

## MINUTES

### BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE Board of Supervisors Conference Room Willows Memorial Hall, Upstairs

Thursday, August 16, 2018

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**Present:** Supervisors Corum and Minto

**Others Present:**

Brandon Thompson, Probation	Linda Durrer, Personnel	Dawn Mayer, Child Support
Mohammad Qureshi, Public Works	Rick Beatty, Probation	Marcie Skelton, Ag
Jody Samons, HHS	Don Rust, Planning	Christine Zoppi, HHS
Dwayne Stewart, DA	Chip Meriam, Assessor	Di Aulabaugh, General Services and COB
Starryne Lefdal, Cooperative Extension	Ed Lamb, Finance	Debbie Lambert, COB
Brenda Mayberry, Public Works	Kaitlyn Murray, Public Works	Rich Warren, Sheriff
Jill Hughes, Sheriff	Sendy Perez, Assessor	Alicia Ekland, County Counsel
Shirley Boracci, Grand Jury	George Kokkinakis, Grand Jury	

1. **CALL TO ORDER** – Supervisor Minto called the meeting to order at 10:00 a.m.

2. **UNSCHEDULED**

Proceedings: Director of Finance Ed Lamb advised that Departments assume the costs of a Workers Comp claim for seven years.

3. **2018-2019 BUDGET**

Matter: Review, discuss and take possible action on the following items:

- a. Departmental budget enhancement requests and recommendations
- b. Library Funding Requests
- c. Hamilton City Community Service District (HCCSD) Funding Request
- d. Willows Memorial Hall Kitchen Upgrade

Documents: None

Proceedings: Supervisor Minto stated that Departmental budget enhancements appear to be in order and advised that he is still working on Library funding requests distribution amounts and method. General Services Director Di Aulabaugh had nothing new to report regarding the HCCSD funding request. Supervisor Corum stated that he met with a Veteran Sub-Committee regarding the kitchen upgrade, advised that the structure of the kitchen does not allow for expansion, that the Veterans will pay for the appliances and are requesting financial assistance for the remaining costs of the upgrade, and that the goal is to commercialize the kitchen to make it available for rent.

4. **STRATEGIC PLAN FOCUS AREAS:**

Review, discuss and make recommendations on the following strategic plan focus area items:

Matter: **B. Strategic Plan Focus Area 3 – County Financial Stability**

- i. Recommendation for 1 Stop / Public Works Offices – Supervisor Corum.

Documents: Permit Center (One Stop Shop)

Proceedings: Public Works Director Mohammad Qureshi reviewed the current Public Works building construction and occupancy history. Director of Finance Ed Lamb distributed and reviewed document *Permit Center (One Stop Shop)* which outlined five options, the least expensive option being to move to the Orland Airport, the second least expensive to purchase a modular building. Supervisor Corum recommended taking all five options to the Board on September 18, 2018.

5. **GLENN COUNTY GENERAL PLAN**

Matter: Request from Planning & Community Development Services Agency Director to commit \$250,000 per year for three consecutive fiscal years for consultant fees and staff time.

Documents: None

Proceedings: Planning & Community Services Agency Director Don Rust stated that the funds are needed and that he will continue to look for grant funding.

6. **ADJOURNMENT**

The meeting adjourned at 10:22 a.m.