>; John Vafis <revjohn@ststephens-colusa.org>; Keith Corum <KCorum@countyofglenn.net>; Kent Boes <kboes@countyofcolusa.org>; Letty Garza <lgarza@trinitycounty.org>; Lora Ceccon <lcecon@ncen.org>; Neil O'Neill <nlga2@sbcglobal.net>; Orland (loyalson@outlook.com) <loyalson@outlook.com>; Patrick Meagher <tcvo@velotech.net>; Pete Carr <peterc@cityoforland.com>; Robin Smith <rsmith@glenncoe.org>; Rose Tanner <rtanner@colusadhhs.org>; Sandip Randhawa <sandip.randhawa@countyofcolusa.com>; Sandy Bechtold <bandb@goldstate.net>; Shaloma Wolske <swolske@vetsresource.org>; Stephen Jahn <pastor@orlandlutheran.com>; Suzi Kochems <waverunnersue@sbcglobal.net>; Teresa Chavez <TChavez@countyofglenn.net>; Tracey Quarne <tquarne@glenncoe.org>; Al Scott <sojournc@gmail.com>; Arzoo Mojadedi <arzoo.mojadedi@nvih.org>; Brandon Thompson <bthompson@countyofglenn.net>; Carlee Shannon <carleeshn@aol.com>; Che Yang <cyang14@csuchico.edu>; David Allee <DAllee@countyofglenn.net>; David Prest <DPrest@countyofglenn.net>; Denise Smith <denise.smith2@va.gov>; Doug Ross <yfiles@gmail.com>; Glenn Myers <gmyers1950@hotmail.com>; Janet Wackerman <grantadm@cityoforland.com>; Jenny Sharkey <jsharkey@csuchico.edu>; Jo Collins Tibessart <ajjohnny6@yahoo.com>; Kacie Sanders <ksanders@glenncoe.org>; Kandi Manhart <kandi@glenncountyrca.org>; Kevin Backus <KBackus@countyofglenn.net>; Kristin Gruneisen <kgruneisen@csuchico.edu>; Leann Grigsby <leanngrigsby@yahoo.com>; Ma Lai Vue <mvue17@mail.csuchico.edu>; Melissa Stearns <mstearns@csuchico.edu>; Norma Yeager <nyeager@ymail.com>; Paul Retzloff <orlandcc@juno.com>; Rev. Phil Zabel <pzcard@yahoo.com>; Rick Beatty <RBeatty@countyofglenn.net>; Sandra Burrows <sandra.burrows@nvih.org>; Shirley Boracci <sboracci@yahoo.com>; Stephanie Rust <SRust@countyofglenn.net>; Vicky Shively <vshively@nvih.org>; Walter Schambach <walterschambach77@gmail.com>; Wayne Peabody <wpeabody@cityofwillows.org>

Subject: Community Needs Assessment - We want to know what you think!

**Did you know?** The Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) plays a key role in identifying poverty related needs and resources in our tri-county communities. We do this by establishing a detailed plan for delivering services to individuals and families most affected by poverty. Every two years, we conduct a Community Needs Assessment to evaluate how we could better meet the needs of our community. **Your opinion and 15 minutes of your time will have significant impact on how we serve you!** We hope to reach a diverse group of individuals – those in need, service providers who advocate, and concerned community citizens who care. You can provide input for your county of residence or the county in which you are employed. Our goal is to engage **500+** people in our three county area to participate in our community survey. Will you help us get there? **Please distribute widely!**

The survey is available online in **both English and Spanish!** Please follow the links below, or if using the QR code, you will need to click the language button in the upper-right-hand corner of the screen to switch to Spanish. We are also offering paper surveys (attached) but they must be returned by the deadline for the

results to be analyzed in our CGTCAP Plan. Additionally, if you find the paper surveys to be too bulky, please feel free to distribute our handy "My Community" business cards (also attached with printing instructions).

\*\*If you need copies of the paper surveys or the convenient, easy to distribute cards, please contact us at [gccad@countyofglenn.net](mailto:gccad@countyofglenn.net), and we will happily provide them to you or your agency. \*\*

**Survey period ends March 21, 2019, and all responses must be received by then to be considered. Thank you so much for your time, feedback, and support.**



**We want to know  
what you think.**

**<https://www.surveymonkey.com/r/MyCommunity19>**

Direct Spanish Link:

**<https://www.surveymonkey.com/r/MyCommunity19?lang=es>**

Kind regards,

**Colusa-Glenn-Trinity Community Action Partnership  
Attn: Community Needs Assessment 2019  
420 E. Laurel Street, Willows, CA 95988  
Email: [gccad@countyofglenn.net](mailto:gccad@countyofglenn.net)**

*This electronic message may contain information that is confidential and/or legally privileged. It is intended only for the use of the individual(s) and entity named as recipients in the message. If you are not an intended recipient of the message, please notify the sender immediately and delete the material from any computer. Do not deliver, distribute, or copy this message, and do not disclose its contents or take action in reliance on the information it contains. Thank you.*

*"In compliance with the Americans with Disabilities Act, Glenn County will make available to persons with a disability disability-related modification or accommodations. If requested, this document and other materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act."*

Glenn County Health & Human Services Agency  
Published by Sarah Glenn-County · February 26

YOUR FEEDBACK IS IMPORTANT TO US!

<https://www.surveymonkey.com/r/CGTCAP19INSTA>

It's time for the Colusa-Glenn-Trinity Community Action Partnership (CGTCAP) to conduct the 2019 Community Needs Assessment. Anyone can take the survey as long as they live or work in Colusa, Glenn, or Trinity County.

**2,093** People Reached      **223** Engagements      [Boost Again](#)

Boosted on Mar 13, 2019 By Sarah J. Stupey      Completed      Boosted on Mar 1, 2019 By Sarah J. Stupey

People Reached	<b>124</b>	Post Engagement	<b>36</b>	People Reached	>
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[View Results](#)

**Performance for Your Post**

**2,093** People Reached

**83** Reactions, Comments & Shares

<b>51</b> Like	<b>4</b> On Post	<b>47</b> On Shares
<b>1</b> Love	<b>0</b> On Post	<b>1</b> On Shares
<b>4</b> Comments	<b>0</b> On Post	<b>4</b> On Shares
<b>27</b> Shares	<b>26</b> On Post	<b>1</b> On Shares

**140** Post Clicks

<b>23</b> Photo Views	<b>32</b> Link Clicks	<b>85</b> Other Clicks
-----------------------	-----------------------	------------------------

**NEGATIVE FEEDBACK**

<b>0</b> Hide Post	<b>0</b> Hide All Posts
<b>0</b> Report as Spam	<b>0</b> Unlike Page

Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

Glenn County Health & Human Services Agency  
Published by Sarah Glenn-County · March 4

Viewing: **Spanish**

¡TU OPINIÓN ES IMPORTANTE PARA NOSOTROS!

<https://www.surveymonkey.com/r/CGTCAP19CNA?lang=es>

Es hora de que la Asociación de Acción Comunitaria Colusa-Glenn-Trinity (CGTCAP) lleve a cabo la Evaluación de Necesidades de la Comunidad 2019.

Cualquiera puede realizar la encuesta mientras viva o trabaje en Colusa, Glenn o el condado de Trinity.

**147** People Reached      **8** Engagements      [Boost Again](#)

Boosted on Mar 4, 2019 By Sarah J. Stupey      Completed

People Reached	<b>31</b>	Post Engagement	<b>7</b>
----------------	-----------	-----------------	----------

[View Results](#)

**Performance for Your Post**

**147** People Reached

**5** Likes, Comments & Shares

<b>3</b> Like	<b>3</b> On Post	<b>0</b> On Shares
<b>0</b> Comments	<b>0</b> On Post	<b>0</b> On Shares
<b>2</b> Shares	<b>2</b> On Post	<b>0</b> On Shares

**3** Post Clicks

<b>2</b> Photo Views	<b>0</b> Link Clicks	<b>1</b> Other Clicks
----------------------	----------------------	-----------------------

**NEGATIVE FEEDBACK**

<b>0</b> Hide Post	<b>0</b> Hide All Posts
<b>0</b> Report as Spam	<b>0</b> Unlike Page

Insights activity is reported in the Pacific time zone. Ads activity is reported in the time zone of your ad account.

**Colusa-Glenn-Trinity Community Needs Assessment Survey Promotions – posted on Facebook and county website**



Residents Business Visitors Government

ANNOUNCEMENTS

**Job Opportunities**  
Click here to see our current job listings.

**Glenn County Probation's Most Wanted Glenn County Probation**

These individuals have warrants for their arrest in Glenn County. If you know where any of these individuals are located, contact law enforcement.

Check out the latest postings here:  
[Probation News](#)

**ADA Accessibility Information**  
Click here for information about [ADA Access for individuals with disabilities.](#)

**As Heard in Court**  
Be sure to check out

NEWS & INFORMATION

**Community Meeting - Glenn Groundwater Authority, and proposed fee**

Come to learn about SGMA, the Glenn Groundwater Authority, and proposed fee

Date: March 21, 2019

Time: 6:00 PM

Location: Glenn Success Square Conference Center

131 E. Walker St., Orland, CA 95963

[Workshop Announcement](#)

- [Water Resources](#)
- [Public Notice](#)

[READ MORE](#)

**Community Needs Assessment 2019**



- [Health & Human Services](#)
- [Public Information](#)
- [Public Notice](#)

MEETINGS

**Minutes & Agendas**

- [Board Minutes 2006 - Current](#)
- [Board Minutes 1998-2005](#)

**Live Meeting Broadcast**

**Board of Supervisors:**  
1st, 3rd, & 5th Tuesdays

**Planning Commission:**  
3rd Wednesday at 9:00 a.m.

**Local Agency Formation Commission (LAFCO):**  
2nd Monday at 9:00 a.m.

**Regional Transit Committee and Transportation Commission:**  
3rd Thursday at 9:00 a.m.

[Agendas, Minutes & Audio Recordings](#)

QUICKLINKS

- [2017-2018 Adopted Budget](#)
- [2017-2018 Grand Jury Report](#)
- [Current County Holiday Schedule](#)
- [ADA Compliance Information](#)
- [Committee Vacancies](#)
- [County GIS Maps](#)
- [Draft EIR - Landfill Strategic Plan](#)
- [Job Tips](#)
- [Immunization Clinics](#)
- [Master Fee Schedule](#)



We want to know what you think.



