

Program Manager Report

August 10, 2020

General Updates:

- Golden State Risk Management Authority trainings offered (email attached)
 - Reducing Stress in the Workplace, July 9 (past)
 - Ralph M. Brown Act Training, August 4th @9:30-11:30AM (past)
 - [How to Conduct a Tailgate Safety Training\(and overcoming the fear of public speaking\), August 6th @10AM](#)
 - [Safe Driving Practices, September 10th @10AM](#)
 - [Customer Service for Public Entities, featuring "Give 'em the pickle!", October 8th @10AM](#)

Administrative Updates:

- Continued coordination with Mary Fahey, Colusa Groundwater Authority (CGA), and others as needed to organize and direct joint tasks and upcoming activities
- Northern Sac Valley Inter-Basin Coordination Staff Level communication, planning, and meeting attendance (facilitated)
 - Next meeting will include technical consulting teams to begin a more formal coordination of the technical efforts across basin boundaries
- Various meeting preparations and post meeting tasks
 - Board
 - CGA/GGA Joint TAC
 - Project coordination meetings
 - Executive Committee
- Fiscal Year 2020/2021 Budget Worksheet preparation for Glenn County submitted (7/14/20)
- Tuscan Water District Formation
 - Coordinated with Counsel and prepared letter to send to Butte Local Agency Formation Commission re: support of Tuscan Water District
 - Received email from Butte LAFCO re: withdrawal of application to be recirculated in the near future (attached)
- Various website updates

Project Updates:

- Outreach (June/July)
 - A modified approach to providing information during permit renewal appointments has been implemented to ensure outreach materials are still distributed, individuals can sign up for interested parties lists, and ask questions
 - Updates provided at the Northern Sacramento Valley Integrated Regional Water Management Board meeting (8/3/20)
- Colusa Subbasin GSP Development Proposition 1 & Proposition 68 Grant (CGA contracting agency)
 - Invoicing to CGA for GSP Development tasks submitted for consultant project invoices received April-June 2020 in the amount of \$112,400.96

- Invoice and Progress report coordination and review for April-June 2020
- Agreement Amount: \$1,999,600; Billed: \$301,486.32 (through June 2020- Invoice 7)
- HCM/Water Budget Project Update (GGA contract with Davids Engineering)
 - Continuing bi-weekly meetings with M. Fahey, L. Hunter, and consulting team on project updates (now also merged with GSP Development bi-weekly meetings)
 - Davids Engineering staff will provide monthly “Update Memos” on work progress
 - Contract Amount: \$378,000; Spent: \$297,978.15
- Colusa Subbasin GSP Development (GGA contract with Davids Engineering)
 - Management Team and facilitation lead continue to outline immediate next steps, target meeting dates and topics, and interim milestones, especially as they relate to outreach
 - Discussion on developing consistent tracking methods for outreach activities
 - Davids Engineering staff will provide monthly “Update Memos” on work progress
 - Bi-weekly meetings with M. Fahey, L. Hunter, and consulting team on project updates (merged with HCM/Water Budget bi-weekly meetings)
 - Planning for Joint TAC meeting to be held August 14, 2020
 - Preparing notice to proceed for option task: Funding Mechanism Evaluation
 - Preparing amendment to agreement to include the three additional projects
 - Contract Amount: \$834,800; Spent: \$3,529.00 (Does not yet include additional projects or option task)
- Technical Support Services (TSS) Project (CGA is DWR’s point of contact)
 - Continue to explore possibility of requesting services for translating materials or other needs
- Facilitation Support Services (CGA lead)
 - Continue to explore future needs and potential requests for services
- Property-Related Fee- Tax Year 2020-2021 Direct Charge Preparation (Provost & Pritchard)
 - Coordinated with Provost & Pritchard Staff and Glenn County Department of Finance
 - Test file includes 5,590 records for a total of \$419,777.90 which was sent to Glenn County Department of Finance on July 23, 2020
 - Generally due August 10, 2020, extended to August 17, 2020
- Fiscal Year 2019/2020 Annual Audit
 - Monitor for updates

Attachments:

