

GLENN COUNTY AIRPORT ADVISORY COMMITTEE

Tom Arnold, BOS Liaison, Chairman
Taylor Michaud, Willows Airport, Vice-Chair
Ernest Pieper, Willows Airport

Jaime Lely, Orland
Gerald Kraemer, Orland, Secretary
Mike Peavy, Orland Airport

**Glenn County Public Works Agency
777 N Colusa Street
Willows, CA 95988
(530)934-6530**

AGENDA

WEDNESDAY, JULY 5, 2023 @ 3:30 p.m.



**PUBLIC WORKS AGENCY
777 N. COLUSA STREET
Willows, CA 95988**



**Microsoft Teams meeting
Or call in (audio only)**

CALL MEETING TO ORDER:

1. ROLL CALL

Tom Arnold, BOS Liaison, Chair
Taylor Michaud, Willows, Vice-Chair
Ernest Pieper, Willows

Jerry Kraemer, Orland, Secretary
Jaime Lely, Orland
Mike Peavy, Orland

2. APPROVAL OF MINUTES

Approve Minutes of April 5, 2023

3. DISCUSSION ITEMS

- a. Budget/Staff Report – Talia & Alex
- b. Glenn County Business Association Presentation by Marlene Sparkman – Willows-Glenn County Airport “Fly-In”.
- c. Elections Dept. to occupy the Willows Airport Admin. Building
- d. Sheriff/Probation to move into the IronTree Bldg.
- e. Airport Advisory Committee Members Terms to Expire 7/21/23 – submit new applications for reappointment.

4. **ACTION ITEMS**

- a. None

5. **UNSCHEDULED MATTERS**

Receive comments from the audience, staff and committee members and, if deemed necessary, refer the subject matter for follow-up and/or schedule the matter on a subsequent agenda if required.

6. **CALL FOR AGENDA ITEMS FOR NEXT MEETING**

- a.
- b.
- c.

7. **NEXT MEETING**

Wednesday, October 4, 2023
Planning and Community Development Agency
Conference Room
225 N Tehama Street
Willows, CA 95988

Adjourn Meeting



MINUTES
AIRPORT ADVISORY COMMITTEE (AAC)
Glenn County, California

Wednesday, April 5, 2023

Members Present:

Tom Arnold, BOS Liaison, Chairman
Taylor Michaud, Willows, Vice-Chair
Ernie Pieper, Willows
Gerald Kraemer, Orland, Secretary
Jamie Lely, Orland
Mike Peavy, Orland

Staff Also Present:

Don Rust, PW Director, Airport Manager
Talia Richardson, PW Deputy Director
Alex Galvan, Airport Maintenance
Jolene Swanson, PW Clerk
Nathan Mendes, PW Eng.

Members Absent:

None

Others Present:

None

The meeting was called to order by Chair Arnold at 3:34 p.m.

1. Roll Call

Tom Arnold, BOS Liaison, Chair
Taylor Michaud, Willows, Vice-Chair
Ernie Pieper, Willows

Jerry Kraemer, Orland
Jamie Lely, Orland
Mike Peavy, Orland

Absent

None

2. Approval of Minutes

Matter: Approve Minutes of February 1, 2023 meeting
Documents: February 1, 2023 Minutes
Proceedings: Chair Arnold introduced item asking for any comments or corrections.
None being heard, asked for motion.
Motion/Second: Member Pieper / Member Kraemer
Order: Approve minutes of February 1, 2023
Vote: Unanimous

3. Discussion Items

Matter a: Budget/Staff Report
Documents: To be sent after meeting
Proceedings: Talia Richardson reported working on budget for new fiscal year 23/24. The projects planned with the Airport Improvement Plan (AIP) and the Bipartisan Infrastructure Law (BIL) funds are the Willows Airport Safety and Security Fencing Design and the 16/34 RSA phase one pavement condition study. For Orland Airport is the Taxiway Construction Project Design and Pavement Condition Study. We receive \$150,000 per airport per year that is put into an account that we are able to move around between airports depending on project funding needs, this is called Entitlement

Transfer. We also have \$159,000 through the BIL that we can move between the airports in the same way. Airport Enterprise is sitting at \$635,785.