<https://www.surveymonkey.com/r/MyCommunity19>



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**Queremos saber que piensas.**

**<https://www.surveymonkey.com/r/MyCommunity19?lang=es>**

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**Queremos saber que piensas.**

**<https://www.surveymonkey.com/r/MyCommunity19?lang=es>**

SURVEY COLLECTORS		
TOTAL RESPONSE COUNT		
Physical QR Code Cards	256	50%
Website Link	107	21%
Facebook	73	14%
Paper Surveys	52	10%
Instagram	28	5%
<b>TOTAL:</b>	<b>516</b>	<b>100%</b>

FACEBOOK SURVEY COLLECTORS					
	People Reached Organically	Reactions (Comments, Likes & Shares)	Post Clicks	Total	Notes
2/21/2019 Facebook	1711	77	94	37%	Never Boosted
2/26/2019 Facebook	2093	83	140	45%	Boosted on 03/01 (\$3.99) and 03/16 (\$8.59)
3/4/2019 Facebook (Spanish)	147	5	3	3%	Boosted on 03/04 (\$2.00)
3/14/2019 Facebook	617	19	27	13%	Never Boosted
3/21/2019 Facebook	117	2	2	2%	Never Boosted
<b>TOTAL:</b>	<b>4685</b>	<b>186</b>	<b>266</b>	<b>100%</b>	<b>\$14.58 Spent on Boosting</b>

INSTAGRAM SURVEY COLLECTORS					
	Hearts	Accounts Reached	Interactions	Total	Notes
2/26/2019 Instagram	2	36	1	100%	Never Boosted
<b>TOTAL:</b>	<b>2</b>	<b>36</b>	<b>1</b>	<b>100%</b>	

**EXAMPLE SURVEY PROMO MATERIALS**

Helping People. Changing Lives.  
**Community Action**  
 PARTNERSHIP  
 AMERICA'S POVERTY FIGHTING NETWORK  
 COLUSA, GLENN, & TRINITY COUNTIES

**We want to know what you think.**

<https://www.surveymonkey.com/r/MyCommunity19>

We want to know what you think.

CLICK HERE TO TAKE OUR SURVEY

**Queremos saber que piensas.**

<https://www.surveymonkey.com/r/CGTCAP19CNA?lang=es>



***"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."***

## **Community Action Department All-Staff Meeting**

**Willows Upstairs Conference Room  
420 E. Laurel Street, Willows, CA 95988  
March 14, 2019  
9:00 a.m. – 12:00 p.m.**

- I. Welcome**
- II. Ice-Breaker Activity**
- III. Our Journey Moving Forward**
- IV. CAD Staff Engagement Process**
- V. Community Action Plan 2020-2021 - Staff Planning**
- VI. Reflections**
- VII. Next Meeting (To be determined)**



"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."

### Community Action Department All-Staff Meeting

Willows Upstairs Conference Room  
420 E. Laurel Street, Willows, CA 95988

March 14, 2019

9:00 a.m. - 12:00 p.m.

- ✓ David Allee David Allee CHRISTINE ZOPPI
- ✓ Elizabeth Alvarez Elizabeth Alvarez
- ✓ Samantha Brumbaugh Samantha Brumbaugh
- ✓ Chimamara Clark Chimamara Clark
- ✓ Lucy Hernandez Lucy Hernandez
- ✓ Danielle Huguenard Danielle Huguenard
- ✓ Xochitl Jacobo Xochitl Jacobo
- ✓ Linda Johnson ABSENT
- ✓ Yassi Lam Yassi Lam
- ✓ Aaron Gomez Logan Aaron Gomez Logan
- ✓ Kathryn McDaniel Kathryn McDaniel
- ✓ Luz Melgarejo Luz Melgarejo
- ✓ Steven Peirce Steven Peirce
- Baduel Ramirez \_\_\_\_\_
- ✓ Raul Reyes Raul Reyes
- ✓ Randy Royce Randy Royce
- ✓ Alma Sanchez Alma Sanchez
- ✓ Christina Sandoval Christina Sandoval
- ✓ Connie Scott Connie Scott
- ✓ Maira Sullivan Maira Sullivan
- Jody Samons Jamie Umble



# ORLAND

FREE  
COMMUNITY  
DINNER  
EVENT

EVERY LAST FRIDAY OF THE  
MONTH!!!

6-8PM

Carnegie Community  
Center

912 3<sup>rd</sup> St. Orland, CA 95963

This is an evening of community time to get to know others in your community and support each other. It is open to everyone in the community. We have information of events in the area, awareness information, we play a game, and we have dinner together.

### Upcoming Dates:

**March 29<sup>th</sup>**

**April 26<sup>th</sup>**

**May 31<sup>st</sup>**

**June 28<sup>th</sup>**

**July 26<sup>th</sup>**

**August 30<sup>th</sup>**

**September 27<sup>th</sup>**

So, if you are wanting more information please feel free to call or text me: **Debbie Moutter (530) 828-2103** or via Facebook at the **Orland Community Dinner page.**

---

If you, your group, and/or church want to help or sponsor a dinner, please feel free to call me.

---

Remember this is a time to get to know others in your community and support one another. It takes us working together and helping each other to make our community what we want it to be.





***"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."***

**COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP  
GLENN LOCAL COMMITTEE MEETING**

**Tuesday, April 9, 2019**

**Redwood Conference Room**

**125 E. Walker Street, Orland, CA 95963 (530) 934-1493**

***Time: 2:30 p.m.***

- I. Call to Order/Introductions - Chair**
  - A. Read CAP Pledge**
  
- II. CAP Plan Report - Kathryn and Sarah**
  
- III. Reports - Possible Action**
  - A. Weatherization and Housing Programs**
  - B. Strategic Plan Goals Update**
  
- IV. Board Member/Glenn County Issue - Open Discussion on Emerging Regional Issues - Glenn County**
  
- V. Confirmation of Next Meeting - Action**
  
- VI. Adjournment**





**"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."**

**Glenn Local CAP Meeting  
125 E. Walker Street, Redwood Conference Room, Orland, CA 95963  
April 9, 2019 2:30 p.m.  
Sign In Sheet**

Lucy Hernandez *Lucy Hernandez*

Supervisor Keith Corum *Keith Corum*

Kathryn McDaniel *Kathryn McDaniel*

Supervisor Vince Minto *Absent*

Luz Melgarejo *Luz Melgarejo*

Debbie Moutter *Debbie Moutter*

Joanne Overton *Joanne Overton*

Connie Scott *Connie Scott*

Sarah Stupey *S. S. Stupey*

Bill Wathen *Absent*

Phil Zabell *By Phone*

~~*[scribble]*~~

Danielle Huguenard *Danielle Huguenard*

Christine Zoppi *C Zoppi*

**Kathryn McDaniel**

---

**Subject:** Trinity County Affordable Housing Committee  
**Location:** HRN  
  
**Start:** Thu 4/18/2019 2:00 PM  
**End:** Thu 4/18/2019 3:30 PM  
  
**Recurrence:** (none)  
  
**Meeting Status:** Tentatively accepted  
  
**Organizer:** Caedy Minoletti  
  
**Categories:** NPLH - Housing & COCs

Good morning,

Our next Affordable Housing Committee meeting has been rescheduled to April 18<sup>th</sup> from 2-3:30pm at HRN.

I apologize if this causes any inconvenience.

Thank you,

*Caedy Minoletti*

Executive Director

Human Response Network

111 Mountain View St. / P.O. Box 2370

Weaverville, CA 96093

Ph. 530-623-2024

Fax 530-623-6343

[www.humanresponsenetwork.org](http://www.humanresponsenetwork.org)

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Trinity County Affordable Housing Committee

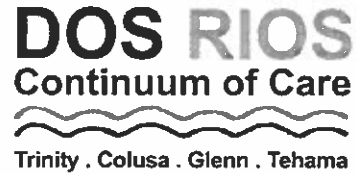
Sign In

4/18/19  
2:00-3:30pm  
HRN, Weaverville



Name	Email
Sheri West	Swhite@hrntrinity.org
Angel Morton	amorton@hrntrinity.org
Robin Freeman	rffreeman@trinitycounty.org
Richard Kuhn	rkuhn@trinitycounty.org
Letty Garcia - HHS	lgarcia@trinitycounty.org
Bobbi Chadwick	bchadwick@trinitycounty.org
Brian Marshall-Winks, BHS	bmarshallwinks@trinitycounty.org
Kathryn McDaniel	kmcdaniel@countyofglenn.net
Michael Nickerson	twospirit51@yahoo.com net
Jeanetta Trounaday	jttrounaday@hrntrinity.org




Colusa Continuum of Care and Tri-County Community Action Partnership  
Joint Meeting Standing Agenda  
May 15, 2019  
10 a.m. – 11:30 a.m.  
Conference Room at the Department of Health and Human Services  
251 E. Webster Street, Colusa

1. Introductions
2. Agenda Modifications
3. Agency Reports
  - a. Dos Rios Continuum of Care
  - b. Community Action Partnership
    - i. Community Needs Assessment
  - c. Health and Human Services
  - d. Colusa Transit
  - e. A Hand Up
  - f. Behavioral Health
  - g. First 5 Colusa-Family Action Centers
  - h. CAPC-Colusa Family Action Center
  - i. Colusa One-Stop
  - j. Migrant Housing
  - k. County Pastoral Association
  - l. Colusa Medical Center
  - m. Colusa County Jail
  - n. Veterans' Services
  - o. Foster Youth/CCOE
  - p. American Red Cross
4. Tentative Next Meeting date for August 21, 2019 at 10 a.m.



