

MINUTES

BOARD OF SUPERVISORS BUDGET AND FINANCE COMMITTEE Wednesday, February 22, 2017 – 1:30 p.m.

Supervisor Minto called the meeting to order at 1:30 p.m.

Present: Supervisors Corum and Minto

Others Present:

Ed Lamb, Finance	Sendy Ibanez, Assessor	Christine Zoppi, HHS	Marcie Skelton, Ag
Rich Warren, Sheriff	Dawn Mayer, Child Support	Matt Gomes, PPWA	Star Lefdal, Co-op Ext
Dwayne Stewart, DA	Brandon Thompson, Probation	Linda Durrer, Personnel	Di Aulabaugh, PPWA
	Rick Beatty, Probation		Joe Bettencourt, PPWA

1. MINUTES

Matter: Review and approve minutes from January 25, 2017

Proceedings: Consensus approval

2. UNSCHEDULED MATTERS AND PUBLIC COMMENT

Matter: Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

Proceedings: None heard.

3. USDA LANDFILL CLOSURE CAP LOAN

Matter: Status on Letter of Conditions for Community Facilities Program Loan

Proceedings: Heard report from Joe Bettencourt, Administrative Services Analyst PPWA that USDA had approved requested extension to allow for extended construction schedule due to wet season. Bond counsel amendment to include interim lending.

4. PLANNING COMMISSIONER STIPEND

Matter: Request for increase for Planning Commissioner's, increase to \$50 per meeting

Proceedings: Supervisor Corum shared that the Planning Commissioner's meeting stipend was currently \$35 per meeting he wished it be raised to \$50 per meeting for parity with other commissions such as Transportation Commission, LAFCO. He further reported that the Planning Commission bylaws allow for up to \$75 per month. Supervisor Minto agreed, no concerns raised by others in attendance. It was the consensus of the members to forward this item to the Board of Supervisors.

5. 2016-2017 BUDGET

Matter: Discuss and possibly take action on adopted budget and or impacts.

Proceedings: a. Ag Commissioner Request for contingency due to Loss of California Department of Food and Ag funds – Marcie Skelton, Ag Commissioner reported that after additional review the request was being withdrawn. Di Aulabaugh reported that the Ag Commissioner and PPWA were looking at the possibility of utilizing Ag Biologist on the federal bridge projects for inspection and requested concurrence from the committee to take the item to the Board. It was the consensus of the members to forward this item to the Board of Supervisors.

b. Mid-Year Budget Actuals Analysis: Ed Lamb, Director of Finance reported that there was an anticipated shortfall at midyear of approximately \$428,000 overall. Rich Warren, Sheriff shared that his department was working on possible uses of a forest conservation program but the focus was narrow. Discussion ensued regarding ideas for uses in partnership with other departments.

6. STRATEGIC PLAN FOCUS AREAS

Matter: Discuss and possibly take action on Strategic Planning items that may be reviewed or worked toward by the Budget and Finance Committee.

Proceedings: a. Analyze One-Stop-Shop: Supervisor Minto reported that the analysis was coming together and currently considering a brick and mortar option.

b. Assembly Bill 1265 Williamson Act: Supervisor Minto announced that the required notices of public hearing were sent to contract holders, hearing set to be held March 7, 2017 effective retroactively to January 1, 2107 resulting in approximately \$400,000 annually.

c. Office of Emergency Services cooperative between the Sheriff and HHSA: it was noted that this item had gone to the Board and should be removed from future agendas.

d. Public Guardian Memorandum of Understanding with Health & Human Services Agency: No new information reported. It was noted that there was a meeting between the two departments set up for the following week.

e. Juvenile Hall Assessment: Supervisor Minto shared that a list of 40 plus people had been provided to him as potential contacts.

f. Building Inspection Services: Matt Gomes noted that no official meetings as of yet, plan to meet with City in next couple weeks, report back next month.

g. Renewable Energy and Efficiency Upgrades: Alicia Ekland, County Counsel shared some concerns regarding a recently filed class action lawsuit in Los Angeles, she was going to look into it and report back.

i. Administrative Manual and County Code updates: Di Aulabaugh, PPWA and Alicia Ekland spoke about updating the standard contract, specifically the insurance and indemnification sections and addressing the different types of contracts ie. Professional Engineering, Architectural versus simple purchase contracts.

7. OTHER BUSINESS, REPORTS AND COMMUNICATION

Proceedings: Supervisor Minto asked if anyone had anything to add. Christine Zoppi, HHSA Director announced In-Home Support Services (IHSS) program funding was proposed to be modified.

8. FUTURE AGENDA ITEMS:

Proceedings: Supervisor Minto asked for future agenda items. Christine Zoppi, HHSA Director asked that In-Home Support Services (IHSS) program funding item be put on next meeting agenda.

Hearing no further comment Supervisor Minto adjourned the meeting.