Member Kraemer inquired if the Elections Department moving onto the airport grounds was going to bring in revenue, following FAA regulations. Mrs. Richardson did not have that information at this time.

Alex Galvan reported on Willows Airport (WLW):

Fencing was installed around the Willows beacon. Fire crews removed bushes across from Nancy's that had homeless camping there. They also took out trees and two palm trees that were creating problems per Caltrans Aeronautics. They will be coming back at a later date to remove a palm tree near building C3 that is causing more of a mess and possible issue for helicopter traffic. They will also be cleaning out the ditches along the east side of the roadway, near I-5. Been trying to maintain the weed issue, while working with the Ag department to be able to spray. Tried to spray after February's meeting but found that we had the wrong permits and Ag didn't have product ordered yet. Mrs. Richardson also mentioned that the Salt Creek crews may be able to assist with the overgrowth prior to spraying. There is a tarmac issue by C3. Due to high alkali in the ground, water is pumping out through cracks; this is high priority to correct. As soon as weather permits, the road crew will come out to repair this area. We've had some flooding on runway 16/34 and had road crew sweep the excess water off. We have ordered Runway Closed signs for future issues to avoid any safety hazards as we had a pilot who did not read their notems and complained. Hangar inspections are complete.

Member Michaud inquired if the flooding of 16/34 had ever been brought up in the Airport Layout Plan (ALP) to FAA as reason to keep the other runway.

Mrs. Richardson replied yes.

Nathan Mendes added that in the RSA project we are looking into all the hydraulics on site to mitigate the flooding issue. It's programed at over two million dollars for construction so the goal is to fix the runway safety issue and address the drainage problem.

Mrs. Richardson shared there is also a storm drain maintenance area that borders the airport as well and we are in the early planning process of doing an engineering hydraulic study on that district as it feeds into the airport.

Member Kraemer inquired if the airports are charged an hourly rate when the Public Works Road crews do work for them.

Mrs. Richardson replied yes, it is a standard hourly rate, it does not pay any of the overhead and is not an inflated rate at all.

Orland Airport (037):

Performed maintenance on some of the hangar doors; mainly the older ones between 1-14. Doing the same with weed control until we can spray. Currently performing hangar inspections.

Member Lely asked that pilots be contacted when any work was going to be done on the roofs of the hangars so that they can remove their planes to avoid any possible accidental damage.

Mr. Galvan apologized as there had been a miscommunication with a contractor that was supposed to call before coming out and they did not. But

in the future, he will make sure this doesn't happen and pilots have prior notice.

Discussion item only

Matter b: Google GPS Update
Documents: None
Proceedings: Mr. Galvan reported that according to his GPS, this issue has been updated now and he has noted less traffic on the airport driveway. We are still working with road crew to bring out guardrails to sanction off the problem area.

Discussion item only

Matter c: Commercial Lease Draft (emailed)
Documents: Commercial Lease Draft
Proceedings: Mrs. Richardson confirmed with members that they received the commercial lease draft via email.
Member Lely inquired if this new draft was just for those who don't currently have a signed lease.
Mrs. Richardson responded she was not sure where County Counsel stood on this but, we will inquire and get back to the committee.
Member Kraemer mentioned he did not see a specific mention of reversionary clause and what are the terms, as in how many years do we start off the agreement at.
Member Lely inquired as to when the new leases were set to go before the Board of Supervisors (BOS).
Mrs. Richardson stated we are hoping to hit a May or June meeting date.
Member Lely inquired if someone wanted to build a hangar, could they come to the BOS and negotiate terms as long as they are within FAA regulations.
Mrs. Richardson replied that the CAO is the County negotiator; those discussions would be with him, then it would go to the BOS.
Chair Arnold mentioned Talia had gone to a conference and learned additional information and that is what we are working through now.
Mrs. Richardson shared that there were many factors dependent on what the lease is for, what the building is going to be constructed of, and what the terms are. These would have to be negotiated on individual lease basis. The best way to go about this would be for the individual to put a formal request in writing and submit it to the County Administrative Officer (CAO) for review and further negotiations. The County would work with our consultants to get an educated opinion and provide a response. We also need to have a new rent study done, in the near future, as the last one was performed in 2018. As maintenance costs are rising as well, does someone want to pay for a hangar that needs maintenance. It's a balancing act, you have to be able to maintain the hangar as well as keep it at a rate where they are willing to pay.
Mr. Galvan shared if the Willows airport becomes a historical site, that will also increase costs of any work done, whatsoever, significantly.
Mrs. Richardson stated once the new leases are agendized, we will post at both airports. You can then submit your comments and questions to the BOS