Colusa Continuum of Care and Tri-County Community Action Partnership Joint Meeting Sign in Sheet  
Meeting Date: May 15, 2019

Name please initial or add name	Organization	E-mail
Elizabeth Kelly	Colusa County DHHS	<a href="mailto:ekelly@colusadhhs.org">ekelly@colusadhhs.org</a>
Donna Dennis	Colusa County DHHS	<a href="mailto:Donna.Dennis@colusadhhs.org">Donna.Dennis@colusadhhs.org</a>
Merced Corona	Colusa County BOS	<a href="mailto:mcorona@countyofcolusa.org">mcorona@countyofcolusa.org</a>
Kent Boes	Colusa County BOS	<a href="mailto:kboes@countyofcolusa.org">kboes@countyofcolusa.org</a>
Lora Ceccon	Colusa County One-Stop	<a href="mailto:lceccon@ncen.org">lceccon@ncen.org</a>
John Vafis	A Hand Up	<a href="mailto:revjohn@ststephens-colusa.org">revjohn@ststephens-colusa.org</a>
Leslie Culp	Colusa County DHHS	<a href="mailto:lculp@colusadhhs.org">lculp@colusadhhs.org</a> 
Janice Bell	Colusa County OES	<a href="mailto:jbelle@colusasheriff.com">jbelle@colusasheriff.com</a>
Don Parsons	Colusa County VA	<a href="mailto:Don.Parsons@colusadhhs.org">Don.Parsons@colusadhhs.org</a> 
Jeanie Kessinger	American Red Cross	<a href="mailto:jkess@citlink.net">jkess@citlink.net</a>

Maria Arvizu-Espinoza	CCOE	<a href="mailto:maespinoza@ccoe.net">maespinoza@ccoe.net</a>
Jose Ramirez	CCOE	<a href="mailto:Joseramirez@ccoe.net">Joseramirez@ccoe.net</a>
Greg Hinton	Colusa County Migrant Housing	<a href="mailto:ccag@countyofcolusa.org">ccag@countyofcolusa.org</a>
Bonnie Davies	Colusa DHHS/ First 5 Colusa	<a href="mailto:bdavies@colusadhhs.org">bdavies@colusadhhs.org</a>
Luz Melgarejo	<del>Colusa - Glenn - Trinity</del> Glenn County HRA CAP	<a href="mailto:lmelgarejo@hra.co.glenn.ca.us">lmelgarejo@hra.co.glenn.ca.us</a> 
Christina Sandoval	Glenn County HRA	<a href="mailto:csandoval@hra.co.glenn.ca.us">csandoval@hra.co.glenn.ca.us</a>
Yuli Rico	Glenn County HRA	<a href="mailto:yrico@ncen.org">yrico@ncen.org</a>
Gabriel Rojas	Colusa County One-Stop	<a href="mailto:grojas@ncen.org">grojas@ncen.org</a>
Ginger Harlow	First 5 Colusa	<a href="mailto:gharlow@ccoe.net">gharlow@ccoe.net</a> 
Janet Morgan	Colusa County Behavioral Health	<a href="mailto:jmorgan@countyofcolusa.org">jmorgan@countyofcolusa.org</a>
Ted Mamoulelis	Colusa County DHHS	<a href="mailto:tmamoulelis@colusadhhs.org">tmamoulelis@colusadhhs.org</a> TA
Christine Zoppi	Glenn County HRA	<a href="mailto:CZoppi@countyofglenn.net">CZoppi@countyofglenn.net</a>
Connie Rios	Colusa County DHHS	<a href="mailto:crios@colusadhhs.org">crios@colusadhhs.org</a>
Chantelle Estess	Colusa County BH	<a href="mailto:cestess@countyofcolusa.org">cestess@countyofcolusa.org</a> 



Daisy Rios	Colusa County BH	<a href="mailto:drios@countyofcolusa.org">drios@countyofcolusa.org</a>
Nallely Maldonado	First 5 Colusa	<a href="mailto:nmaldonado@ccoe.net">nmaldonado@ccoe.net</a>
Daniel Hernandez	Colusa County BH	<a href="mailto:dhernandez@countyofcolusa.org">dhernandez@countyofcolusa.org</a>
Danielle Huguenard	Glenn County CAP	<a href="mailto:dhuguenard@countyofglenn.net">dhuguenard@countyofglenn.net</a>
Jamie Umble	Karen's House	<a href="mailto:Jamie.umble@gmail.com">Jamie.umble@gmail.com</a>
Minnie Lawrence	A Hand Up	
Carissa Bowers	Colusa CAPC	<a href="mailto:cbowers@colusacapc.net">cbowers@colusacapc.net</a>
Stacey Costello	Colusa Library	<a href="mailto:scostello@countyofcolusa.com">scostello@countyofcolusa.com</a>
Greg Plucker	Colusa Community Development	<a href="mailto:gplucker@countyofcolusa.com">gplucker@countyofcolusa.com</a>
<i>Kathryn Medaniel</i>	<i>Colusa-Glenn-Trinity Community Action Partnership</i>	<i>Kmedaniel@countyofglenn.net</i>



<i>Stefanie Schantz</i>	<i>Colusa Co. DHHS</i>	<i>stefanie.schantz@countyofcolusa.com</i>
<i>SANDIP RANDHAWA</i>	<i>COLUSA COUNTY DHHS</i>	<i>SANDIP.RANDHAWA@COUNTYOFCOLUSA.COM</i>
<i>Shalome Wolke</i>	<i>CHICO VRC</i>	<i>SWolke@Vetsresource.org</i>
<i>Audrea Badeal</i>	<i>Veterans Resource Center CM</i>	<i>abadial@Vetsresource.org</i>

## **Appendix E**

### **Colusa-Glenn-Trinity Community Action Partnership (CGTCAP Advisory Board) Directors' Meeting**

- **Colusa-Glenn-Trinity Community Action Partnership Board Meeting (4/24/19)**
  - **CGTCAP Board Chair Acknowledgement (signature page)**
  - **Agenda and Sign-in Sheet**
  - **CGTCAP Community Needs Assessment Presentation Photos**

## Colusa-Glenn-Trinity Community Action Board



**The Community Action Plan 2020-2021 Needs Assessment has been reviewed by the Colusa-Glenn-Trinity Community Action Board on April 24, 2019 regular board meeting.**

**Whereas, at a regular meeting of the Colusa-Glenn-Trinity Community Action Partnership Board of Director's meeting the Board conducted its final review of the Community Needs Assessment Analysis and has voted to formally adopt the results of the assessment for years 2020-2021.**



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**Board President/Chair**



---

**Date**



**"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."**

**COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP BOARD OF DIRECTORS' MEETING  
Wednesday, April 24, 2019**

**Glenn County Office of Education Conference Room, 131 E. Walker Street, Orland, CA 95963**

**Time: 10:00 a.m. (we will break for lunch and networking at apx 12:00)**

**Tentative Agenda**

- I. Call to Order/Introductions - Chair**
  - A. Read CAP Pledge
  
- II. Requests by Members of the Public to Address the Board - Chair**  
(Pursuant to Section 54954.3 of the Ralph Brown Act)
  
- III. Administrative Business/Housekeeping - Staff and Board**
  - A. Meeting Notice and Posting Date as required by 1994 Brown Act - Staff
  - B. Agenda Additions
  - C. Approval of April 24, 2019 Agenda - Chair - **Action**
  - D. Approval of January 23, 2019 Minutes - Chair - **Action**
  - E. Board Training - Offer Input - Lucy Hernandez - **Action**
  - F. CAP Board Vacancies - Chair - **Possible Action**
  
- IV. Executive Director's Report - Possible Action**
  
- V. CAP Plan 2020-2021 Presentation - Lucy Hernandez - Action**
  - A. Present/Accept Community Needs Assessment - Kathryn McDaniel & Sarah Stupey
  - B. Receive Report and Accept CAP Plan & Authorize Director to Submit CAP Plan to Governing Board and Subsequent Submission to Community Services and Development (CSD)
  
- VI. Reports - Possible Action**
  - A. Fiscal Report
  - B. Weatherization and Housing Programs
  
- VII. Board Member/Individual County Issues - Open Discussion on Emerging Regional Issues**
  - A. Colusa County
  - B. Glenn County
  - C. Trinity County
  - D. Other Universal Concerns
  
- VIII. Introduction of CAD Staff - Lucy Hernandez**
  
- IX. Honoring Past Community Action Directors - Director Christine Zoppi - Action**
  - A. CAP Board to Adopt Resolution Honoring Past Directors
  
- X. Governing Board Actions - (see reverse side)**
  
- XI. Confirmation of Next Meeting - Action**
  
- XII. Adjournment**

### **XIII. Governing Board Actions**

- A) CONSENT CALENDAR – #5. B. Application for Workforce Innovation and Opportunity Act.** Authorize Community Action Department Director, or designee to apply for Workforce Innovation and Opportunity Act (WIOA) funding in an amount of \$628,293, to execute agreement, sub-agreements necessary to expend the awarded funds in an amount not to exceed total funding and to execute amendments contingent upon the review and approval of County Counsel. Documents: Agenda Item Transmittal and Backup. Motion/Second: Supervisor Corum/Supervisor Barr. Order: Approve the Consent Calendar. Vote: Unanimous. 1/15/19
- B) Resolution – 9. Emergency Solutions Grant (ESG) Program Funding. Matter: Adopt Resolution 2019-002 “Authorizing Execution of all agreements with the State of California Department of Housing and Community Development, Division of Financial Assistance, for the Federal Emergency Solutions Grants Program (ESG) and any amendments thereto” for rapid re-housing services in Colusa, Glenn and Trinity Counties.** Documents: Agenda Item Transmittal and Backup Resolution 2019-002. Motion/Second: Supervisor Corum/Supervisor Barr. Order: Adopt Resolution 2019-002. Vote: Unanimous. 1/15/19
- C) CONSENT CALENDAR – 4. a. AGREEMENT – HOUSING DISABILITY AND ADVOCACY PROGRAM.** Authorize the Health & Human Services Agency Director, or designee, to execute Agreement for fiscal year 2018-2020 with the Glenn County Community Action Department, to provide services under the Housing Disability and Advocacy Program, and modify or amend the Agreement contingent upon review and approval of County Counsel for an amount not to exceed \$22,500.00. Documents: Agenda Item Transmittal and Backup. 1/29/19
- b. AGREEMENT-CALWORKS HOUSING SUPPORT SERVICES -** Authorize the Health & Human Services Agency Director, or designee, to execute Agreement for fiscal year 2018/2019 with the Glenn County Community Action Department, to provide CalWORKs Housing Support Services, and to modify or amend the Agreement contingent upon the review and approval of County Counsel for an amount not to exceed \$152,032. Documents: Agenda Item Transmittal and Backup. 1/29/19
- d. AGREEMENT – HOUSING TOOLS.** Authorize the Community Action Department Director, or designee, to execute Agreement with Housing Tools, for the purpose of providing housing consultation and professional services to address housing needs in Glenn County, and the counties of the Colusa-Glenn-Trinity Community Action Partnership, for fiscal years 2019-2021, and to modify or amend the Agreement contingent upon review and approval of Finance Director and/or County Counsel for an amount not to exceed \$60,000. Documents: Agenda Item Transmittal and Backup. 1/29/19
- e. AGREEMENT - CALIFORNIA COALITION FOR RURAL HOUSING (CCRH).** Authorize the Community Action Department Director, or designee, to execute Agreement with California Coalition for Rural Housing for the purpose of providing housing consultation and professional services to address housing needs in Glenn County for fiscal year 2019-2021, and to modify or amend the Agreement contingent upon review and approval of Finance Director and/or County Counsel for an amount not to exceed \$90,000. Documents: Agenda Item Transmittal and Backup. Motion/Second: Supervisor Corum/Supervisor Barr. Order: Approve the Consent Calendar. Vote: Unanimous. 1/29/19

**D.) CONSENT CALENDAR: 3. a. RESOLUTION-COMMUNITY SERVICE BLOCK GRANT (CSBG).**

Adopt Resolution 2019-011 "To Request Authorization to Enter into Agreement with the State of California, Department of Community Services and Development for a Community Service Block Grant (CSBG)" authorizing the Community Action Director or designee to execute the Standard Agreement for calendar year 2019 and sign any subcontracts, amendments, and other documents necessary to administer the agreement contingent upon approval of County Counsel in the amount not to exceed \$300,000. Documents: Agenda Item and Transmittal, Resolution 2019-011. Proceedings: On motion of Supervisor McDaniel, seconded by Supervisor Corum, it was unanimously ordered to adopt Resolution 2019-11. 2/5/19.