- Golden State Risk Management Authority Trainings email
- Letter supporting formation of Tuscan Water District
- Email from Butte LAFCO on Tuscan Water District Formation Update

Lisa Hunter

From: Brian Edinger <bedinger@gsrma.org>
Sent: Tuesday, July 21, 2020 3:11 PM
To: Lisa Hunter
Subject: Upcoming Ralph M Brown Act training, August 4th @9:30AM

Good afternoon valued GSRMA members,

We would like to invite you to an upcoming Brown Act training, hosted by Golden State Risk Management Authority and California Association of Public Cemeteries, which will be held live over Zoom on August 4th from 9:30-11:30. This training will be presented by attorney Robert Hunt, and will give you the chance to learn and ask questions about the Brown Act from someone who has been practicing law with public districts for over 20 years. [Please click here to register for the training.](#)

We will be providing handouts Monday, August 3rd via email, before the training including a PDF of the slides with an area for note taking, a sample board meeting agenda, a closed session handout, and Executive Order N-25-20.

Also, we would like to invite you to some of our upcoming GSRMA hosted trainings including:

- [How to Conduct a Tailgate Safety Training \(and overcoming the fear of public speaking\), August 6th @10AM](#)
- [Safe Driving Practices, September 10th @10AM](#)
- [Customer Service for Public Entities, featuring "Give 'em the pickle!", October 8th @10AM](#)

As always, we appreciate your continued interest in our trainings, and we look forward to seeing you August 4th!

Regards,

Brian Edinger, Risk Control Advisor
Golden State Risk Management Authority
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Willows, CA 95988
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Glenn Groundwater Authority

Groundwater Sustainability Agency

PO Box 351, Willows, CA 95988 | 530.934.6501

August 1, 2020

Stephen Lucas, Executive Officer
Butte Local Agency Formation Commission
1453 Downer Street, Suite C
Oroville, CA 95965

RE: Formation of the Tuscan Water District

Dear Mr. Lucas,

The Glenn Groundwater Authority (Authority) is the Groundwater Sustainability Agency for the Glenn County portion of the Colusa Subbasin, which neighbors portions of the proposed TWD. The Authority supports the formation of the Tuscan Water District (TWD) to represent landowners within its jurisdiction. It is the Authority's understanding that the proposed TWD plans to support and participate collaboratively with existing Groundwater Sustainability Agencies and other state and local agencies in groundwater management activities, specifically Groundwater Sustainability Plan development in the Vina and Butte Subbasins. Landowner outreach is required by the Sustainable Groundwater Management Act (SGMA) and landowner participation is important to the successful development and implementation of plans affecting groundwater management in our region.

Sincerely,

John Amaro
Glenn Groundwater Authority, Chairman

Lisa Hunter

From: Stover, Joy <JStover@buttecounty.net>
Sent: Monday, August 3, 2020 2:44 PM
To: Lisa Hunter
Subject: Tuscan Water District Formation Update

To Affected Local Agencies:

The LAFCO office circulated a request for comments to your agency on or about June 23, 2020, concerning: **LAFCO File 20-05 – Formation of Tuscan Water District.**

In the interim period, the landowner petition in support of the LAFCo application to form the proposed district has been determined to be inadequate resulting in the withdrawal of the application at this time.

The proponents have indicated their clear **intention to recirculate the petition and re-submit the application** in a substantially identical form.

The application is expected to be substantially similar to the application you may have already or are scheduled to consider/review with no significant changes to any of the proposed core functions or services or the geographic area proposed for the district. The new application will be re-circulated to your agency for review once re-submitted.

If your agency has submitted comments or has a scheduled meeting to consider comments on the proposed formation of the Tuscan Water District, your comments will be accepted.

If your agency has not yet submitted comments, you may wish to wait until the re-submitted application is circulated for review a second time.

We apologize for any inconvenience this may have caused your agency. Should you have any questions please contact the LAFCo office at your convenience.

Cheers,

Steve



Stephen Lucas | Executive Officer
Butte Local Agency Formation Commission
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Total Control Panel

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To: lhunter@countyofglenn.net

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