one week prior to the Board meeting so they may review and answer at the time of the meeting.

Member Kraemer inquired if notices will be mailed out to all tenants, as so many are even unaware of the Advisory Committee and may not see the posted notices.

Mrs. Richardson stated she would look into this.

Member Pieper suggested Mr. Galvan possibly hand notices out as he sees tenants, as he has the most exposure at both airports, and ask to spread the word.

Mr. Galvan responded he would be happy to do so.

Mrs. Richardson mentioned the thought of putting together a Newsletter that we could tie it in with notice of the annual hangar inspections.

Discussion item only

Matter d: Project Updates

Documents: None

Proceedings: Nathan Mendes reported getting ready to kick-off WLW Apron Project in late May/June, finishing up final submittals.

Preparing FAA grant applications that are due May 1, 2023 for projects Talia mentioned in the budget. Two are the pavement condition studies for both WLW and O37. The 037-taxiway design project, which our consultant is working on.

We have the WLW security fencing, paid with the BIL funds.

The runway 16/34 safety project may be pushed back a year. We are waiting to acquire the drainage study from the adjacent Stormdrain Maintenance District, as two of their three inlets effect the drainage ditch. ACIPs to get programmed again late in the fall.

Member Pieper inquired on the duration of the Willows apron project.

Mr. Mendes stated approximately two months. Waiting on start date from the contractor, so many variables involved with weather being the biggest, then letters will go out to tenants. Only to impact a couple hangars, which we will have options for if needed.

Discussion item only

Matter e: Hangar Inspections

Documents: None

Proceedings: Mrs. Richardson reported we were hoping to be complete with both airports by now but, Willows inspections are complete and Alex has begun Orland inspections.

Mr. Galvan commented he completed Orland 1-14 and is planning to finish up next week. Adding he is also noting maintenance issues with doors that we need to address.

Mrs. Richardson shared that we updated the inspections forms to follow FAA guidelines. If items are non-compliant, the tenant will be notified to come back into compliance and schedule a follow up inspection.

Discussion item only

4. Action Items

None

5. Unscheduled Matters

Member Kraemer inquired on the Elections Department moving into the old Animal Control building at Willows, is this still happening?

Chair Arnold replied he would have to check with the CAO and get back to the committee.

Member Kraemer asked if they (Elections) would be required to pay the FAA fair market value rent so the airport doesn't lose revenue.

Chair Arnold stated yes, we play by the rules, just like everyone else. That is my expectation, same if we move County into the IronTree building.

6. Call for Agenda Items for Next Meeting

a. Elections Dept.- Admin Bldg. – pay fair market value?

b. Sheriff & Probations at IronTree Bldg. – pay fair market value?

7. Next Regular Scheduled Meeting

Wednesday July 5, 2023 at 3:30 p.m.

Planning and Community Development Agency

Conference Room

225 N Tehama Street

Willows, CA 95988

Adjourn

Meeting adjourned 4:25 p.m.