**E.) 16. RESOLUTIONS – COUNTY MEDICAL SERVICES PROGRAM (CMSP) HEALTH SYSTEMS DEVELOPMENT GRANT PROGRAM – a. Adopt Resolution 2019-022 "Authorizing Application for, and Receipt of Assistance and Funding Through the County Medical Services Program (CMSP) Health Systems Development Grant Program on Behalf of Colusa County Through its Colusa-Glenn-Trinity Community Action Partnership" for development of health systems supporting its client members. b. Adopt Resolution 2019-023 "Authorizing Application for, and Receipt of Assistance and Funding through the County Medical Services Program (CMSP) Health Systems Development Grant Program" for development of health systems supporting its client members. Documents: Agenda Item Transmittal and Backup Resolution 2019-022 Resolution 2019-023. Proceedings: a. On motion of Supervisor McDaniel, seconded by Supervisor Barr, it was unanimously ordered by members present to adopt Resolution 2019-22 and Resolution 2019-23. 2/19/19**

**21. AGREEMENT AMENDMENT – TRINITY COUNTY HEALTH AND HUMAN SERVICES AGENCY. Matter: Authorize the Health and Human Services Agency (HHSA) Director, or designee, to execute the Amendment No. 1 to the Agreement for fiscal year 2018-2019, with Trinity County Health and Human Services Agency, to provide CalWORKS Housing Support Services, and to modify or amend Agreement, contingent upon the review and approval of County Counsel for an amount not to exceed \$87,840.00. Documents: Agenda Item Transmittal and Backup. Motion/Second: Supervisor Barr/Supervisor McDaniel. Order: Approve the aforesaid matter. Vote: Unanimous by members present. 2/19/19.**

**22. AGREEMENT AMENDMENT – HUMAN RESPONSE NETWORK. Matter. Authorize the Health and Human Services Agency (HHSA) Director, or designee, to execute the Amendment No. 1 to the Agreement for fiscal year 2018-2019, with Human Response Network, to provide CalWORKS Housing Support Services, and to modify or amend Agreement, contingent upon the review and approval of County Counsel for an amount not to exceed \$54,368. Documents: Agenda Item Transmittal and Backup. Motion/Second: Supervisor Minto/Supervisor McDaniel. Order: Approve the aforesaid matter. Vote: Unanimous by members present. 2/19/19**

**F.) UNSCHEDULED MATTERS: Proceedings: c. Community Action Department Staff Services Specialist Kathryn McDaniel gave an update on the Community Action Plan for 2020/2021 year including the incorporation of the Community Needs Assessment Survey; and reported that the survey is posted on the County's website under Health and Human Services' news and announcements link. 3/19/19**

**G.) CONSENT CALENDAR: AGREEMENT FUNDING HOMELESS EMERGENCY AID PROGRAM.**

Documents: Agenda Item Transmittal and backup. Authorize Director of Colusa-Glenn-Trinity Community Action Partnership, or designee, to execute Agreement with Colusa County Behavioral Health Department, for fiscal years 2019-2021, contingent upon the review and approval of County Counsel, in an amount not to exceed \$210,000; and, Further, authorize the Director of the Colusa-Glenn-Trinity Community Action Partnership, or designee, to execute



**Agreement with the Trinity County Administration / Trinity County Behavioral Health Department for fiscal years 2019-2021, contingent upon the review and approval of County Counsel, in an amount not to exceed \$200,000. 3/19/19.**

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP  
4-24-19 BOARD OF DIRECTORS MEETING, GCOE CONFERENCE ROOM, ORLAND, CA

Bechtold, Sandy ABSENT

Barr, Paul Paul Barr

Boes, Kent T. ABSENT

Brown, Jeremy ABSENT

Ceccon, Lora [Signature]

Chadwick, Bobbi [Signature]

Corona, Jose Merced ABSENT

Corum, Keith ABSENT

Dennis, Donna Donna Dennis

Garza, Letty ABSENT

Hinman, Maralee [Signature]

Kelly, Elizabeth [Signature]

Marshall, Mark ABSENT

Moutter, Debbie [Signature]

Overton, Joanne [Signature]

Wathen, Bill Bill Wathen

Zabell, Rev. Philip ABSENT

Al Scott ABSENT

Liz Hamilton Here

White, Sheri ABSENT

RICHARD KUHNIS  
TRINITY COUNTY CAD [Signature]

VERONICA KELLEY-ALBIEZ Veronica Kelley-Albiez  
EX. ADMIN. WDC PARKS + REC

Liz Hamilton, TCHHS [Signature]

COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP  
4-24-19 BOARD OF DIRECTORS MEETING, GCOE CONFERENCE ROOM, ORLAND, CA

STAFF:

Christine Zoppi, Director

*Christine Zoppi*

Lucy Hernandez, Asst. Director, CAD

*Lucy Hernandez*

Randy Royce, CAD Fiscal Manager

*Randy Royce*

Danielle Huguenard, Housing Manager

*Danielle Huguenard*

Rev. Dr. David Allee, EW & ETW Programs Manager

*David Allee*

Luz Melgarejo, Community Action Coordinator

*Luz Melgarejo*

Kathryn McDaniel, Staff Services Specialist

*Kathryn McDaniel*

Jamie Umble, Staff Services Specialist

*Jamie Umble*

Jody Samons Community Development Director

*Jody Samons*

Connie Scott, ETW II/Interim Staff Services Specialist

*Connie Scott*

Sarah Stupey, Admin. Services Analyst II

*S.J. Stupey*

GUESTS:

Carmona, Larry

*Larry Carmona*

Sue Carmona

*Sue Carmona*

Gaghagen, Kim

*Kim Gaghagen*

Gaghagen, Donna

*Donna Gaghagen*

Nicole Landon

*Nicole Landon*

Pat Auser

ABSENT

Bruce Roundy

*Bruce Roundy*

Kerry Cochran

*Kerry Cochran*

Susan Epperson

*Susan Epperson*

John Romano

ABSENT


Shane Anderson


ABSENT

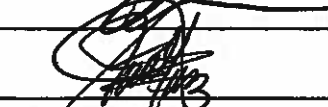
*Janet L. Wedsath-Bowdeman*

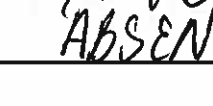
COLUSA-GLENN-TRINITY COMMUNITY ACTION PARTNERSHIP  
4-24-19 BOARD OF DIRECTORS MEETING, GCOE CONFERENCE ROOM, ORLAND, CA

CAD STAFF:


Elizabeth Alvarez 

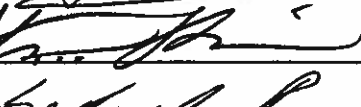
Samantha Brumbaugh 

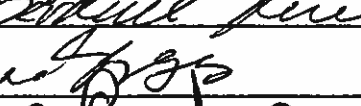
Chimamara Clark 

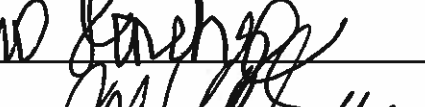
Xochitl Jacobo 

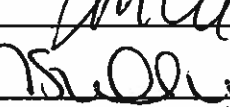
Linda Johnson ABSENT

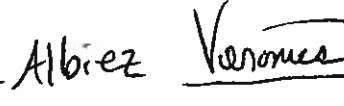
Yassi Lam 


Aaron Gomez-Logan 


Steven Peirce 


Baduel Ramirez 

Raul Reyes 

Alma Sanchez 

Christina Sandoval 

Maira Sullivan 

Veronica Kelley-Albiez 



***"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."***

**Colusa-Glenn-Trinity Community Action Partnership Board of Director's Meeting - 4/24/19  
2020/2021 CGTCAP Community Action Plan Presentation including  
2019 CGTCAP Community Needs Assessment (CNA) Results**

*Photo Right:* CNA Leads: Kathryn McDaniel and Sarah Stupey

*Photo Bottom Center:* CGTCAP Staff and Past Directors\*: *Front Row:* Christine Zoppi, Elizabeth Alvarez, Alma Sanchez, Luz Melgarejo, Kathryn McDaniel, Connie Scott; *Middle Row:* Larry Carmona\*, Elizabeth Kelly, Baduel Ramirez, Xochitl Jacobo, Raul Reyes, Maira Sullivan, Lucy Hernandez, Kim Gaghagen\*; *Back Row:* Steve Peirce, Randy Royce, Chimamara Clark, Christina Sandoval, Aaron Gomez-Logan, Jamie Umble, Danielle Huguenard, David Allee



## Appendix F

### Glenn County Board of Supervisors (CGTCAP Governing Board) Public Hearing

- Public Hearing: Glenn County Board of Supervisors Meeting (6/18/19)
  - Glenn County Board of Supervisors Chair Acknowledgement (signature page)
  - Agenda (Item 7) and Sign-in Sheet
  - Public Comments
- Public Hearing Notices
  - Proof of Publication: Sacramento Valley Mirror (6/8/19)
  - Public Hearing Flyer
  - Public Hearing Announcement on *cgtcap.org* website (6/7/19)
  - Public Hearing Announcement on *countyofglenn.net* website (6/7/19)
  - Public Hearing Announcement email reminder to Dos Rios COC members (6/11/19)



## Glenn County Board of Supervisors



**The Community Action Plan 2020-2021 Needs Assessment has been reviewed by the Glenn County Board of Supervisors on June 18, 2019 at its regular board meeting.**

**Whereas, at a regular meeting of the Glenn County Board of Supervisors, the Board conducted its final review of the Community Needs Assessment Analysis and has voted to formally adopt the results of the assessment for years 2020-2021.**



**John K. Viegas, Chairman**

**Glenn County Board of Supervisors**



**Date**

# GLENN COUNTY BOARD OF SUPERVISORS

Willows Memorial Hall  
525 West Sycamore Street, Suite B1  
Willows, CA 95988  
(530) 934-6400  
(530) 934-6419 (FAX)  
e-mail: [gcboard@countyofglenn.net](mailto:gcboard@countyofglenn.net)  
website: [www.countyofglenn.net](http://www.countyofglenn.net)



John K. Viegas, District 1  
Paul Barr, District 2  
Vince T. Minto, District 3  
Keith Corum, District 4  
Leigh W. McDaniel, District 5

Scott H. De Moss, County Administrative Officer  
William Vanasek, County Counsel  
Di Aulabaugh, Clerk of the Board

