



**MINUTES**  
**AIRPORT ADVISORY COMMITTEE (AAC)**  
**Glenn County, California**

**Wednesday, July 7, 2021**

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**Members Present:**

Ernie Pieper, Secretary  
Taylor Michaud  
Jamie Lely, Chair  
Gerald Kraemer, Vice-Chair  
Mike Peavy

**Also Present:**

Talia Richardson, PW Interim Director  
Alex Galvan, Airport Site Worker  
Nathan Mendes, PW  
Jolene Swanson, PW Clerk  
Scott DeMoss, CAO

**Members Absent:**

Ken Hahn, BOS Liaison, Chair

**Others Present:**

Ki-Won Rhew

**\*THIS MEETING WAS RECORDED AND FURTHER DETAIL CAN BE HEARD BY USING THE FOLLOWING LINK\***

[https://zoom.us/rec/share/5HUI0bDvaKL9kQseMtA\\_CRG5hLNNikjWQF6mjXOY2RsdNV\\_CHKd5d8p7fkWU92Vt.OQezT3KJmK5Eik7o](https://zoom.us/rec/share/5HUI0bDvaKL9kQseMtA_CRG5hLNNikjWQF6mjXOY2RsdNV_CHKd5d8p7fkWU92Vt.OQezT3KJmK5Eik7o)  
Passcode: U7qRLz+ =

The meeting was called to order by Chair Lely at 3:30 p.m.

**1. Roll Call**

Jamie Lely, Orland, Chair  
Jerry Kraemer, Orland, Vice-Chair  
Mike Peavy, Orland

Ernie Pieper, Willows  
Taylor Michaud, Willows  
Ken Hahn, BOS Liaison \*\*\*

**2. Minutes**

Matter: Approve Minutes of July 7, 2021 meeting  
Documents: July 7, 2021 Minutes  
Proceedings: Chair Lely introduced item asking for any comments or corrections. Member Peavy asked for clarification regarding leases. Mr. DeMoss stated minutes were approved by County Counsel and they are correct as stated. Chair Lely asked for motion.  
Motion/Second: Member Peavy / Member Kraemer  
Order: Approve minutes of July 7, 2021.  
Vote: Unanimous

\*\*\*Note: Member Ken Hahn joined the meeting at 3:35 pm.

**3. Public Comment Period**

None heard

#### 4. Discussion Items

Matter a:

Documents:

Proceedings:

Review and Discuss Budget/Staff Report

Budget papers

Chair Lely introduced the item.

Ms. Richardson reported cash in Treasury as of 6/29/2021 is \$619,070.04. Fiscal year has not officially closed yet so we don't have final numbers for fuel sales however, as of 6/31/21, Orland sales were at \$122,000 of the \$206,000 budgeted and Willows sales were at \$89,000 of the \$196,000 budgeted; significant decrease. We received a \$30,000 COVID-19 grant along with our \$10,000 aviation grant. We have also been offered a \$13,000 grant we are waiting to receive, also COVID relief funds. Another \$30,000 grant has been offered and going before the Board of Supervisors.

Member Peavy inquired if these funds are specific to the airports only.

Ms. Richardson and Mr. DeMoss responded yes, funds are all specific to the operations and maintenance of both airports.

Member Peavy voiced his concern on fuel sales being down.

Ms. Richardson commented she has been researching fuel pricing with 45 other airports and there are different options she will be bringing to the committee for review at the next meeting to decide the best direction for the County.

Chair Lely inquired if the Rancho Airport was on the list; stating that due to the card reader issues that often occur, she is aware that many pilots defer to Rancho for fuel as they use a different system.

Member Peavy stated Rancho is a private airport.

Ms. Richardson followed she didn't recall it being on the list, adding she has been in discussion with Avfuel and they feel installing a hardwire is our best bet.

Mr. Galvan mentioned IronTree Ag is looking to put a tower in that may assist with the offline issue.

Member Peavy asked for the tail number reports and volunteered to research where Pilots were coming from when purchasing fuel.

Mr. Galvan stated he would get the report for Member Peavy for this year.

Mr. Galvan also reported that he had installed a new circuit board on the gate at Orland in hopes that the issue would be resolved asking to contact him if there were further issues. He also confirmed the road department had sprayed.

Member Michaud inquired burning off around the airports as it was done in the past.

Mr. Galvan will contact the Hurlburt's about maintenance of their lease area per their contract.

Chair Lely asked for clarification on Amazon's access to Airport Blvd. (driveway access to Haigh Field).

Mr. Galvan stated they are not supposed to utilize Airport Blvd. and he spoke to a Supervisor regarding this issue. Ms. Richardson added that we can look into blocking off their access. Mr. DeMoss suggested putting an End of Road sign up to block through traffic from Airpark Drive.