Item - 3a

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|---|-------------|---|-------------|---------------------|----------------------|---------------------|------------------|
| 02040205 - ORLAND AIRPORT ENTERPRISE | | | | | | | |
| REVENUES | | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | | |
| | | 68100 HANGER/TIE DOWN RENTAL | | 55,000.00 | 53,258.42 | 1,741.58 | 96.83% |
| | | 68115 LAND RENTAL | | 105,000.00 | 74,561.50 | 30,438.50 | 71.01% |
| | | 68116 BUILDING RENTAL | | 25,000.00 | 38,500.00 | (13,500.00) | 154.00% |
| | | USE OF MONEY & PROPERTY - Summary | | \$185,000.00 | \$166,319.92 | \$18,680.08 | 89.90% |
| INTERGOVERNMENTAL REVENUE | | | | | | | |
| | | 66553 FEDERAL GRANT REVENUE | | 162,000.00 | 0.00 | 162,000.00 | 0.00% |
| | | 75210 STATE - AVIATION | | 10,000.00 | 10,000.00 | 0.00 | 100.00% |
| | | INTERGOVERNMENTAL REVENUE - Summary | | \$172,000.00 | \$10,000.00 | \$162,000.00 | 5.81% |
| CHARGES FOR CURRENT SERVICES | | | | | | | |
| | | 68130 FUEL SALES | | 140,463.00 | 144,582.26 | (4,119.26) | 102.93% |
| | | CHARGES FOR CURRENT SERVICES - Summary | | \$140,463.00 | \$144,582.26 | (\$4,119.26) | 102.93% |
| MISCELLANEOUS REVENUES | | | | | | | |
| | | 74145 GSRMA LOSS PREVENTION REIMB | | 0.00 | 8,721.78 | (8,721.78) | 0.00% |
| | | MISCELLANEOUS REVENUES - Summary | | \$0.00 | \$8,721.78 | (\$8,721.78) | /0 |
| | | RV - Summary | | \$497,463.00 | \$329,623.96 | \$167,839.04 | 66.26% |
| EXPENDITURES | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | |
| | | 03110 CLOTHING & PERSONAL SUPPLIES | | 150.00 | 314.00 | (164.00) | 209.33% |
| | | 03120 COMMUNICATIONS | | 500.00 | 706.27 | (206.27) | 141.25% |
| | | 03140 HOUSEHOLD EXPENSE | | 400.00 | 0.00 | 400.00 | 0.00% |

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|------------------|-------------|--------------------------|--|---------------------|----------------------|---------------------|------------------|
| | | | 03150 INSURANCE | 1,020.00 | 3,351.14 | (2,331.14) | 328.54% |
| | | | 03170 MAINT-EQUIPMENT | 2,000.00 | 12,085.38 | (10,085.38) | 604.27% |
| | | | 03180 MAINT-STRUCTURES & IMPROVEMENT | 2,000.00 | 2,061.87 | (61.87) | 103.09% |
| | | | 03182 BUILDING MAINTENANCE | 0.00 | 23.53 | (23.53) | 0.00% |
| | | | 03200 MEMBERSHIPS | 500.00 | 75.00 | 425.00 | 15.00% |
| | | | 03220 OFFICE EXPENSE | 500.00 | 636.19 | (136.19) | 127.24% |
| | | | 03230 PROFESSIONAL SERVICES | 210,000.00 | 2,104.95 | 207,895.05 | 1.00% |
| | | | 03240 PUBLICATIONS | 150.00 | 11.25 | 138.75 | 7.50% |
| | | | 03250 RENTS & LEASES-EQUIP | 100.00 | 210.70 | (110.70) | 210.70% |
| | | | 03270 SMALL TOOLS & INSTRUMENTS | 250.00 | 53.81 | 196.19 | 21.52% |
| | | | 03280 SPECIAL DEPT EXPENSE | 2,000.00 | 2,877.23 | (877.23) | 143.86% |
| | | | 03281 SPEC DEPT-TRAINING | 300.00 | 225.00 | 75.00 | 75.00% |
| | | | 03286 IT EXPENSES | 4,000.00 | 1,581.43 | 2,418.57 | 39.54% |
| | | | 03292 PW ISF ALLOCATION | 100,000.00 | 122,879.11 | (22,879.11) | 122.88% |
| | | | 03294 FORCE ACCT-OTHER | 20,000.00 | 19,383.47 | 616.53 | 96.92% |
| | | | 04291 FOOD & LODGING | 500.00 | 283.20 | 216.80 | 56.64% |
| | | | 04292 GAS & OIL | 114,868.00 | 145,098.56 | (30,230.56) | 126.32% |
| | | | 04294 MILEAGE | 150.00 | 0.00 | 150.00 | 0.00% |
| | | | 04295 OTHER TRAVEL | 300.00 | 0.00 | 300.00 | 0.00% |
| | | | 04296 VEHICLE RENTAL | 3,015.00 | 2,598.99 | 416.01 | 86.20% |
| | | | 04500 OPERATING EXPENSES | 600.00 | 1,826.55 | (1,226.55) | 304.43% |
| | | | SERVICES & SUPPLIES - Summary | \$463,303.00 | \$318,387.63 | \$144,915.37 | 68.72% |
| | | | OTHER CHARGES | | | | |