MEETING OF THE BOARD OF SUPERVISORS,  
TO BE HELD IN THE BOARD OF SUPERVISORS' CHAMBERS  
MEMORIAL HALL, WILLOWS  
**REGULAR MEETING AGENDA SUMMARY**  
**TUESDAY, JUNE 18, 2019**  
**9:00 A.M.**

*The Glenn County Board of Supervisors welcomes you to its meetings, which are regularly scheduled the first, third and fifth Tuesdays of each month. Your interest is encouraged and appreciated.*

*Members of the public may appear before the Board of Supervisors and present evidence or make comments concerning any county business. If the matter is not listed on the agenda, such comments shall be presented at the public input portion of the agenda entitled "Unscheduled Matters" and are limited to three (3) minutes.*

*If the matter concerns an item listed on the agenda, the comments must be made at the time the agenda item is considered by the Board. This includes Public Hearings. In the event that the agenda item or Hearing gathers a large audience and/or group with the same or similar views, one individual is encouraged to be assigned to speak on behalf of that group. Comments may be limited to three (3) minutes by the Chairman of the Board of Supervisors in the interest of time.*

*Additional comments may be submitted in writing. The purpose of this procedure is to allow members of the public to provide information to the Board. If members of the public are seeking information, such information should be obtained outside the meeting. Meetings may be recorded, therefore, please proceed to the podium and after receiving recognition from the chair, state your name and comments for the record.*

*A complete agenda packet, including staff reports and back-up information, is available for public inspection during normal work hours at the Willows Memorial Hall at 525 W. Sycamore Street in Willows or on the County's website at [www.countyofglenn.net](http://www.countyofglenn.net). If you wish to receive an agenda*

Glenn County Board of Supervisors  
Agenda for June 18, 2019  
Page 2

*by mail, you may submit self-addressed stamped envelopes to the Glenn County Board of Supervisors, 525 W. Sycamore St., Suite B1, Willows, CA 95988.*

## REGULAR SESSION

### PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA

1. **ROLL CALL**

2. **MINUTES**

Approve the Minutes of June 4, 2019.

3. **UNSCHEDULED MATTERS**

Receive comments from the audience, staff and Board Members. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on "Unscheduled Matters". (Ralph M. Brown Act)

4. **CONSENT CALENDAR**

Review and take actions related to the Consent Calendar as follows:

- a. **RESOLUTION – NOTICE OF COMPLETION FOR GLENN COUNTY TRANSFER STATION**  
Adopt Resolution "Authorizing Notice of Completion" for Glenn County Transfer Station Project and authorize recording by County Clerk contingent upon County Counsel approval as to form.
- b. **RESOLUTION – DELINQUENT TAX AND REVENUE ANTICIPATION NOTE**  
Adopt Resolution "Approving the Issuance of the County of Glenn Delinquent Tax and Revenue Anticipation Note to Fund the Alternate Method of Tax Apportionment (TEETER Plan) For Fiscal Year 2019-2020".
- c. **AGREEMENT – PRE-SORT FOR TAX BILL PRINTING AND MAILING SERVICES**  
Approve the tax bill printing and mailing services contract with Pre-Sort of Stockton, Inc. for Fiscal Years 2019-2022 in an amount not to exceed \$39,000.
- d. **AGREEMENTS – RESIDENTIAL CARE SERVICES**  
Authorize the Health and Human Services Director, or designee, to execute, modify and/or amend agreements with Prudent Comfort Homes, Inc. and Sail House for residential care services for Fiscal Years 2019-2022 contingent upon the review and approval of County Administrative Officer, County Counsel and Director of Finance in an amount not to exceed \$250,000 and \$50,000 per fiscal year respectively.
- e. **AGREEMENTS – COMPUTER AND COMPUTER RELATED PURCHASES**  
Authorize the Health and Human Services Director, or designee, to execute, modify and/or amend agreements with Zones, Inc., Newegg Business, Inc., CDW-Government, and Dell Marketing, L.P. to purchase computers and computer related equipment contingent upon the

review and approval of County Administrative Officer, County Counsel and Director of Finance in an amount not to exceed \$75,000 per fiscal year (Zones, Inc., Newegg Business Inc., CDW-Government) and \$40,000 (Dell Marketing, L.P.).

- f. **AGREEMENT AMENDMENT – CONSTANCE HORNING, ESQUIRE**  
Authorize Public Works Director to execute Amendment No. 1 to Contract PW 2442 with Constance Horning, Esquire for special legal counsel services related to negotiations of the solid waste agreements, in an amount not to exceed \$65,000.
- g. **AGREEMENT AMENDMENT – CALIFORNIA DEPARTMENT OF SOCIAL SERVICES**  
Authorize Health and Human Services Director, or designee, to enter into Amendment #1 to Agreement 16-5016 with the California Department of Social Services to provide services needed by the Glenn County Resource Family Approval (RFA) program, and to modify or amend the Agreement contingent upon the review and approval of County Administrative Officer, County Counsel and Director of Finance for an amount not to exceed \$34,500.00.
- h. **AGREEMENT AMENDMENT – UNIVERSITY OF CALIFORNIA, DAVIS**  
Authorize Health and Human Services Director, or designee, to enter into Amendment #1 to Agreement SSD-369 for Fiscal Year 2018-2019 with the University of California, Davis for an amount not to exceed \$78,030.00 and approve Agreement for Fiscal Year 2019-2020 contingent upon the review and approval of County Administrative Officer, County Counsel and Director of Finance for an amount not to exceed \$80,750.00.
- i. **AGREEMENT AMENDMENT – GLENN COUNTY OFFICE OF EDUCATION**  
Authorize Health and Human Services Agency (HHS) Director, or designee, to enter into 2<sup>nd</sup> Amendment with the Glenn County Office of Education for the Emergency Child Care Bridge Program for Foster Children, and to modify or amend the Agreement contingent upon the review and approval of County Administrative Officer, County Counsel and Director of Finance for an amount not to exceed \$94,411.00 per fiscal year.
- j. **AGREEMENT AMENDMENT – PLANNING AND COMMUNITY DEVELOPMENT SERVICES**  
Authorize Health and Human Services Agency (HHS) Director, or designee, to enter into 1<sup>st</sup> Amendment with the Glenn County Planning and Community Development Services Agency to provide CalWORKS Job/Work Development services for Fiscal Year 2018-2019, for an amount not to exceed \$68,166.00.
- k. **PAYMENT AUTHORIZATION – ALEC SCOTT ROSE, ATTORNEY AT LAW**  
Authorize the District Attorney to pay for independent legal counsel services provided by the Law Office of Alec Rose in an amount not to exceed \$4,540.00, to be paid from District Attorney budget.
- l. **QUARTERLY REPORT – ACCEPTANCE OF GIFTS, BEQUESTS AND DONATIONS**  
Pursuant to Government Code Section 25355 and Resolution 2018-119, receive quarterly report from Health and Human Services Agency and accept the gifts, bequests and donations received during the period of January through April 2019 on behalf of the County.

- m. **CERTIFICATION / LETTER – CALIFORNIA DEBT LIMIT ALLOCATION COMMITTEE**  
Authorize the Health and Human Services Director, or designee, to execute a Housing Element Certification Form and letter to California Debt Limit Allocation Committee acknowledging participation and assigning Glenn County's allocation to Golden State Finance Authority.

*The following Appointment Items are timed as a courtesy to the Public as well as Department Heads. It is the Board's intent to take these matters as close to the time listed as possible; however, be advised that items will be taken no sooner than 10 minutes before the time listed. Public Hearings will be heard at the time listed on the agenda.*

**BUSINESS—APPOINTMENTS:**

5. 9:15a.m. **PUBLIC HEARING – URGENCY CANNABIS ORDINANCE**  
**Donald Rust, Director of Planning and Community Development Services**  
a. Introduce urgency Ordinance amending Title 10 and Title 15 of the Glenn County Code to temporarily prohibit cultivation, processing, manufacturing, distribution, testing and sale of cannabis products within the County of Glenn to the fullest extent permitted by law;  
b. Make finding that adoption of the proposed interim urgency Ordinance is not subject to review under the California Environmental Quality Act (CEQA) and that adoption without delay is necessary for the immediate protection of the public safety, health and welfare as set forth in Government Code Section 65858 subdivision (a);  
c. Conduct a Public Hearing to receive public comment on the proposed Ordinance;  
d. Waive full reading and adopt the ordinance (4/5 vote required).
6. 9:15a.m. **PUBLIC HEARING – URGENCY INDUSTRIAL HEMP ORDINANCE**  
**Scott H. De Moss, County Administrative Officer**  
a. Introduce urgency Ordinance adding Title 15 798 of the Glenn County Code imposing a temporary moratorium on the cultivation of Industrial Hemp within the unincorporated areas of Glenn County by any persons or entity including "Established Agricultural Research Institutions" and;  
b. Make finding that adoption of the proposed interim urgency Ordinance is not subject to review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines, 14 California Code of Regulations, sections 15060, subdivision (c)(2), 15061 subdivision (b)(3) and 15308, and that adoption without delay is necessary for the immediate protection of the public safety, health and welfare as set forth in Government Code Section 65858 subdivision (a);  
c. Conduct a Public Hearing to receive public comment on the proposed Ordinance;  
d. Waive full reading and adopt the ordinance (4/5 vote required).
7. 9:15 a.m. **PUBLIC HEARING - COMMUNITY ACTION PLAN 2020-2021**  
**Lucy Hernandez, Community Action Assistant Director**  
**Kathryn McDaniel, Program & Administrative Services Coordinator**  
a. Review the draft 2020/2021 Community Action Partnership Plan;

- b. Conduct a Public Hearing to solicit community input and comment regarding the Community Action Plan;
- c. Authorize the Glenn County Community Action Director, or designee, and the Board Chair to sign the Certification of Community Action Plan and Assurances and submit the finalized 2020/2021 Community Action Plan State.
8. 9:30 a.m. **PUBLIC HEARING – RESOLUTION PALLISADES SUBDIVISION ASSESSMENT**  
Mohammad Qureshi, Public Works Director  
Conduct Public Hearing to consider adopting annual Resolution "Adopting the Engineer's Report and Setting the Paliades Subdivision Assessment Amount for Maintaining Certain Drainage Improvements" for Fiscal Year 2019-2020 in accordance with the Benefit Assessment Act of 1982.
9. 9:30 a.m. **PUBLIC HEARING – RESOLUTION NORTH WILLOWS COUNTY SERVICE AREA**  
Mohammad Qureshi, Public Works Director  
Conduct Public Hearing to consider adopting annual Resolution "Confirming Report on Fees to be Charged in North Willows County Service Area" setting fees to be charged for storm drain services within the North Willows County Service Area.
10. 9:30 a.m. **PUBLIC HEARING – RESOLUTION GLENN COUNTY SOLID WASTE SYSTEM**  
Mohammad Qureshi, Public Works Director  
Conduct Public Hearing to consider adopting annual Resolution "Consenting to the Extension of Service Charges Imposed on Improved Real Property Within the Incorporated Area of the City of Orland For the Use and/or Ability to Use the Glenn County Solid Waste System", in accordance with Government Code Sections 25830-25831.
11. 9:30 a.m. **PURCHASE AUTHORIZATION – CDWG AND MATSOM & ISOM**  
Dwayne Stewart, District Attorney  
Authorize the District Attorney to issue purchase order to CDWG, enter into an addendum with Matsom & Isom for installation and deployment; and encumber funds if hardware is not received prior to June 30, for an amount not to exceed \$31,260.77.
12. 9:30 a.m. **2019-2020 PROPOSED BUDGET**  
Scott H. De Moss, County Administrative Officer  
Accept the County Administrative Officer's recommendation on 2019/20 Proposed Budget; or provide guidance to the CAO and in turn the AdHOC Budget & Finance Committee concerning other actions to be taken to eliminate the projected fiscal year 2019-20 shortfall.

