

**MINUTES
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
REUSE COMMITTEE**

Wednesday, May 24, 2017

Present:

Keith Corum, Board of Supervisor
Christine Zoppi, HHSA
Sandy Ibanez, Assessor/Recorder
Randy Royce, HHSA
Ed Lamb, DOF
Jody Samons, HHSA

Di Aulabaugh, PPWA
Matt Gomes, PPWA
Joe Bettencourt, PPWA
Jolene Swanson, PPWA
Tina Brothers, PPWA

CALL TO ORDER: Christine Zoppi, Health & Human Services Agency (HHSA) called the meeting to order at 9:00 a.m. after confirming a quorum.

1. Unscheduled Items – Members of the Public to Address the Committee

None heard.

2. Notice and Posting of Meeting

Proceedings: Mrs. Swanson reported the meeting notice was posted on Thursday, May 18, 2017

3. Minutes

Matter: Approve Minutes of March 22, 2017

Documents: Minutes of March 22, 2017

Proceedings: Mrs. Zoppi asked members if they had any comments or corrections to the minutes.
Hearing none, Mrs. Zoppi asked for motion.

Motion/Second: Member Lamb / Member Corum

Order: Approve Minutes of March 22, 2017

Vote: Unanimous

4. Review, Discussion and Possible Action Regarding CDBG Funding and Matching CDBG Re-Use Funds

Matter **a**: REVIEW OF CDBG REVOLVING LOAN FUNDS (RLF)

Documents: None

Proceedings: No updates.

Matter **b**: STATUS/UPDATE ON OPEN GRANT ACTIVITIES

Documents: Handouts: CDBG Summary Sheet

Proceedings: - **Micro Enterprise Technical Assistance** – Jody Samons reported Yassi had a meeting with a new business but concerned they didn't have a lot of needs. One hemp grower interested but hesitant taking out loans. Spoke with HCD afterward and they actually said no on working with the hemp growers.

- **Business Assistance Revolving Loan Funds** – Di Aulabaugh inquired on the ratio. Ms. Samons replied one employee for every \$35k.

- **Hamilton City Community Facility Feasibility Study** – Joe Bettencourt reported continuing work on special conditions, need to be cleared. Prevailing wage assessment rolls needed before any RFPs can go out. Ms. Aulabaugh added that preliminary work is done by Engineering, adding, we are able to do a lot in house. Next step is to see if grant is realistic. Mr. Bettencourt commented that adjustments can be made within special conditions.

Christine Zoppi inquired on construction time. Matt Gomes replied the summer of 2018 realistically.

Randy Royce presented handouts of funding summaries and reviewed with committee and staff adding that he is working with Connie from the State. Ms. Zoppi commented CDBG has gone through problems with the Feds and now we are seeing it in our housing projects.

- Hamilton City Drainage Improvements – Mr. Gomes reported completion on 2nd and 4th Streets. On target for end of year.

Matter **c**: 2017 CDBG NOFA
Documents: Handout: Map of Eligible Jurisdictions
Proceedings: Christine Zoppi reported Priority List Findings. Mr. Bettencourt handed out map of eligible jurisdictions noting that overlapping jurisdictions require income study. He shared that West side of Willows presents good numbers which, includes apartment buildings but, an income study would set us back. Ms. Aulabaugh inquired as to which from priority list is planned for 2017/18. Mr. Bettencourt responded Hamilton City is the only one that completely qualifies. Members and staff held further discussion.
Motion/Second: Ed Lamb / Matt Gomes
Order: Give staff direction and latitude to move forward with 2017 application.
Vote: Unanimous

Matter **d**: FIVE YEAR PLAN
Documents: None
Proceedings: Ms. Zoppi commented a decision needs to be made which items are worth performing an income study. Members and staff held discussion.

New Priority List

Elk Creek Fire Hall

NE Willows Drainage

Westside Domestic Violence Shelter (**Health & Safety**)

Housing*

*Housing for adults w/disabilities (**PTA - Health & Safety**)

*Aging & disabled needs countywide (**PTA**)

*Low income housing

*Housing density scattered site (second dwelling)

*Micro housing study

Defaults

Hamilton City storm drainage

Boys & Girls club

5. Call for Future Agenda Items

None

6. Next Scheduled Meeting

July 26, 2017 at 9:00 a.m.

Board of Supervisors Conference Room,

Willows Memorial Hall

525 W. Sycamore Street, Willows, CA

Meeting adjourned at 9:58 a.m.

~ Respectfully prepared and submitted by Jolene Swanson, PPWA ~