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|------------------|-------------|--------------------------|----------------------------------|---------------------|----------------------|------------------|------------------|
| | | | 05716 FACILITIES ISF ALLOC | 7,489.00 | 6,865.21 | 623.79 | 91.67% |
| | | | 05717 UTILITIES ISF ALLOC | 6,607.00 | 11,064.84 | (4,457.84) | 167.47% |
| | | | 05730 A-87 COST ALLOCATION | 7,564.00 | 7,564.00 | 0.00 | 100.00% |
| | | | 05808 INTER EXP-#140 ADVERTISING | 12,500.00 | 12,500.00 | 0.00 | 100.00% |
| | | | OTHER CHARGES | | | | |
| | | | - Summary | \$34,160.00 | \$37,994.05 | (\$3,834.05) | 111.22% |
| | | | XP - Summary | \$497,463.00 | \$356,381.68 | \$141,081.32 | 71.64% |
| | | | Net Return/ (Cost) | \$0.00 | (\$26,757.72) | \$26,757.72 | 71.64% |

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|--|-------------|---|-------------|---------------------|----------------------|----------------------|------------------|
| 02040207 - WILLOWS AIRPORT ENTERPRISE | | | | | | | |
| REVENUES | | | | | | | |
| USE OF MONEY & PROPERTY | | | | | | | |
| | | 68100 HANGER/TIE DOWN RENTAL | | 92,225.00 | 86,532.61 | 5,692.39 | 93.83% |
| | | 68115 LAND RENTAL | | 33,500.00 | 27,718.10 | 5,781.90 | 82.74% |
| | | 68116 BUILDING RENTAL | | 0.00 | 1.00 | (1.00) | 0.00% |
| | | USE OF MONEY & PROPERTY - Summary | | \$125,725.00 | \$114,251.71 | \$11,473.29 | 90.87% |
| INTERGOVERNMENTAL REVENUE | | | | | | | |
| | | 66553 FEDERAL GRANT REVENUE | | 718,951.00 | 22,434.10 | 696,516.90 | 3.12% |
| | | 75210 STATE - AVIATION | | 10,000.00 | 10,000.00 | 0.00 | 100.00% |
| | | INTERGOVERNMENTAL REVENUE - Summary | | \$728,951.00 | \$32,434.10 | \$696,516.90 | 4.45% |
| CHARGES FOR CURRENT SERVICES | | | | | | | |
| | | 68130 FUEL SALES | | 125,297.00 | 187,500.46 | (62,203.46) | 149.64% |
| | | CHARGES FOR CURRENT SERVICES - Summary | | \$125,297.00 | \$187,500.46 | (\$62,203.46) | 149.64% |
| MISCELLANEOUS REVENUES | | | | | | | |
| | | 74121 A-87 COST ALLOC REBATE | | 2,001.00 | 2,001.00 | 0.00 | 100.00% |
| | | MISCELLANEOUS REVENUES - Summary | | \$2,001.00 | \$2,001.00 | \$0.00 | 100.00% |
| | | RV - Summary | | \$981,974.00 | \$336,187.27 | \$645,786.73 | 34.24% |
| EXPENDITURES | | | | | | | |
| SERVICES & SUPPLIES | | | | | | | |
| | | 03110 CLOTHING & PERSONAL SUPPLIES | | 150.00 | 314.00 | (164.00) | 209.33% |
| | | 03120 COMMUNICATIONS | | 600.00 | 706.20 | (106.20) | 117.70% |
| | | 03140 HOUSEHOLD EXPENSE | | 3,000.00 | 0.00 | 3,000.00 | 0.00% |