**RECESS BOARD OF SUPERVISORS MEETING AND CONVENE AS THE  
GLENN COUNTY AIR POLLUTION CONTROL DISTRICT**

13. **UNSCHEDULED MATTERS**  
Receive comments from the audience, staff and Board Members. Unless the matter qualifies for an exemption under the provisions of Government Code Section 54954.2(b), action or Board discussion cannot be taken on "Unscheduled Matters". (Ralph M. Brown Act)

14. 9:30a.m. **GRANT – CALIFORNIA AIR RESOURCES BOARD SMOKE MANAGEMENT PROGRAM**  
Marcie Skelton, Air Pollution Control Officer  
Ian Ledbetter, Environmental Program Manager  
Authorize the Glenn County Air Pollution Control District to perform work and accept the grant funds allocated by the California Air Resources Board to provide resources to the Air Pollution Control District for an enhanced smoke management program. The total grant funding awarded totals \$20,000.
15. 9:30 a.m. **2019-2020 PROPOSED AIR POLLUTION CONTROL DISTRICT BUDGET**  
Scott H. De Moss, County Administrative Officer  
Marcie Skelton, Air Pollution Control Officer  
Accept the County Administrative Officer's recommendation on 2019/20 Proposed Air Pollution Control District Budget; or provide guidance to the CAO and in turn the Air Pollution Control Officer concerning other actions to be taken to eliminate the projected fiscal year 2019-20 shortfall.

**RECESS AIR POLLUTION CONTROL DISTRICT MEETING AND RECONVENE AS THE  
GLENN COUNTY BOARD OF SUPERVISORS**

*The following Non-Appearance Items (Business-No Appointment; County Boards, Commissions, Committees and Districts) may be considered at any time; however, time allowing they are generally heard during time allotted for unscheduled matters. Persons who wish to request that a Non-Appearance Item be set for a specific time should contact the Board of Supervisors Office prior to the meeting.*

**BUSINESS—NO APPOINTMENT:**

16. **BUDGET CHANGES**  
Approve Departmental recommended budget changes for fiscal year 2018/19. Items listed by Transaction Number, Department/Budget, Amount and Description (Requires 4/5 vote):
- a. **#195132 – Public Works \$326,000**  
To allocate additional budget for annual depreciation expense.
- b. **#195135 – Sheriff \$198,008.75**  
Transfer AB109 Funds Budgeted for Sheriff's IT upgrade to Sheriff's computer budget; transfer funds to fixed asset object code to accurately reflect actual expenditures.
- c. **#195137 – Probation \$22,945.83**  
To appropriate additional revenue to cover expenditures in the Probation Juvenile Justice Crime Prevention Act.
- d. **#195139 – Public Works for Waste Disposal Enterprise \$150,000**  
To appropriate unanticipated revenues and to use fund balance reserves to cover unanticipated expenses.
- e. **#195140 – Sheriff \$20,000**  
Appropriation of previously accepted donations and transfer to Fiscal Year 2018-2019 Special Department Equipment Budget for purchase of command trailer.

- f. **#195145 – Development Impact Fees \$100**  
Recognize revenues, allocate to cover costs for credit card processing fees.
  - g. **#195147 – Planning and Community Development \$120,000**  
To utilize unanticipated revenue overage to cover expenses anticipated for new location.
  - h. **#195148 – Community Action Department \$114,000**  
To appropriate augmentations to Social Services Division Memorandum of Understandings for Fiscal Year 2018-2019.
  - i. **#195149 – Community Action Department \$13,500**  
To appropriate budget to actual expenditures for Fiscal Year 2018-2019.
  - j. **#195150 – Community Action Department \$0.00**  
To appropriate budget to actual expenditures.
  - k. **#195151 – Health and Human Services \$35,000**  
To adjust Public Authority In-Home Supportive Services, Social Services Division and Public Health Administration expenditures and associated revenues based on actual staff activities and the associated expenditures.
  - l. **#195152 – Hospital \$155**  
To appropriate a portion of unanticipated Medicare Part D reimbursement revenue to cover retiree health insurance premium expense.
17. **ORDINANCE – GLENN COUNTY CODE TITLE 3 - PERSONNEL AMENDMENT**  
Introduce Ordinance "An Ordinance of the County of Glenn Amending the Glenn County Code by Repealing Section 3.04.040 and Amending Section 3.04.020 of Chapter 3.04 Relating to Salaries and Conditions of Employment", waive full reading and direct the Clerk of the Board to place the item on the July 2, 2019 agenda.
18. **RESOLUTION – HEALTH & HUMAN SERVICES AGENCY POSITION ALLOCATION LIST**  
Adopt Resolution "To Amend the County Wide Position Allocation List" to extend one (1) FTE, Victim Witness Advocate Limited-Term Position for one additional year through June 30, 2020 in the Health and Human Services Agency.
19. **RESOLUTION – LIST OF PERSONNEL CLASSES AND SALARY RANGES AND THE SCHEDULE OF SALARY RANGES AND STEPS**  
Approve "A Resolution to Amend the List of Personnel Classes and Salary Ranges and the Schedule of Salary Ranges and Steps" reflecting previously approved salary increases.
20. **AGREEMENT – KOFILE TECHNOLOGIES FOR PRESERVATION OF RECORD SERVICES**  
Authorize the Clerk-Recorder to sign an Independent Contractor Agreement with KoFile Technologies for the preservation, archival digitization, and security backups on archival microfilm of Maps & Surveys, in an amount not to exceed \$37,000.00.
21. **AGREEMENT – LIMITED TERM EXTENSION – COMMUNITY DEVELOPMENT DIRECTOR**  
Extend limited term employment allocation for Community Development Director to September 30, 2019 and authorize Personnel Director to enter into extended limited term agreement.

22. **AGREEMENT – HAMILTON CITY COMMUNITY SERVICES PROJECT**  
Authorize County Administrative Officer (CAO) to sign letter of commitment to USDA; and further authorize CAO to execute community service project agreement between the Hamilton City Community Services District, Hamilton City Lions Club and County.
23. **MEMORANDUM OF UNDERSTANDING – OPPORTUNITY ZONE**  
Authorize County Administrative Officer to execute MOU with the City of Orland, City of Corning, County of Tehama and the Nomlaki Tribe, match letter and process invoice, upon receipt.
24. **PUBLIC DONATION – GLENN COUNTY SHERIFF'S POSSE**  
Authorize the donation of a decommissioned Office of Emergency Services Command Trailer to the Glenn County Sheriff's Posse and remove from the County Fixed Asset List.

**BOARDS/COMMISSIONS/COMMITTEES & DISTRICTS:**

25. **APPOINTMENT – ARTOIS-GLENN COUNTY FIRE PROTECTION DISTRICT**  
Upon recommendation of the Artois-Glenn County Fire Protection District, accept resignation of James Douglas Chittenden, and appoint Jack Cavier and Daren Dalrymple to serve at the pleasure of the Board of Supervisors.
26. **APPOINTMENT – MOSQUITO & VECTOR CONTROL ABATEMENT DISTRICT**  
Appoint Ray Crabtree and John E. Richter to the Glenn County Mosquito & Vector Control District for a two year term ending June 24, 2021.

**REPORTS AND NOTICES:**

27. **AUDITOR'S CASH REPORT**  
Auditor's Cash Report for the month ending May 31, 2019.
28. **ADJOURNMENT**

*In accordance with Federal law and U.S. Department of Agriculture policy, this institution is prohibited from discriminating on the basis of race, color, national origin, age, disability, religion, sex, and familial status. (Not all prohibited bases apply to all programs). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410 or call (800) 795-3272 (voice) or (202) 720-6382 (TDD).*

In compliance with the Americans with Disabilities Act, Glenn County will make available to persons with a disability disability-related modification or accommodations. Notification two days prior to the meeting will enable the County to make arrangements to provide reasonable accommodations. If requested, this document and other agenda materials can be made available in an alternative format for persons with a disability who are covered by the Americans with Disabilities Act. Contact the Clerk of the Board Office with your request for accommodations at (530) 934-6400.

**N O T I C E:** Visit the Glenn County web site at [www.countyofglenn.net](http://www.countyofglenn.net) to listen to the Board of Supervisors Meeting LIVE. THE NEXT BOARD OF SUPERVISORS REGULAR MEETING WILL BE HELD JULY 2, 2019



**Colusa-Glenn-Trinity Community Action Partnership  
Public Hearing**

**Glenn County Board of Supervisors Chambers**

**Date: 6/18/19 Time: 9:15 a.m.**

**2020-2021 Community Action Plan/Needs Assessment**

Name (First/Last)	Community Resident/Service Provider (Specify org.)	Contact Information	CAP Plan 2020-2021 Comments
JOSE HANSEN	COMMUNITY RESIDENT	josehansen@hotmail.com	none at this time
KEW HAHW	RESIDENT	kenhahn51@yahoo.com	none
IAN LEDBETTER	CICAPCO	iledbetter@countyofglenn.net	None
Marcie Skelton	Glenn Co. Ag Dept.	mskelton@countyofglenn.net	none
Jason Beauchamp	Glenn Co Ag Dept	jbeauchamp@countyofglenn.net	none





Colusa-Glenn-Trinity Community Action Partnership

Public Hearing 6/18/19

Name (First/Last)	Community Resident/Service Provider (Specify org.)	Contact Information	CAP Plan 2020-2021 Comments
DON RUST	PCDSA	530.934.6540 druste@countyofglenn.net	GREAT JOB!
Mohammed Qureshi	PWA	530-934-6530 dq@countyofglenn.net	none
Linda DURRER	Personnel	530-934-6451	Nicely presented ladies!
Betsy Karle	UC Coop Extension	530-865-1107 bmkarle@ucanr.edu	Let's chat to see if any of our programs can help meet your goals.
RICHARD WARREN	GLENN Co. Sheriff	530-934-6441 rwarren@countyofglenn.net	
Chris Zappi	GC HHSA / CAD	530.934-1413 / 1434 czappi@countyofglenn.net	Good Job! GOCAD.
Doreen R Stewart	Dir of Health		
JODY SAMONS	G Admin Office	530-934-1458 jsamons@countyofglenn.net	



**Colusa-Glenn-Trinity Community Action Partnership**

**Public Hearing 6/18/19**

Name (First/Last)	Community Resident/Service Provider (Specify org.)	Contact Information	CAP Plan 2020-2021 Comments
Tri Anlabau Sr	County BB	gboard@countyofglenn.net	Nice job! Great presentation --
Doug Ross	w:/lows	yfy1e@gmail.com	Looks thorough
Lucy Hernandez	CGTCAP Staff	Lhernandez@countyofglenn.net	
Kathryn McDaniel	CGTCAP Staff	kmedaniel@countyofglenn.net	
Canni Scott	CGTCAP Staff	cscott@countyofglenn.net	Loved the CNA! Great job!



