

# Program Manager Report

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**August 9, 2021**

Activities for July and August 2021

## **General Updates:**

- Golden State Risk Management Authority trainings offered
  - [Cyber Security for Public Entities, August 19th @10AM](#)
  - [Fire Prevention Techniques, September 9th @9AM](#)

## **Administrative Updates:**

- Continued coordination with Mary Fahey, Colusa Groundwater Authority (CGA), GSP Development Team, facilitation team, and others as needed to organize and direct joint tasks and upcoming activities
- Various meeting preparations, follow up tasks, cancellations, schedule changes, and post meeting tasks
  - GGA Board
  - CGA/GGA Joint TAC
  - Project coordination
- Various website updates
- Internal coordination meetings
- Completed and submitted budget work papers to Glenn County Department of Finance
- Attended Glenn County Drought Task Force meetings (7/8/21)
- Exploring potential changes from GoToMeeting to WebEx as the primary remote meeting platform
- Planning for in person meetings to resume and test run for hybrid meeting option
- TAC committee follow up tasks
- Prepare letter regarding a response to Butte LAFCO on the Tuscan Water District Formation (awaiting signature)

## **Project Updates:**

- Outreach (June-July)
  - Provided updates at Northern Sacramento Valley Integrated Regional Water Management Technical Advisory Committee Meeting (7/21/21)
  - Presentation to Glenn County realtor group (7/21/21)
  - Explore options for in person public meetings and conduct site visit
  - Colusa Subbasin SGMA-Series Public Meetings- focus on the release of draft Chapters 5 Sustainable Management Criteria and draft Chapter 6 Projects and Management Actions (7/28/21- virtual; 7/29/21- in person in Maxwell)
  - Distributed Op-Ed piece authored by GGA & CGA Chair regarding SGMA and drought connection
- Colusa Subbasin GSP Development Proposition 1 & Proposition 68 Grant (CGA contracting agency)

(No change since last report)

- Proposition 1 Grant Funds: \$1,000,000.00  
Expended: \$715,625.67 (through March 2021- Invoice 10)  
Remaining: \$284,374.33  
Invoice 10 amount: \$231,205.35
  - Proposition 68 Grant Funds: \$999,600.00  
Expended: \$10,474.50 (through March 2021- Invoice 10)  
Remaining: \$989,125.50  
Invoice 10 amount: \$4,806.75
  - Amount encumbered in Project Agreements: \$1,639,400.00 (this will be updated to \$1,715,000 when the Davids Engineering contract is amended)
  - Amount uncontracted: \$360,200 (this will be updated to \$284,600 when Davids Engineering contract is amended)
- HCM/Water Budget Project Update (GGA contract with Davids Engineering)  
(No change since last report)
    - Contract Amount: \$378,000.00  
Expended: \$378,000.00  
Remaining: \$0

Note: CGA and GGA Staff and the consulting team will review the agreement to ensure all deliverables have been met and the agreement will be closed out.

- Colusa Subbasin GSP Development (GGA contract with Davids Engineering)
  - Davids Engineering staff provides monthly update memos on work progress
  - Bi-weekly meetings with M. Fahey, L. Hunter, and consulting team on project updates
  - Weekly outreach and engagement planning meetings with M. Fahey, L. Hunter, and consulting team
  - Staff is working with Davids Engineering staff to amend contract due to a mistake that was made in the calculations for the agreement and to re-allocate funds within the subtasks of the project to more accurately reflect where funds are spent. This item was discussed on July 12, 2021 and authorization was given to the Board Chair to approved and execute the agreement amendment.
  - Contract Amount: \$1,261,400.00 (after amendment, this amount will be \$1,337,000)  
Expended: \$718,340.64  
Remaining: \$543,059.36
- Draft GSP
  - Chapters 1-4 released for review April 8 and closed May 5
  - Chapters 5-6 released for review July 16 and will close August 13
  - Comments will be submitted to GSA staff; Consultant Team will compile, review, and address comments
  - Coordination with Consultant Team and CGA staff on development of the draft GSP chapters
- Technical Support Services (TSS) Project (CGA is DWR's point of contact)