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|--|-------------|--------------------------|--------------------------------------|---------------------|----------------------|-------------------|------------------|
| | | | 03150 INSURANCE | 1,128.00 | 3,437.82 | (2,309.82) | 304.77% |
| | | | 03170 MAINT-EQUIPMENT | 2,000.00 | 964.04 | 1,035.96 | 48.20% |
| | | | 03180 MAINT-STRUCTURES & IMPROVEMENT | 4,000.00 | 3,524.32 | 475.68 | 88.11% |
| | | | 03181 ELECTRICAL MAINTENANCE | 500.00 | 320.00 | 180.00 | 64.00% |
| | | | 03182 BUILDING MAINTENANCE | 1,000.00 | 0.00 | 1,000.00 | 0.00% |
| | | | 03200 MEMBERSHIPS | 500.00 | 75.00 | 425.00 | 15.00% |
| | | | 03220 OFFICE EXPENSE | 500.00 | 610.74 | (110.74) | 122.15% |
| | | | 03230 PROFESSIONAL SERVICES | 156,133.00 | 37,288.30 | 118,844.70 | 23.88% |
| | | | 03240 PUBLICATIONS | 300.00 | 11.25 | 288.75 | 3.75% |
| | | | 03250 RENTS & LEASES-EQUIP | 100.00 | 210.73 | (110.73) | 210.73% |
| | | | 03270 SMALL TOOLS & INSTRUMENTS | 500.00 | 53.82 | 446.18 | 10.76% |
| | | | 03280 SPECIAL DEPT EXPENSE | 3,000.00 | 7,780.58 | (4,780.58) | 259.35% |
| | | | 03281 SPEC DEPT-TRAINING | 150.00 | 225.00 | (75.00) | 150.00% |
| | | | 03286 IT EXPENSES | 4,000.00 | 1,581.40 | 2,418.60 | 39.54% |
| | | | 03292 PW ISF ALLOCATION | 100,000.00 | 131,879.10 | (31,879.10) | 131.88% |
| | | | 03294 FORCE ACCT-OTHER | 40,000.00 | 41,300.82 | (1,300.82) | 103.25% |
| | | | 04291 FOOD & LODGING | 250.00 | 283.20 | (33.20) | 113.28% |
| | | | 04292 GAS & OIL | 102,726.00 | 188,311.70 | (85,585.70) | 183.31% |
| | | | 04294 MILEAGE | 150.00 | 0.00 | 150.00 | 0.00% |
| | | | 04295 OTHER TRAVEL | 250.00 | 0.00 | 250.00 | 0.00% |
| | | | 04296 VEHICLE RENTAL | 3,015.00 | 2,598.98 | 416.02 | 86.20% |
| | | | 04500 OPERATING EXPENSES | 600.00 | 1,654.37 | (1,054.37) | 275.73% |
| SERVICES & SUPPLIES - Summary | | | | \$424,552.00 | \$423,131.37 | \$1,420.63 | 99.67% |

COUNTY OF GLENN
General Ledger Summary
Budget to Actuals
For the period Ending:
Jun 30, 2023