**Colusa-Glenn-Trinity Community Action Partnership**

**Public Hearing**

**Glenn County Board of Supervisors Chambers**

**Date: 6/18/19 Time: 9:15 a.m.**

**2020-2021 Community Action Plan/Needs Assessment**

Name (First/Last)	Community Resident/Service Provider (Specify org.)	Contact Information	CAP Plan 2020-2021 Comments
Sal Hernandez	Community Resident	salvgi@yahoo.com	
Ryan Gonzalez	Community Resident	Ryan.gonzalez.707@gmail.com	
ESLAAR	DF	ESLAAR@glenn	

# Colusa-Glenn-Trinity Community Action Partnership

Administered by the

## Glenn County Community Action Department

**Randy Royce**  
Program Manager  
Fiscal and  
Weatherization

**Christine Zoppi, Director**  
**Lucy Hernandez, Assistant Director**

**Danielle Huguenard**  
Program Manager  
Housing and Community  
Development



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**Public Hearing: Glenn County Board of Supervisors Meeting, Willows, CA 95988**  
**June 18, 2019 – 9:15 am**

**Public Comments re: Colusa-Glenn-Trinity Community Action Partnership CAP Plan**

### **Community Action Staff Representatives/ Presenters:**

Director: Christine Zoppi,

Assistant Director Lucy Hernandez, and

Program and Administrative Services Coordinator Kathryn McDaniel

**Public Comment:** Doug Ross, resident of Willows: "I live in Willows. I used to wear a suit and tie as a newspaper man years ago. I have since gotten dirty in life and am proud of it. One of those things I have found out in my multi-counties research, is being appalled at the dastardly conditions that some of our citizens of the United States have to endure. To fast forward through all the images and spare you a power point, if you will, is to somehow increase the separation of medical and behavioral phenomenon from police and police-able phenomenon. The two seem to have become, with apologies to Thailand, Siamese twins a number of years ago. It would please me greatly, if people who are in dire straits are not treated as -- I don't know how to put it nicely, and it is not police's fault, they are under charge, as part of their job, if I stop there, it will be a record for me, so I will stop there. I think the record will imply what I am trying to say."

**Staff Response:** Lucy Hernandez, Community Action Assistance Director: "We appreciate the input. One of the things we look forward to doing, is we appreciate working collaboratively. We know we cannot do this alone, and we look at our law enforcement partners as key stakeholders in making decisions. What we do is we bring a collective mindset into the work we do. Our goal when looking at housing and affordable housing projects, we want to make sure our continuum of care and our local partnership discussions – with our partners with law enforcement, mental health providers, and Health and Human

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P.O. Box 987, Willows, CA 95988-0987

Phone: (800) 287-8711 • (530) 934-6510 • Fax: (530) 934-6650

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Services – are to together to develop a plan that responds to the needs of our community residents. What we do in Community Action is we fill the gaps; we look at what is available in the community – what’s working and what’s not. We are the voice to advocate and make sure we are looking at expanding or strengthening our programs, looking at quality over quantity of what is actually going to provide the results and outcomes... Mental Health and Wellness came into our top five priorities in our Community Action Plan, and we want to ensure that we work with our partners in Glenn County, as well as in Colusa and Trinity Counties, that we are addressing those needs...”

Brief conversation continued with Supervisor John Viegas, expressing his support of Community Action and Health and Human Services programs, and the holist way of addressing individuals in the community who were having issues with homelessness and mental health. Resident Doug Ross expressed additional concern with the “kicking the can down the road” and didn’t want it to happen locally. Glenn County Sherriff Rich Warren also added that law enforcement, mental health, and the Health and Human Services Agency have an excellent relationship working together. Supervisor Leigh McDaniel expressed that the county is slowly moving towards a future position that will address the needs of low-income and mental health and wellness issues – that the methodology is not law enforcement but rather in support of the Community Action Plan that focusses on housing, employment, and services and the County General Plan being led by the County Planning Department.

**Public Comment:** Keith Corum, Glenn County Supervisor: “Out of curiosity, when you give your community profile on the three counties – for example: Colusa County you put how many square miles but in the other counties – so was there any consistency in how you were trying to describe each county? For example, in Glenn County you described it as being on the interstate 5 corridor, well Colusa County is also on the interstate 5 corridor but you don’t state that. I was just trying to figure out how you determined what you were going to put in in terms of the community profiles for each of the counties? It’s a great report! I’m not knocking the report at all, you have done absolutely unbelievable - getting all of this information collected.”

**Staff Response:** Lucy Hernandez, Community Action Assistant Director: “That’s a great question. When we were putting together the report, we identified certain things that stood out for each of the counties. All counties are rural and they have specific, unique traits that

we wanted to highlight specific things that differed. There was not a specific demographic or point for each of them. We wanted to a diverse point for each of the counties, but in the future, we will probably select a standard profile, so we can describe the counties in a standard fashion."

Supervisor Corum was in support of supplying standard information with diverse highlights moving forward.



# PROOF OF PUBLICATION

No. 3754

In the Matter of

Glenn Co. Community Action Department

Notice of Public Hearing

CSBG Community Action Plan Submittal

English and Spanish

State of California )  
County of Glenn ) ss

The undersigned resident of the County of Glenn, State of California, says:

That I am, and at all time herein mentioned was a citizen of the United States and not a party to nor interested in the above entitled matter; that I am the principal clerk of the publisher of:

## The Sacramento Valley Mirror

That said newspaper is one of general circulation as defined by Section 6000 Government Code of the State of California, Case No. 27,207 by the Superior Court of the State of California, in and for the County of Glenn, Case #02CV00614; that said newspaper at all times herein mentioned was published twice a week (on Wednesdays and Saturdays) in the town of Willows and County of Glenn; that the notice of which the annexed is a true printed copy, was published in said newspaper on the following days:

June 8, 2019

I certify (or declare), under penalty of perjury, that the foregoing is true and correct, at the County of Glenn, Willows, California.

Date June 10, 2019  
at Willows, California.

  
\_\_\_\_\_  
Tim Crews, Publisher

## NOTICE OF PUBLIC HEARING TO BE HELD AT THE SUBMITTAL PHASE OF THE 2020/2021 COMMUNITY ACTION PLAN FOR PLANNING UNDER THE COMMUNITY SERVICES BLOCK GRANT AS REQUIRED BY THE DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT

NOTICE IS HEREBY GIVEN that the Glenn County Board of Supervisors will conduct a public hearing on Tuesday, June 18, 2019 at 9:00 a.m., or as soon thereafter as the business of the board will allow, at the Glenn County Board of Supervisors' Chambers, 525 W. Sycamore Street, Willows, California to discuss the Community Action Plan 2020/2021 to address the community priorities of Colusa, Glenn, and Trinity Counties, and to solicit citizen input.

The Glenn County Community Action Department, the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership and, on behalf of the Counties of Colusa, Glenn, and Trinity, is in process of submitting an updated Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan guides service development and delivery for the next two years, based on community and agency input regarding service needs and gaps in the three counties. We are seeking community input.

The purpose of this public hearing will be to give residents an opportunity to make their comments known. If you are unable to attend the public hearing, you may direct written comments to the Glenn County Community Action Department, P.O. Box 987, Willows, CA 95988, or you may contact Kathryn McDaniel at [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net). In addition, a public information file is available for review at: [www.cgicap.org](http://www.cgicap.org) or <https://www.countyofglenn.net/dept/health-human-services/welcome>, or at our Community Action Offices located at 125 E. Walker Street, Orland, CA, 95963, or 420 E. Laurel Street, Willows, CA, 95988, between the hours of 8:00 a.m. and 5:00 p.m. on weekdays to find out more information about the CAP Plan.

If you plan on attending the public hearing and need a special accommodation because of a sensory or mobility impairment/disability, or have a need for an interpreter, please contact Kathryn McDaniel at (530) 934-1432 to arrange for accommodations. Notification 24 hours prior to the public meeting will enable the County to make reasonable accommodations to assure accessibility at the meeting.

The County of Glenn promotes a variety of services and makes all programs available to low-income families regardless of age, race, color, religion, sex, national origin, sexual preference, marital status, familial status, political affiliation or disability.

By: Lucy Hernandez, Assistant Director  
Glenn County Community Action Department  
(530) 865-6166

Dated: June 4, 2019

## AVISO DE AUDIENCIA PÚBLICA SE LLEVARÁ ACABO EN LA FASE DE ENTREGA DEL PLAN DE ACCION COMUNITARIO 2020/2021 PARA LA PLANIFICACION BAJO EL BLOQUE DE BECA PARA EL DESARROLLO DE LA COMUNIDAD TAL COMO ES REQUERIDO POR EL DEPARTAMENTO DE DESARROLLO Y SERVICIOS COMUNITARIOS

ESTE AVISO ES OTORGADO POR MEDIO DE la Mesa Directiva de Supervisores del Condado de Glenn que llevará a cabo una audiencia pública el martes 18 de junio del 2019 a las 9:00 a.m., o después de las funciones de la mesa directiva de los Supervisores en el Condado de Glenn, 525 W. Sycamore Street, Willows, California, para presentar el Plan de Acción Comunitaria del 2020/2021 para escuchar sobre las necesidades de servicios y prioridades de los condados de Colusa, Glenn, y Trinity y para solicitar la opinión de los residentes.