- Continue to explore possibility of requesting services for translating materials, monitoring wells, or other needs
- Facilitation Support Services (CGA lead)
  - Continue to explore future needs and potential requests for services
- Property-Related Fee (long term funding)
  - Coordinated with Provost & Pritchard for Tax Year 2021-2022 Direct Charge Preparation proposal (approved at April 12, 2021 GGA Board meeting, executed June 9, 2021)
  - Received instructions packet for submitting the fees to be included on the County Tax Roll from the Glenn County Department of Finance and forwarded instructions to Provost & Pritchard
  - On August 6, 2021, Files were received from Provost & Pritchard to submit to the Glenn County Department of Finance
    - Includes 5,596 records for a total of \$419,771.34
    - Upcoming: Staff will review and submit files to the Glenn County Department of Finance by August 10
- Fiscal Year 2020/2021 Annual Audit (no new updates)
  - Coordinated with Legal Counsel to review the Engagement Letter from CliftonLarsonAllen (CLA) for Fiscal Year 2020/2021 Annual Audit (approved by GGA Board on June 16, 2021)
  - Forwarded signed Engagement Letter to CLA (June)
- TNC/DWR Flood-MAR Multi-Benefit Recharge Project
  - Continued coordination with TNC and DWR
  - Workshop flyer was emailed to distribution list and posted to website
  - Attended workshop on July 15, 2021 at 7:30 pm
- Well Monitoring Pilot Program
  - 3 sites selected in each GSA area, initial site visits conducted
  - Coordination with Consultant Team and landowner as needed
  - Agreements sent to landowners to be signed prior to installation of equipment
  - Instrumentation installed at 4 of the 6 sites
  - 2 sites agreements remaining to be signed
  - Upcoming: CGA and GGA Staff are meeting with Ranch Systems to hear an overview of the program data and options for viewing
- Projects and Management Actions (PMA)
  - PMA Solicitation form available on the [website](#)
  - Initial submittal cutoff to be included in the July 16 draft Chapter 6 was June 18
  - Submittal cutoff to be included in the September 13 draft GSP was August 2
  - Submittal list will be ongoing
  - PMA Draft Chapter was released for review July 16 and will close for comments on August 13
- Sustainable Management Criteria
  - Communicated results of June action items to Consultant Team and CGA staff
  - Track results of CGA actions

- SMC Draft Chapter was released for review July 16 and will close for comments on August 13
- Northern Sacramento Valley Inter-Basin Coordination
  - Final draft report available
  - There appears to be concurrence from CGA and GGA to include the report as an appendix to the GSP
  - Butte County hosting website for more information:  
<https://www.buttecounty.net/waterresourceconservation/Sustainable-Groundwater-Management-Act/Inter-basin-Coordination>

**Helpful Links:**

- GGA website: <https://www.countyofglenn.net/dept/planning-community-development-services/water-resources/glenn-groundwater-authority>
- Colusa Subbasin SGMA Facebook: <facebook.com/ColusaSubbasin>
- Colusa Subbasin Twitter: <twitter.com/ColusaSubbasin>

**Attachments:**

- Golden State Risk Management Authority Email (7/14/21)

## Lisa Hunter

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**From:** Brian Edinger <bedinger@gsrma.org>  
**Sent:** Wednesday, July 14, 2021 10:13 AM  
**To:** Lisa Hunter  
**Subject:** GSRMA Training: Dealing with Difficult People, Tomorrow @10AM

Good morning,

Please join us tomorrow for a Zoom webinar focusing on. "Dealing with Difficult People". This 1-hour session will cover:

- The types of difficult people we encounter.
- Methods for communicating with difficult people.
- Tips for diffusing situations.
- And more

This training will take place tomorrow, July 15<sup>th</sup>, @10AM over Zoom. [Please click here to register.](#)

Also, we hope to have you join us at some of our upcoming trainings, which are listed below. Thank you for your continued membership with Golden State Risk Management Authority!

- [CyberSecurity for Public Entities, August 19<sup>th</sup> @ 10AM](#)
- [Fire Prevention Techniques, September 9<sup>th</sup> @9AM](#)

Regards,

**Brian Edinger, Risk Control Advisor**  
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