| Organization Key | Object Type | Object Group Description | Object Code | Current Year Budget | Current Year Actuals | Remaining Budget | % of Budget Used |
|------------------|---------------------------|--------------------------|--------------------------------|-----------------------|-----------------------|----------------------|------------------|
| | | OTHER CHARGES | | | | | |
| | | | 05716 FACILITIES ISF ALLOC | 16,144.00 | 14,799.18 | 1,344.82 | 91.67% |
| | | | 05717 UTILITIES ISF ALLOC | 17,290.00 | 9,833.17 | 7,456.83 | 56.87% |
| | | OTHER CHARGES | - Summary | \$33,434.00 | \$24,632.35 | \$8,801.65 | 73.67% |
| | | FIXED ASSETS | | | | | |
| | | | 07200 BUILDINGS & IMPROVEMENTS | 697,987.00 | 0.00 | 697,987.00 | 0.00% |
| | | FIXED ASSETS | - Summary | \$697,987.00 | \$0.00 | \$697,987.00 | 0.00% |
| | XP - Summary | | | \$1,155,973.00 | \$447,763.72 | \$708,209.28 | 38.73% |
| | Net Return/ (Cost) | | | (\$173,999.00) | (\$111,576.45) | (\$62,422.55) | 38.73% |

Item - 36



GLENN COUNTY BUSINESS ASSOCIATION

P.O. Box 66, Willows, CA 95988

530-777-GCBA

Your Prosperity is Our Priority!

May 1, 2023

Don Rust

DRust@CountyofGlenn.net

County of Glenn

P.O. Box 1070

Willows, CA 95988

Dear Mr. Rust:

Thank you very much for taking the time to meet with me yesterday. I appreciate it very much.

Please accept this letter as my formal request to have an Airport Celebration in April 2024. As we are in the early planning stages, our ideas are fluid at this point. I will attach a list of ideas we are looking at for this event, as well as ideas/topics that we will research. Feel free to provide feedback on any of the list items – or make suggestions regarding anything we should add to the list.

The goal/mission of this event is to celebrate the historical significance of the tower, educate the public on the fact that the first air water tanker was created here and to enjoy the fact that Jimmy Doolittle trained here. April is perfect because the weather is cool and when Willows was founded!

This will be a destination driven event, celebrating local accomplishments such as the last remaining tower in California, Jimmy Doolittle training here and Frank Nolta creating the air tanker here. This is very exciting because the draw will be Veterans, families, firefighters, history buffs and more!

I will confirm the date and specific activities with you as they are set in “stone”.

Sincerely,

Marlena Sparkman

President

916-420-9923

Marlena@GCBAAssociation.com

Cc Board of Directors

TOPICS OF INTEREST

1. Fly In
2. Air Show
3. Insurance
4. Vendors
5. Paper Airplane Contest
6. Egg Drop/Fire Department
7. Hot Air Balloons
8. Parachute People/Sky Divers
9. Local Food BBQ
10. Hanger Dance
11. CHP Helicopter
12. Michaud
13. Blue Angels
14. Water Tankers
15. Food, Farm, Fork, Family, Fun
16. Founders Day Awards for hard working volunteers
17. The Best of Glenn County Awards
18. \$5000 Cash Giveaway
19. Petting Zoo
- 20.

Item-3e



COUNTY OF GLENN
CLERK OF THE BOARD OF
SUPERVISORS
Willows Memorial Hall, 2nd Floor
525 West Sycamore Street, Suite B1
Willows, CA 95988

SCOTT H. DE MOSS
Clerk of the
Board of Supervisors

TINA BROTHERS, ASA III – Deputy Clerk
RACHEL BUNDY, ASA II – Deputy Clerk

June 26, 2023

Airport Advisory Committee

SUBJECT: Expired Terms

This letter is to advise you that upon review of the County's Appointment Roster, the following positions will be expiring and the vacancies have been posted on the Local Appointments List:

| Appointee | Expiration Date |
|--------------------------|-----------------|
| Jamie Lely (Orland) | 7/21/2023 |
| Gerald Kraemer (Orland) | 7/21/2023 |
| Ernest Pieper (Artois) | 7/21/2023 |
| Taylor Michaud (Willows) | 7/21/2023 |

Please see attached an appointment application that will need to be completed by the applicants for Board consideration. In addition, the District itself should submit to the Clerk of the Board a letter of recommendation for the Board's consideration, or copy of the minutes that reflect a recommendation for appointment.

If you have any questions, please don't hesitate to contact our office at (530) 934-6400.

Respectfully submitted,

Rachel Bundy, ASA II – Deputy Clerk