En nombre del los Condados de Colusa, Glenn, y Trinity, asociación de Acción Comunitaria solicitaran están en el proceso de entregar el Plan actual de Acción Comunitario (CAP Plan) para los años de programación 2020/2021. El CAP Plan guía el desarrollo y la entrega de servicios de los próximos dos años, basado en las opiniones de la comunidad y de la agencia sobre las necesidades de servicios y vacios en los tres condados. Necesitamos la opinión de la comunidad.

El propósito de la audiencia pública es para proporcionar a los residentes la oportunidad de expresar sus comentarios. Si usted no puede asistir a la audiencia pública, usted puede dirigir sus comentarios por escrito a la Agencia de Acción Comunitaria del Condado de Glenn, P.O. Box 987, Willows, CA 95988 o usted puede contactar con Kathryn McDaniel al [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net). Además, un archivo de información pública está disponible a: [www.cgicap.org](http://www.cgicap.org) o <https://www.countyofglenn.net/dept/health-human-services/welcome>, o en la oficina (125 E. Walker Street, Orland, CA, 95963, o 420 E. Laurel Street, Willows, CA, 95988) entre las 8:00 a.m. y 5:00 p.m. durante los días laborales, para obtener más información del Plan.

Si usted piensa asistir a la audiencia pública y necesita de acomodos especiales debido a impedimentos sensorial o de movilidad/discapacidad, o necesita la ayuda de un intérprete, favor de comunicarse con Kathryn McDaniel al (530) 934-1432 para hacer los arreglos necesarios. Aviso de 24 horas antes de la junta pública facilitara los acomodos y asegurara accesibilidad a la junta.

El Condado de Glenn promueve una variedad de servicios y hace disponible todos los programas a familias con ingresos bajos sin importar la edad, raza, color, religión, sexo, nacionalidad, preferencia sexual, estado civil o discapacidad.

Por: Lucy Hernandez  
Agencia de Acción Comunitaria del Condado de Glenn  
(530) 865-6616

Fechado: 4 de junio, 2019



**Public Hearing - Tuesday, June 18, 2019 at 9:15 am**  
**Glenn County Board of Supervisors' Chambers - 525 W. Sycamore Street, Willows, CA**

**We want to know  
what you think.**

**Public Hearing  
June 18, 2019**

2020/2021  
Community Action Plan

2019 Community Needs  
Assessment Results

*Helping People. Changing Lives.*  
**Community  
Action**  
**PARTNERSHIP**  
**AMERICA'S POVERTY FIGHTING NETWORK**  
**COLUSA, GLENN, & TRINITY COUNTIES**

The Glenn County Community Action Department, the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership, on behalf of the counties of Colusa, Glenn, and Trinity, is in process of submitting a Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan identifies top priorities, based on community and agency input regarding service needs and gaps in the three counties, and it guides service development and delivery for the next two years.

If you are unable to attend the Public Hearing but still wish to comment, please submit your comments by June 18th to Kathryn McDaniel at [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net) or by mail to:

Glenn County Community Action Department  
P.O. Box 987  
Willows, CA 95988



**Homeowner Assistance Program Brochure (PDF)**

**2019 LIHEAP Application (English)**

**2019 LIHEAP Application (Spanish)**

**Dos Rios Regional Continuum of Care meetings and Events 2019**

**We want to know  
what you think.**

**Public Hearing  
June 18, 2019**

2020/2021  
Community Action Plan  
  
2019 Community Needs  
Assessment Results



**June 6, 2019**

**The Glenn County Board of Supervisors will conduct a Public Hearing to solicit community input on the 2020-2021 Community Action Plan (CAP Plan) on Tuesday, June 18, 2019 at 9:15 am, or as soon thereafter as business of the Board will allow, at the Glenn County Board of Supervisors' Chambers located at 525 W. Sycamore Street, Willows, CA 95988.**

**The Glenn County Community Action Department, the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership and, on behalf of the counties of Colusa, Glenn, and Trinity, is in process of submitting a Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan identifies top priorities, based on community and agency input regarding service needs and gaps in the three counties, and it guides service development and delivery for the next two years.**

**[Draft 2020-2021 CGTCAP Community Action Plan \(PDF\)](#)  
[Public Hearing Notice \(PDF\)](#)**

Select a Department

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> Notice of Public Hearing - 2020/2021 Community Action Plan

# Notice of Public Hearing - 2020/2021 Community Action Plan

Wednesday, June 5, 2019

**We want to know  
what you think.**

**Public Hearing  
June 18, 2019**

**2020/2021  
Community Action Plan**

**2019 Community Needs  
Assessment Results**



The Glenn County Board of Supervisors will conduct a **Public Hearing to solicit community input on the 2020/2021 Community Action Plan (CAP Plan) on Tuesday, June 18, 2019 at 9:15 am**, or as soon thereafter as business of the Board will allow, at the Glenn County Board of Supervisors' Chambers located at 525 W. Sycamore Street, Willows, CA, 95988.

The Glenn County Community Action Department, the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership, on behalf of the counties of Colusa, Glenn, and Trinity, is in process of submitting a Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan identifies top priorities, based on community and agency input regarding service needs and gaps in the three counties, and it guides service development and delivery for the next two years.

**We want to know what you think! (click "Read More" to preview the Plan)**


If you are unable to attend the Public Hearing but still wish to comment, please submit your comments by June 18th to Kathryn McDaniel at [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net) (<mailto:kmcdaniel@countyofglenn.net>) or by mail to:


Glenn County Community Action Department

P.O. Box 987


Willows, CA 95988

#### ATTACHMENT

 [DRAFT 2020-2021 CGTCAP Community Action Plan with supporting Community Needs Assessment](https://www.countyofglenn.net/sites/default/files/DRAFT%202020-2021%20CGTCAP%20Community%20Action%20Plan%20with%20supporting%20Community%20Needs%20Assessment.pdf)  
(<https://www.countyofglenn.net/sites/default/files/DRAFT%202020-2021%20CGTCAP%20Community%20Action%20Plan%20with%20supporting%20Community%20Needs%20Assessment.pdf>)

 [Public Hearing Notice - 2020-2021 CAP Plan - BOS Meeting 061819.pdf](https://www.countyofglenn.net/sites/default/files/Public%20Hearing%20Notice%20-%202020%20BOS%20Meeting%20061819.pdf)  
(<https://www.countyofglenn.net/sites/default/files/Public%20Hearing%20Notice%20-%202020%20BOS%20Meeting%20061819.pdf>)

 [Health & Human Services \(/departments/health-human-services/\)](/departments/health-human-services/)

 [Press Release \(/news/news-categories-13/\)](/news/news-categories-13/), [Public Information \(/news/news-categories-9/\)](/news/news-categories-9/), [Public Notice \(/news/news-categories-0/\)](/news/news-categories-0/)

## Kathryn McDaniel

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**From:** Kathryn McDaniel  
**Sent:** Tuesday, June 11, 2019 3:46 PM  
**To:** Alan Sanger; Amy Doyle; Amy Lindsey; Ann Lambert; Audrea Badial; Bill Wathen; Bobbi Chadwick; Brenda Prather; Bruce Roundy; Chantelle Estess; Christine Zoppi; GC Vets; Cindy Ross; Connie Cessna-Smith; Connie Scott; Danielle Huguenard; Debbie Moutter; Doc Williams; Don Parsons; Donna Dennis; Elizabeth Kelly; Eloise Jones; Erin Valdez; Jamie Umble; Jamie Umble (@gmail); Janelle Kelly; Jeanine Johnson; John Loudon; John Vafis; Kathryn McDaniel; Keith Corum; Kent Boes; Letty Garza; Lora Ceccon; Lucy Hernandez; Luz Melgarejo; Neil O'Neill; Orland (loyalson@outlook.com); Patrick Meagher; Paul Barr; Pete Carr; Robin Smith GCOE; Rose Tanner; Sandip Randhawa; Sandy Bechtold; Shaloma Wolske; Sheri White; Stephen Jahn ; Suzi Kochems; Teresa Chavez; Tracey Quarne  
**Subject:** NOTICE of PUBLIC HEARING - 2020/2021 CAP Plan - June 18th  
**Attachments:** DRAFT 2020-2021 CGTCAP Community Action Plan with supporting Community Needs Assessment report.pdf; Public Hearing Notice - 2020-2021 CAP Plan - BOS Meeting 061819.pdf

Hello Dos Rios Members,

We wanted to let you know that the Glenn County Community Action Department (on behalf of the Colusa-Glenn-Trinity Community Action Partnership) is holding a Public Hearing next week on Tuesday, June 18, 2019 at 9:15am\*, to solicit public comment on the draft of the 2020/2021 Community Action Plan (CAP Plan). **Details are below. Please share with our partners as we will incorporate feedback received by June 18<sup>th</sup> into the final version of the CAP Plan before submitting by June 30<sup>th</sup>.** I have attached a draft of the CAP Plan, as well as the official Notice of Public Hearing, which was published on June 8, 2019, in the Sacramento Valley Mirror (newspaper). The draft is also up on our Colusa-Glenn-Trinity Community Action Partnership website (<http://cgtcap.org/>). If you have any questions, please do not hesitate to contact me. My information is at the end of the notice.

Kind regards, and thank you for all you do to support our programs and vulnerable populations,  
Kathryn ☺

**\*\*\* NOTICE of PUBLIC HEARING \*\*\***



We want to know  
what you think.

Public Hearing  
June 18, 2019

2020/2021  
Community Action Plan  
2019 Community Needs  
Assessment Results



The Glenn County Board of Supervisors will conduct a **Public Hearing to solicit community input on the 2020/2021 Community Action Plan (CAP Plan) on Tuesday, June 18, 2019 at 9:15 am**, or as soon thereafter as business of the Board will allow, at the Glenn County Board of Supervisors' Chambers located at 525 W. Sycamore Street, Willows, CA, 95988.

The Glenn County Community Action Department, the administrative entity of the Colusa-Glenn-Trinity Community Action Partnership, on behalf of the counties of Colusa, Glenn, and Trinity, is in process of submitting a Community Action Plan (CAP Plan) for the 2020/2021 program years. The CAP Plan identifies top priorities, based on community and agency input regarding service needs and gaps in the three counties, and it guides service development and delivery for the next two years.

**We want to know what you think!**

If you are unable to attend the Public Hearing but still wish to comment, please submit your comments by June 18th to Kathryn McDaniel at [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net) or by mail to:

Glenn County Community Action Department  
P.O. Box 987  
Willows, CA 95988

Thank you,

**Kathryn M. McDaniel**

*Program and Administrative Services Coordinator*

Colusa-Glenn-Trinity Community Action Partnership

Community Action Department

Phone: (530) 934-1432 | Cell: (530) 685-0093 | [kmcdaniel@countyofglenn.net](mailto:kmcdaniel@countyofglenn.net)

CliftonStrengths: Responsibility \* Belief \* Learner \* Individualization \* Strategic

**The Community Action Promise:** Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.