**Discussion item only**

**Matter b:** California Historical Landmark WLW – Ted Atlas  
**Documents:** National Register of Historic Places and California Historical Landmark Designation for the Willows-Glenn County Airport  
**Proceedings:** Chair Lely introduced the item.  
Ernie Pieper introduced Ted Atlas, as he was connecting through Zoom with some technical difficulty, and Ted’s intent to obtain some California Historical Landmark designations for the Airports in the context of the Nolta house, Aerial Firefighting and the Agricultural rice planting use of the old Jenny biplanes. Member Pieper shared that Mr. Atlas is looking for the blessing of the Committee to move forward with the process.  
Chair Lely asked for comments from the Committee.  
Member Peavy encouraged Mr. Atlas to do as much as possible to move forward. Discussion of the next step, application process with Federal and State, ensued. Member Pieper reported there is no financial burden or constraints that come with this. If approved, we would want to celebrate with a plaque or memorial and that’s when we would look for funding through sponsorship and approval from the Board of Supervisors.  
Mr. Atlas joined the meeting confirming what Member Pieper shared, mentioning the two significant events that occurred were Floyd Nolta developing the rice seeding operation and then the beginnings of the Aerial Firefighting being the main significance, as it is something that still occurs to this day. Unfortunately, the Jimmy Doolittle training wasn’t considered significant enough by the State, as it was only a couple days. These are historical sites, bringing notoriety to the Airport. He also shared that he is the brother of Mark Atlas, owner of the old Floyd Nolta house, and that is how he became involved in this.  
Move to Item 5, Action Items for motion.

**Matter c:** Continue Lease Review Discussion  
**Documents:** Standard Hangar, Land, and Ag Land Lease Agreements (given at last meeting to review. Additional copies provided in binders)  
**Proceedings:** Chair Lely introduced item.  
CAO, Scott DeMoss explained to the committee the lease agreements go through County Counsel and the County what’s to be consistent with the agreements and the rates that we charge and the way we administer the property of the airports.  
Member Peavy reiterated the consensus of the Lessees request for long term agreements. In depth discussion between Committee members and Staff ensued, refer to recording for further details.  
Ms. Richardson requested members submit their specific concerns and suggestions for lease wording via email before the next meeting. This way the members can review prior to the meeting at which time we will make an action for submission to County Counsel for review then to the Board of Supervisors for approval. She will also send out her findings of the various fuel policies for review and further discussion.

**Discussion item only**

Matter **d**: WLW Airport Layout Plan (ALP)  
Documents: None  
Proceedings: Chair Lely introduced item.  
Ms. Richardson updated the committee the newest ALP revision has been submitted for initial review to the FAA. Once we receive their comments, Mead & Hunt will revise and we will re-submit for final approval.

**Discussion item only**

**5. Action Items**

Matter **4b**: California Historical Landmark WLW – Ted Atlas  
Documents: National Register of Historic Places and California Historical Landmark Designation for the Willows-Glenn County Airport  
Proceedings: See item 4b details above.  
Motion/Second: Member Kraemer / Member Peavy  
Order: Committee in support of Ted Atlas moving forward with Historical Recognition application process.  
Vote: Unanimous

**6. Unscheduled Matters**

Member Kraemer mentioned, as part of the historical landmark, the original beacon signage from the Civil Air Board and part of the arrow is still on the South side of the beacon and part of the original airmail service that we may want to include. He also mentioned the flyer handed out regarding the Old 99 Days, celebrating Willows Airport History.

Ki-Won Rhew inquired if there was an original hangar or building still up that was used or built by Floyd Nolta. Also mentioning another home that may be a candidate for historical landmark but, he couldn't remember the name of the owner, who passed away last July. Ms. Richardson replied we could look into this.

Member Peavy inquired the result of the planned drag race.

Mr. DeMoss shared procuring insurance has become an issue for the event because it's on public road, adding it would interfere with Amazon delivery business as it is planned for 10:00 PM to 2:00 AM which is when their semis are coming in. Working with the charity to find something that works for both them and the County.

**7. Call for Agenda Items for Next Meeting**

- a. Lease Agreement Issues List
- b. Fuel Issues List
- c. Fuel Policy
- d. WLW drainage upgrade & pavement rehabilitation/design – Mead & Hunt presentation

**8. Next Regular Scheduled Meeting**

Wednesday October 6, 2021 at 3:30 p.m.  
Planning & Community Development Services  
Conference Room  
225 N Tehama Street  
Willows, CA 95988

**Adjourn**

Meeting adjourned 5:05 p.m.